

**UNION EUROPÉENNE DE GYMNASTIQUE
EUROPÄISCHE TURNUNION
EUROPEAN UNION OF GYMNASTICS**



9th European Age Group Competition in Acrobatic Gymnastics

October 10th – 16th, 2017

R Z E S Z O W – Poland



Work Plan

This work-plan has been drawn up in accordance with the FIG and UEG regulations and is based upon the definitive registrations received by the UEG office on 19.07.2017

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Part 1 – Officials and Organising Committee

1.1 UNION EUROPEENNE DE GYMNASTIQUE (UEG)

UEG OFFICIALS	
President	Georges GUELZEC
Vice-President (President of the Appeal Jury)	Farid GAYIBOV
EC/UEG Delegate (Member of the Appeal Jury)	Klemen BEDENIK
Director	Lisa WORTHMANN
Head of Media	Tina GERETS
Sports Coordinator	Claire TURNER
Official Doctor	Dr. Jean-Bernard SOLIGNAC

ACROBATIC'S TECHNICAL COMMITTEE	
President	Carine CHARLIER
Vice-President	Bernardo TOMÁS
Secretary	Melanie SANDERS
Member	Dmitry VINNIKOV
Member	Galina KOVALCHUK
Member	Kerstin HOFFMANN
Member	Urszula WOJTKOWIAK

1.2 OFFICIAL UEG CONTACT ADDRESS

UNION EUROPEENNE DE GYMNASTIQUE
Avenue de la Gare 12
CH – 1003 Lausanne, SWITZERLAND
Tel.: + 41 - 21 - 613.10.20
E-Mail: info@ueg.org
Web-site: www.ueg-gymnastics.com



1.3 HOST FEDERATION

POLISH GYMNASTIC ASSOCIATION
Ratuszowa 11
POL – 03-450 Warszawa, POLAND
Tel.: + 48 – 570.990.303
E-Mail: kontakt@pzg.pl
Web-site: www.pzg.pl



1.4 LOCAL ORGANISING COMMITTEE

Function	Person
LOC President	Eliza KAPLITA – WÓJCIK
Executive Director	Tadeusz KAPLITA
Competition Manager	Angieszka MURON
Competition Secretary	Roman RESZEL
Head of Finances	Ewelina BULSA
Responsible for the Technical Equipment	Karol WÓJCIK
Accreditation	Ewelina FIJOLEK
Head of Security	Wiktor CHARKIEWICZ
Ceremonies Director	Magdalena MUCHA
Responsible for Measuring Athletes	Katarzyna WALICKA – CUPRYS
Responsible for the training	Dawid KUŚ
Responsible for the judges	Aleksandra WARCHOŁ
Responsible for the hotels & meals	Andrzej NAZIMEK
Responsible for the transport	Kinga TRONINA – RAK
Responsible for the music	Lukasz WASIL
Volunteer Manager	Ewa POLAK
Media Manager	Maciej STOPA
Marketing Manager	Karol WÓJCIK
Official Competition Doctor	Michał CIEPLA
Medical Officer	Maciej LABUZ



1.5 LOCAL ORGANISING COMMITTEE CONTACT ADDRESS



PODKARPACKI OKREGOWY ZWUAZEK
AKROBATYKI SPORTOWEJ
Ul. Pułaskiego 13 a
POL – 35-011 Rzeszow, POLAND
Tel.: + 48 – 605.080.226
E-Mail: acro.2017.rzeszow@gmail.com
Web-site: www.akrobatyka.rzeszow.pl



Part 2 – The competition

2.1 COMPETITION SCHEDULE

Tuesday, 10th October				
All day	Official arrival day for delegations		Podpromie Sports hall	
At accreditation	Deadline to submit all Tariff Sheets		Podpromie Sports hall	
09:00	TC meeting – Draw for DJ2		UEG TC room	
13:00 – 19:00	Free training		Training Hall	
Wednesday, 11th October				
As per schedule	Training and Podium Training		Sport Hall	
As per schedule	Athletes' Measuring – immediately after Podium Training		Measurement Room	
09:00 – 10:00	Judges instruction for CJP and DJ1 & 2		Podpromie Sports hall Judges' Room	
From 10:00	Checking Tariff Sheets		Podpromie Sports hall Judges' Room	
20:30 – 21:30	Orientation Meeting		Grand Hotel	
Thursday, 12th October				
As per schedule	Training and Podium Training		Podpromie Sports hall	
All day	Checking Tariff Sheets		Podpromie Sports hall Judges' Room	
10:00 – 13:00	Judges' Instructions (all judges)		Podpromie Sports hall Judges' Room	
Friday, 13th October				
8:30	Judges' Meeting		Podpromie Sports hall Judges' Room	
9:30 – 12:50	Age Group 11 – 16	Session 1 – Qualification Women's Group - Dynamic (32) – Panel A Women's Pair – Balance (30) – Panel B		Podpromie Sports hall
12:50 – 13:15	Break			
13:15 – 13:50	Opening Ceremony		Podpromie Sports hall	
13:50 – 15:25	Age Group 11 – 16	Session 2 – Qualification Mixed Pair – Dynamic (17) – Panel A Men's Pair – Balance (10) – Panel B Out of competition Men's Group – Balance (4) – Panel B		Podpromie Sports hall

15:40 – 19:05	Age Group 12 – 18	Session 3 – Qualification Women's Pair - Balance (21) – Panel B Men's Group – Balance (10) – Panel B Women's Group – Dynamic (28) – Panel A	Podpromie Sports hall		
19:20 – 20:50		Session 4 – Qualification Mixed Pair – Dynamic (16) – Panel A Men's Pair – Balance (10) – Panel B	Podpromie Sports hall		
Saturday, 14th October					
8:30	Judges' Meeting		Judges' Room		
9:30 – 12:50	Age Group 11 – 16	Session 5 – Qualification Women's Group – Balance (32) – Panel A Women's Pair – Dynamic (30) – Panel B		Podpromie Sports hall	
12:50 – 13:50		Break			
13:50 – 15:25	Age Group 11 – 16	Session 6 – Qualification Mixed Pair – Balance (17) – Panel A Men's Pair – Dynamic (10) – Panel B Out of competition Men's Group – Dynamic (4) – Panel B		Podpromie Sports hall	
15:40 – 19:05		Age Group 12 – 18	Session 7 – Qualification Women's Pair - Dynamic (21) – Panel B Men's Group – Dynamic (10) – Panel B Women's Group – Balance (28) – Panel A	Podpromie Sports hall	
19:20 – 20:50	Session 8 – Qualification Mixed Pair – Balance (16) – Panel A Men's Pair – Dynamic (10) – Panel B		Podpromie Sports hall		
Sunday, 15th October					
09:30	Judges' Meeting		Podpromie Sports hall Judges' Room		
10:30 – 11:30	Age Group 11 – 16	Session 9 – Final Women's Group – Balance (10) – Panel A Women's Pair - Dynamic (10) – Panel B	Podpromie Sports hall		
11:30 – 11:45		Award Ceremony			
12:00 – 13:00		Session 10 – Final Mixed Pair – Balance (8) – Panel A Men's Pair – Dynamic (6) – Panel B Out of competition Men's Group – Dynamic (4) – Panel B	Podpromie Sports hall		
13:00 – 13:15		Award Ceremony			
13:15 – 14:15	Lunch				
14:15	Judges' Meeting		Podpromie Sports hall Judges' Room		

15:00 – 16:00	Age Group 12 – 18	Session 11 – Final Women's Group – Combined (8) – Panel A Women's Pair - Combined (8) – Panel B	Podpromie Sports hall
16:00 – 16:15		Award Ceremony	
16:30 – 17:45		Session 12 – Final Mixed Pair – Combined (8) – Panel A Men's Pair – Combined (6) – Panel B Men's Group – Combined (6) – Panel B	Podpromie Sports hall
17:45 – 18:00		Award Ceremony	Podpromie Sports hall
18:15	Closing Ceremony		Podpromie Sports hall
20:30	Farewell Banquet		Prezydencki Hotel
Monday, 16th October			
All Day	Departure of Delegations		

2.2 ORIENTATION MEETING

- The orientation meeting for the Heads of Delegation will take place on Wednesday, October 11th, 2017 at 20h30 at the GRAND HOTEL.
- The presence of the participating National Federations at the orientation meeting is mandatory. A maximum of 2 members per delegation is recommended, including the Head of Delegation. Unjustified failure by a federation to attend will result in a sanction of 1000.- Euro to be paid to the UEG.
- At this meeting, the LOC and the TC-ACRO/UEG will give practical information on the organisation and the running of the competition.
- Last possibility for the Heads of delegation to hand over the definitive confirmation of the starting order.
- Possible advertising on the gymnasts' competition attire has to be presented.
- The Heads of delegation have to present duly filled in forms for inquiries.

2.3 COMPETITION HALL

The competition hall:
Podpromie Sports hall
Podpromie 10
POL – 35-045 Rzeszow, POLAND

- The competition hall has a free height of 18 m.
- Reserved seating will be allocated for each delegation, i.e. for all gymnasts and officials not engaged in the competition.

2.4 WARM-UP AND TRAINING HALLS

- The competition, training and warm-up halls are located in Podpromie Sports hall
- The training halls have a free height of 18 m.

2.5 TRAINING INFORMATION

- The official training will start on Wednesday, October 11th, 2017 and will end on Thursday, October 12th, 2017.
- Delegations will receive the training schedule upon arrival.
- Access to the training halls is limited to the nations concerned and to the people being in possession of and wearing the accreditation at all times. The accreditation is personal and cannot be used by other people.

2.6 FORMAT OF THE COMPETITION

Competition I – 11-16 and 12-18 – Qualification (Balance and Dynamic exercise)

1st day, Friday, October 13th – 1st exercise – Qualification for C [II]
2nd day, Saturday, October 14th – 2nd exercise – Qualification for C [II]

The starting order for the competition is made according to the draw of lots carried out in Berlin, on August 6th, 2017, by the UEG Acrobatics Technical Committee. (Appendix 1 and 2)

In accordance with FIG/UEG Regulations for Age Group 11-16 and 12-18:

- This event can be entered by all pairs or groups intending to qualify for Competition II and to receive a ranking for the final.
- The top 8 proceed to a final.
If there are less than 12 entries at the definitive registration in a category, only 6 proceed to the final. If there are more than 12 entries at the definitive registration in a category, 10 proceed to the final
- No more than 1 pair or group from each federation, in each category, is allowed to proceed to the final.

- Tie break rules apply according to FIG regulations for AGC.

Competition II – Final

3rd day, Sunday, October 15th – 3rd exercise – Final

The starting order for the competition is made according to the draw of lots carried out in Berlin, on August 6th, 2017, by the UEG Acrobatics Technical Committee. (Appendix 1 and 2)

The competition starts from mark of zero. The pairs or groups with the highest score in each category are declared European Age Group winners.

Tie break rules apply according to FIG regulations for AGC.

11-16 Balance or Dynamic

In accordance with FIG/UEG Regulations for Age Group 11-16

11-16 perform one exercise, balance or dynamic in accordance with the category:

- Women's Pairs:- Dynamic
- Mixed Pairs:- Balance
- Men's Pairs:- Dynamic
- Women's Groups:- Balance
- Men's Groups:- Dynamic

12-18 Combined Final

3rd day, Sunday, October 15th – 3rd exercise – Final

12-18 performs one combined exercise.

2.7 TARIFF SHEETS

- Delegations are asked to submit 1 copy of each exercise during the accreditation on **Tuesday, October 10th** (appendix 4). In the rare circumstance where this is not possible, and only with the agreement of Carine Charlier, President of the Superior Jury, the absolute deadline to submit the tariff sheet to the OC is **Wednesday, October 11th at 09:00**.
- REMINDER: The Tariff sheets (appendix 3) must be filled in accordance with the CoP and ToD. Any infringement will result in a penalty of 0.3 for incorrect Tariff Sheet.

2.8 ATHLETES' MEASURING

- Immediately following podium training on **Wednesday, October 11th**, all gymnasts must be present at the Medical Office for measuring.
- In the case of obstructive behaviour or non-compliance by the gymnasts, conditions and sanction in accordance with the Article 6 of UEG Technical Regulations 2017 (specific regulations) will be applied.
- Athletes must have their accreditation cards (tags) and passports with them.
- The Heads of Delegation have the responsibility to ensure presentation of their competitors for measurement.

2.9 ACCESS TO THE COMPETITION AREA

- The competition area is accessible to members of the various juries, competing gymnasts and their accredited coaches, auxiliary personnel of the Jury, the official UEG doctor, the official OC doctor, team doctors and medical staff. A team medical person is permitted to accompany the gymnasts and coaches during all Competitions.
- Interpreters may not enter the competition area without the permission of the President of the UEG ACRO-TC.

- The competition area is strictly forbidden to all other persons.
- The use of mobile phones or any other electronic communication device by gymnasts, coaches, judges or medical staff of the delegations on the field of play is forbidden during the entire duration of the competitions of official UEG competitions.
If this rule is violated, the concerned persons will receive a written warning.
If this behaviour is repeated after the written warning is issued, the concerned person will be excluded for the rest of the competition.
The Superior Jury is responsible to decide these disciplinary measures.
Appeals against these decisions have to be submitted to the Jury of Appeal whose decision is final.

Access to the floor of competition – GYMNASTS

- In order to accelerate the competition process, the gymnasts are STRICTLY requested to walk directly from the waiting zone to their static position on the floor **WITHOUT** walking around the competition floor

2.10 MEN'S FOUR 11-16 YEARS

- Under Article 3.5 of Technical Regulations if less than 5 Federations submit a definitive registration, the category will be cancelled. However, the UEG has agreed that the competition may proceed for men's four 11-16 years but as an unofficial European Age Group Competition.

2.11 CEREMONIES

Award ceremonies

- All award ceremonies will take place after each session of finals. It will be carried out in accordance with the UEG Regulations for Award Ceremonies.
 - Please ensure that your Federation's medallists are in time for the line-up prior to the ceremonies.
 - All gymnasts must wear competition attire, no tracksuit.
- On the podium, awards will only be presented to the medal winners as follows:
 - Final (CII) Pairs or Groups ranked 1st to 3rd place.

Opening ceremony

- The opening ceremony will take place on Friday, October 13th, 2017 at 13h15 in the Podpromie Sports hall
- Five gymnast of each NF will participate.

Closing ceremony

- The closing ceremony will take place on Sunday, October 15th, 2017 after the last awarding ceremony.
- All gymnasts have to participate, wearing the competition attire, no tracksuit.

2.12 APPARATUS SUPPLIER

- The apparatus supplier of this edition of the European Championships is Janssen-Fritsen
- A total of 4 floor areas will be available. Colour: blue

2.13 MUSIC

- The music has to be send by email (music.rzeszow2017@gmail.com) in MP3 format to the LOC not later than **21st September 2017**.
The name of each music file has to contain the following information:
Category (11-16 or 12-16)_Event (W2-M2-MX2-W3-M4)_Exercise (B, D, C)_Qualification and/or final (Q or F or QF)_Nation_Number (1 or 2)_NAME. (Example: SENIOR_W2_D_Q_GER_1_MEIER-SCHULZ.mp3).
- An additional copy is needed for the training.

- At the accreditation, a form with the duration and the author of the music has to be filled in and handed at the accreditation; official titles/interpreters have to be indicated (appendix 7).
- 1 CD per exercise should be handed out at the accreditation
- The authorised sound level in the training and competition halls is limited to 80 dB resp. 1000 Hertz (Hz).

2.14 MEDICAL

Doping control

Any doping is prohibited. A doping control can be requested at any time, in accordance with the FIG/UEG regulations. Doping controls will be carried out in accordance with the WADA/FIG regulations.

Medical certificate – official doctor

Only the official doctor or his representatives are authorised to establish the necessary medical certificate.

Official doctor of the LOC: Dr. Michał CIEPLA
Official doctor of the UEG: Dr. Jean-Bernard SOLIGNAC

Part 3 – The jury

3.1 JUDGES' PANELS

CJP and D jury

- The CJP and DJ1 were nominated by the UEG/ACRO-TC:
- The D2 judges will be drawn by the UEG/ACRO-TC during the meeting on October 10th 2017, according with the category of the judges. The federations of the D2 drawn will be notified at the accreditation.
- The D1 and D2 judges will remain the same throughout the competition.

The E and A jury

- The E and A judges' panels will be decided by drawing of lots.
- If possible, for competition C II, only judges from federations without qualified gymnasts are allowed to judge in the E-jury and A-jury.

3.2 SUPERIOR JURY

The Superior Jury is formed of 6 TC members. The TC President Mrs. Carine Charlier functions as President of the Superior Jury. More information will be given at the Orientation Meeting.

3.3 JURY OF APPEAL

The Jury of Appeal is composed of 2 members of the UEG Executive Committee (one of them acting as President) and a member of the OC who was not involved in the decision of the Superior Jury and in the judging process of the apparatus concerned.

President	Mr. Farid Gayibov
Member	Mr. Klemen Bedenik
Member	Mrs Barbara Stanisławiszyn

3.4 JUDGES' INSTRUCTION, JUDGES MEETING AND DRAW OF LOTS

- Draw of lots for DJ2 on Tuesday, October 10th, at 10h00 by the UEG TC;
- Instruction for CJP, DJ1 & DJ2 – on Wednesday, October 11th from 09h00 to 10h00;
- Instruction for all judges – on Thursday, October 12th from 10h00 to 13h00;
- Draw of lots for E and A jury, before the start of the competition each day.
- According to the FIG/TR, the presence of the judges to the judges' instruction and all judges' meeting is mandatory.
- Judges are requested to take with them the Artistry and Technical judging forms (30 copies of each form). Failure to bring those copies will result in delegation having to pay the printed price to the OC.
- The judges' instruction will be held in English ONLY.
- The judges' oath will be carried out during the judges' meeting by one judge of the host federation (Polish) and by one judge from one invited federation (English).
- The judges' meetings prior to the competition will take place in judges' room.

3.5 CODE OF ETHICS

- Any close family relative to a competitive gymnast may not judge that gymnast or this group at this UEG sanctioned event. If a conflict should or could appear, the President of the UEG is to be informed, so appropriate action can be taken.

3.6 SCORING AND DISTRIBUTION OF RESULTS

- Smart Scoring will provide the official scoring service and management of the start lists, scores and results.

- The scores of the different exercises will be published on an electronic board indicating the number and name of the gymnast, the notes D and execution as well as the penalties and the final note.
- The secretary of the competition will provide after each competition through the delegation boxes the results.
- At the end of the competition all delegations will be provided with a complete set of results including the judges' individual scores for all competitions.

3.7 CONTROL VIDEOS

Some control videos will be available for the Superior Jury only in case of inquiry.

3.8 INQUIRIES PROCEDURE

- Inquiries for the difficulty scores only are allowed, provided that they will be made verbally immediately after the publication of the score or at the very latest before the end of the exercise of the following gymnast. For the last gymnast of a rotation, this limit is **one minute** after the score is shown on the scoreboard. The person designated to receive the verbal inquiry will have to note the time of receiving it and this will start the procedure. Only the accredited coaches in the competition area will be entitled to submit an inquiry. Late verbal inquiries will be rejected.
- A federation will not be allowed to complain against a gymnast from another federation.
- The inquiry will have to be confirmed as soon as possible in writing, but within **4 minutes** at the latest after the verbal inquiry and will require an agreement of payment of:
 - EUR 300.-- for the first complaint
 - EUR 500.-- for the second complaint and
 - EUR 1'000.-- for the third complaint.
- Should the inquiry not be confirmed in writing within 4 minutes, then the procedure will become obsolete.
- Should the inquiry prove correct and be accepted, this sum will not be invoiced.
- Every inquiry will be examined by the Superior Jury and a final decision, which may not be appealed, will be taken at the very latest:
 - At the end of the rotation (group) for the qualifying competitions, the all around competitions
 - Before the score of the following gymnast is shown for the finals.
- The detailed procedure is laid down in the Technical Regulations.

Part 4 – The organisation of the event

4.1 TRANSPORTATION

International

- The international transportation costs are covered by the participating delegations. The UEG and the Organising Committee strongly recommend that each Federation takes cancellation insurance for their international transportation.
- Accredited delegations who:
 - will stay at one of the official hotels
 - booked their accommodation through the Local Organising Committee and
 - filled in the travel schedule form for arrivals and departures by September 21st at the very latest,

will be provided with local transport from the Rzeszow International Airport to the Accreditation Centre and to the hotels and back.

Transport from Chopin Airport (Warszawa) and Balice Airport (Kraków) can be provided by the LOC.

Local

- The LOC will organise shuttle buses from the official Hotels to the Training and Competition venue.
- The LOC will organise buses for the farewell banquet upon request.
- Shuttle buses timetables will be provided to the Heads of Delegation.

4.2 ACCREDITATION

- Accreditation for the Senior and Junior Championships is not valid for the EAGC. However, it gives access to the delegation seats during EAGC.
- Accreditation for the EAGC is not valid for the Senior and Junior Championships. However, it gives access to the delegation seats during the Senior and Junior Championships.
- For the accreditation process, only the Head of Delegation (or his representative) is requested to present him/herself at the accreditation centre.
- The following items will be checked there with the Heads of Delegation:
 - The passport of all members of the delegations;
 - The licences of the gymnasts;
 - The medical insurance for the members of the delegations;
 - Total payment of accommodation and meals;
 - 1 CD of each music and the form with the duration and the author of the music has to be filled in; official titles/interpreters have to be indicated;
 - Name and Brevet Nr. of judges
 - National anthem and national flag (150x100 cm)
- The accreditation must always be borne visible in the venue. In case of losing the accreditation card, a new one will be issued for a fee of € 50.
- Additional accreditations cost € 50.-.
- All Federations have to send by email a recent photo (6 months max.) of each delegation-member on the LOC's email address (acro2017.rzeszow@gmail.com). Photo should be in JPG format, size 1500x1500pixels, on a white or light blue background and named as follow: NF_last name_first name.jpg (ex. HUN_Smith_Anna.jpg)

4.3 TRANSFERABLE ACCESS CARDS (TAC) FOR WARM-UP & COMPETITION HALL

- Two transferable access cards are allocated to each NF. Such cards may only be used by people already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the NF's official delegation and appropriate function.

4.4 DELEGATION BOXES

- Delegation Boxes will be set up in accreditation room for all participating federations. Information regarding competition, warm-up, trainings, and notification of meetings, transport, official functions as well as UEG and LOC correspondences will be distributed via the delegation “mailboxes”.
- A special “Mail Box” authority card will be issued to each Head of Delegation. This card must be shown by the Head of Delegations (or his representative) when collecting all information and results from their Delegation Mail Box. The delegation member designated to collect the information from the Delegation Mail Box will be required to sign for information collected.

4.5 FAREWELL PARTY

- The LOC will host a farewell party for all Delegation members (provided their accommodation was booked through the LOC) at the conclusion of the event on **Sunday, October 15th** at 20:30 from 1:00.
- The official results as well as the Federation’s relevant diplomas will be distributed during this banquet.
- The legal drinking age in Poland is 18 years old. Proper identification, such as passport, drive license, must be shown as proof of age in order to purchase alcoholic beverages.
- Extra tickets for the banquet (40€/person) can be ordered through the LOC until September 29th and have to be paid to the LOC by September 29th
- Only participants and officials are allowed to participate in the farewell party.

4.6 ACCOMMODATION


Delegation Hotels

	Category I HOTEL BRISTOL ***** Distance from the Competition Hall: 0,8 km Address: Rynek 20-23, 35-064 Rzeszów Website: www.bristol-rzeszow.pl The costs per person/night:			
		Bed & Breakfast	Half board	Full board
	Single room	95 €	105 €	115 €
	Double room	70 €	80 €	90 €
	Triple room	65 €	75 €	85 €

	Category II HOTEL AMBASADORSKI **** Distance from the Competition Hall: 0,8 km Address: Rynek 13-14, 35-064 Rzeszów Website: www.ambadorski.com The costs per person/night:			
		Bed & Breakfast	Half board	Full board
	Single room	85 €	95 €	105 €
	Double room	65 €	75 €	85 €

	Category III HOTELZIMOWIT *** Distance from the Competition Hall: 1,5 km Address: Al. Armii Krajowej 4b, 35-307 Rzeszów Website: www.hotel-zimowit.pl The costs per person/night:			
		Bed & Breakfast	Half board	Full board
	Single room	75 €	85 €	95 €
	Double room	60 €	70 €	80 €
	Triple room	55 €	65 €	75 €

	Category III HOTEL GREIN *** Distance from the Competition Hall: 1,0 km Address: Al. T. Rejtana 1, 35-326 Rzeszów Website: www.greinhotel.pl The costs per person/night:			
		Bed & Breakfast	Half board	Full board
	Single room	75 €	85 €	95 €
	Double room	60 €	70 €	80 €

	Category III HOTEL KORONA *** Distance from the Competition Hall: 1,5 km Address: Litewska 33b, 35-302 Rzeszów Website: www.hotelkorona.rzeszow.pl The costs per person/night:			
		Bed & Breakfast	Half board	Full board
	Single room	70 €	80 €	90 €
	Double room	55 €	65 €	75 €

	Category III HOTEL HETMAN *** Distance from the Competition Hall: 1,2 km Address: Langiewicza 29b, 35-085 Rzeszów Website: www.hotelhetman.rzeszow.pl The costs per person/night:			
		Bed & Breakfast	Half board	Full board
	Single room	70 €	80 €	90 €
	Double room	55 €	65 €	75 €
	Triple room	50 €	60 €	70 €

	Category IV HOTEL ISKRA ** Distance from the Competition Hall: 0,8 km Address: Dąbrowskiego 75, 35-040 Rzeszów Website: www.hoteliskra.pl The costs per person/night:			
		Bed & Breakfast	Half board	Full board
	Single room	60 €	70 €	80 €
	Double room	50 €	60 €	70 €
	Triple room	45 €	55 €	65 €

4.7 MEALS

Breakfast will be served at the hotels. Lunch and dinner will be served at the venue.

Delegations not booking their accommodations through the LOC may purchase tickets for the meals for 15 Euro per person. These tickets must be purchased in advance.

The members of the UEG/EC/TC will handle unforeseen incidents or events that might occur during these championships.

This event will be organised under the FIG/UEG rules as listed in the Directives.

Part 5 – Appendix

- Appendix 1 & 2: Starting order
- Appendix 3: Tariff Sheet
- Appendix 4: Layout Zones
- Appendix 5: Execution Judging Form
- Appendix 6: Artistry Judging Form
- Appendix 7: Music Form
- Appendix 8: Request Form for Training
- Appendix 9: Forms for Inquiries
- Appendix 10: Training schedules

Kind reminder for important deadlines:

Payment of the accommodation costs (1st – 50%)	19th July 2017
Payment of the accommodation costs (2nd – 50%)	21st September 2017
Payment of meals costs (100%)	29th September 2017
Nominative Registration Form (UEG)	21st September 2017
Payment of the Entry Fee (UEG)	21st September 2017
Visa Request Form	A.S.A.P.
Travel Schedule Form	21st September 2017
Accommodation Form	19th July 2017
Meals Form	19th July 2017
Accreditation photos	21st September 2017
Sending MP3 music files by email	21st September 2017
Music Form	Accreditation
Forms for inquiries (by the Heads of Delegation)	Orientation meeting
Deadline for Media Accreditation	5th October 2017

Carine CHARLIER

President of the TC-ACRO/UEG