

UNION EUROPÉENNE DE GYMNASTIQUE
EUROPEAN UNION OF GYMNASTICS
EUROPÄISCHE TURNUNION



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29TH EUROPEAN CHAMPIONSHIPS IN ACROBATIC GYMNASTICS FOR SENIORS & JUNIORS HOLON (ISR)

30 OCTOBER – 3 NOVEMBER 2019



Directives

ID Seniors – 16149
ID Juniors – 16149

EUROVISION
OPERATED BY EBU

SMARTSCORING

Dear President,

The UEG is pleased to herein provide you with the Directives for the 29th European Championships in Acrobatic Gymnastics to be held in Holon (ISR) from 30th October to 3rd November 2019.

These European Championships will be organized following the UEG & FIG Statutes, Technical Regulations, the 2017-2020 ACRO Code of Points, version valid from 01 February 2018, as well as all other Rules and Guidelines valid starting 01 January 2019 onwards, any possible amendments by the date of these European Championships, and any complements decided in the meantime.

All participating Federations commit to abide by the Statutes and all UEG & FIG Rules and Regulations. National Federations not respecting them will not be allowed to compete.

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1. UNION EUROPÉENNE DE GYMNASTIQUE (UEG)

UNION EUROPÉENNE DE GYMNASTIQUE (UEG)

Contact Person: Mrs. Claire Turner
Avenue de la Gare 12
CH - 1003 Lausanne - Switzerland
Tel.: +41 (0)21 613 10 20
Email: cturner@ueg.org
Website: <http://www.ueg.org>

2. HOST FEDERATION

ISRAEL GYMNASTICS FEDERATION

Contact Person: Ms. Hen Avram Bitas
2 Shitrit St.
69482 Tel Aviv, Israel
Tel: + 972 3 649 1476
Email: office@gymnastics.org.il
Website: www.gym.org.il

3. LOCAL ORGANISING COMMITTEE (LOC)

ISRAEL GYMNASTICS FEDERATION

Contact Person: Ms. Hen Avram Bitas
2 Shitrit St.
69482 Tel Aviv, Israel
Tel: + 972 3 649 1476
Email: ecacro2019@gymnastics.org.il
Event Website: <http://www.ueg.org>

4. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS

Toto Holon
220 Jerusalem Boulevard
Holon, Israel

Tel: +972 3 968 0400
Email: info@mga.az
Website: <https://totoholon.co.il>

At the heart of the greened Park Peres in Holon, one step away from the "La Park" entertainment and recreation complex, resides the Holon Toto Hall – home for sports, culture and entertainment events as well as social conferences and conventions. Since its establishment in 2015, the Hall, which spans over an area of 13,000 square meters, 5 viewing booths and 5,400 seats has hosted festivals, television productions, independent productions, gymnastic events, international basketball games, weddings and an unforgettable 2016 Rhythmic Gymnastics European Championships.



Competition Arena	Toto Holon 220 Jerusalem Boulevard Holon, Israel
	Hall Capacity: 5,400 seats Length: 53 m Width: 23 m Ceiling height: 14 m Equipment: 1 Competition floor (14m x 14m)
	Distance from the official Hotels: between 8 to 16 km, (15-40 minutes drive)
Warm-up Hall	Toto Holon Warm-up hall at the Training Hall 1 warm-up floor (14m x 14m) will be separated from the training floors
	Length: 50 m Width: 32 m Ceiling height: 15 m
Training Halls	Toto Holon Length: 50m Width: 32 m Ceiling height: 15 m
	Equipment: 2 training floors Ballet bars Space for general warm-up and stretching

5. PROVISIONAL PROGRAMME (subject to modification)

DESCRIPTION		LOCATION
Monday, October 28th, 2019		
<i>Official arrival day of Delegations</i>		<i>Accreditation</i>
Tuesday, October 29th, 2019		
Official training for Juniors & Seniors UEG TC-ACRO Meeting Judges meeting and instruction for SmartScoring Checking of tariff sheets Measurement Orientation meeting		Toto
Wednesday, October 30th, 2019		
Training for Seniors Judges meeting & draw Opening Ceremony		
JUNIORS	Qualifications 1st exercise	Toto
	Individual Junior Finals 1st exercise	
	Award Ceremony	

Thursday, October 31 st , 2019		
Training for Juniors Judges meeting & draw		
SENIORS	Qualifications 1st exercise	Toto
	Individual Senior Finals 1st exercise Award Ceremony	
Friday, November 1 st , 2019		
Judges draw		
JUNIORS	Qualifications 2nd exercise	Toto
SENIORS	Qualifications 2nd exercise	
Saturday, November 2 nd , 2019		
Judges draw		
JUNIORS	All Around Final Award Ceremony	Toto
	All Around Final Award Ceremony	
SENIORS	All Around Final Award Ceremony	
	All Around Final Award Ceremony	
Sunday, November 3 rd , 2019		
Judges draw		
JUNIORS	Individual Junior Finals 2nd exercise Award Ceremony	Toto
SENIORS	Individual Senior Finals 2nd exercise Award Ceremony	
Closing ceremony		
Farewell party		
Monday, November 4 th , 2019		
<i>Departure of Delegations & UEG officials</i>		Hotel

6. PARTICIPATION RIGHT AND ACCREDITATIONS

Gymnasts holding a valid FIG License and with the correct age from UEG affiliated member federations in good standing may take part in these European Championships:

Participation right for Senior Gymnasts:

- 26 gymnasts, max. 2 units per category

Participation right for Junior Gymnasts:

- 26 gymnasts, max. 2 units per category

Maximum size of delegation

The maximum size of each delegation, together with the number of transferable access cards (transferable within the Federation's official delegation) as per UEG Rules for Accreditation is as follows:

Function	Seniors	Juniors	Total
Gymnasts – max. 2 units per category	26	26	52
Head of Delegation	1	1	2
Team Manager 3 to 5 units	1	1	2
Team Manager 6 to 10 units	2	2	4
Coaches 1 unit	1	1	2
Coaches 2 units	2	2	4
Coaches 3 to 4 units	3	3	6
Coaches 5 to 6 units	4	4	8
Coaches 7 to 8 units	5	5	10
Coaches 9 units & more	6	6	12
Additional coach or choreographer * 4 to 6 units	1	1	2
Additional coach or choreographer * 7 units & more	2	2	4
Judges **	1 or 2	1 or 2	1 – 4
Medical Doctor	1	1	2
Paramedical Staff	1	1	2
Additional medical doctor or paramedical staff 4 to 7 units	1	1	2
Additional medical doctor or paramedical staff 8 units & more	2	2	4

Note: additional transferable access cards may be delivered by UEG upon request by the delegation due to competition schedule / conditions

* Accreditation at the charge of the Federation

** in accordance with the TR/FIG excluding any Chair or Difficulty Judge drawn by the ACRO Technical Committee. The judges for juniors and seniors can be the same.

Additional accreditations (to be paid to the LOC):

Additional accreditations	Price
Additional coach or choreographer	EUR 150
Additional paramedical staff	EUR 150
Guest	EUR 150
VIP Guest	EUR 180

Accreditation Application Process

Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations.

The following items will be checked there with the Heads of delegations:

- The passport of gymnasts and judges including all members of the delegations
- The licences of gymnasts
- The judges brevet
- Transport – Departure
- The medical insurance for the members of the delegations, except from the gymnasts and judges, see point 19.
- Prove of the fulfilment of all financial obligations to the LOC
- Music check
- Check of national anthem and national flag

In order to accelerate the process of the accreditation, each participating Federation is kindly requested to upload photos and passport copy of each member of its delegation (gymnasts, head of delegation, team leaders, coaches, judges, doctor, physiotherapist) into the SmartScoring digital platform (**in order to get the link and sign in details to access the online platform please send an email with the name and details of a contact person that will be responsible for registration on behalf of the Federation to admin@gymnastics.org.il as soon as possible**).

The deadline for the photos & passport copies upload (identity colour photo in JPG format, size – 45mm x 35mm, resolution: 800x600px) is **September 23rd, 2019**. Please clearly indicate the corresponding full name (with correct spelling) in the file title. Submission of photos in due time will prevent the delegations from waiting at the accreditation centre. 5€ will be charged for each photo the LOC has to make at the arrival of the delegation.

Media Accreditation

International and local media representatives as well as federations' communications staff who are interested in covering the event can register online at <https://media.fig-gymnastics.com>.

Deadline: October 14th, 2019

The UEG Accreditation Rules and Media Rules have to be strictly respected.

7. AGE LIMIT OF GYMNASTS

Juniors: 13 – 19 years (born 2006 – 2000)

Seniors: 15 years (born 2004 or before)

All gymnasts must have a current valid FIG licence until the end of the event.

8. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by UEG affiliated federations in good standing, via the SmartScoring platform (<http://registry.gymdata.online/>) and by using the National Gymnastics Federations' login and password.

Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation **until July 23rd, 2019 (23:59 Swiss time) at the very latest.**

Nominative Registrations

The nominative registrations must be completed by entering the composition of the delegation **until September 23rd, 2019 (23:59 Swiss time) at the very latest.**

Entry Fees EUR 150.- per gymnast

The total amount of the entry fees must be paid until the date of the nominative registration deadline, **September 23rd, 2019 at the very latest on the UEG bank account.**

UEG fines

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the UEG Technical Regulations, Art. 3.2.6):

Definitive Registration received after the deadline	EUR 1'500
Nominative Registration received after the deadline	EUR 1'000
No participation at all (noticed at the venue)	EUR 1'000

9. LICENSES

The LOC will be responsible for checking the validity of the gymnasts' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration.

In order to be considered, Licence application forms (new or renewal) must be submitted to the FIG at least one (1) month prior to the deadline for nominative registration.

Please consult FIG License Rules for additional information in this respect.

10. JUDGES AND JURY OF APPEAL

Judges

All judges must have a current valid FIG brevet at the time of the event.

Each delegation may have two category 1, 2 or 3 judges for seniors and two judges from any category for juniors (but with no more than 1 cat. 4 judges for juniors), excluding any appointed difficulty judge or chair of judges. In the draw, the priority will be given to the judges with the high categories.

Federations with international brevet judges are obliged to present a minimum of one judge.

All judges will be given the opportunity to officiate in at least one event. The selection of judges (draw) is made by the TC_ACRO/UEG. The judges must be eligible to judge in the respective function. The Chairs of Judges Panel and the Difficulty judges are appointed by the TC-ACRO/UEG. All judges must participate in the judges' instruction meeting. The costs for the judges will be at the charge of their respective federations.

- If a federation does not enter a judge or comes with a judge of an insufficient level, the UEG will request payment of the amount indicated in the below list:

Requested by UEG	NF comes with	Sanction
1 judge	0 judge	€ 2'000.-

Judges shall recuse themselves if

- They are or were married to or live in a registered partnership or co-habit with a gymnast
- They are related to a gymnast by birth or marriage in direct or in collateral line, including the following persons: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin.

Jury of Appeal and Supervisory Board

The Jury of Appeal consist of two members of the Executive Committee (one acting as President) and a third person to be designated in accordance with the matter of the appeal. In case of a judge's appeal, a person not involved in the decision of the Superior Jury and in the Judging process will be nominated.

The composition of the Jury of Appeal will be communicated in the Workplan.

11. DRAWING OF LOTS

The gymnasts' drawing of lots will decide the starting order of the qualification competitions and the finals. It will take place after the deadline of the definitive entry. The exact date, time and location will be announced in due course by the UEG to the parties concerned which are entitled to be present at the draw.

12. COMPETITION FORMAT AND PROGRAMME

See the current UEG & FIG Technical Regulations. Difficulty for the junior's units will be restricted in accordance with the rules for the FIG Acrobatic Gymnastics World Age Group Competitions (WAGC).

13. EQUIPEMENT

The Supplier is Gymnova. The floors' reference is "6775" colour beige. The dimensions are:

- 14x14m for the competition
- 14x14m for training and warm-up
- Mats 20cm: Gymnova, Ref.: 7023

14. VISA

Please verify immediately with your travel agent or Embassy or Consulate of Israel in your country if a visa is required for your travel to Israel. The LOC will assist you with a visa support letter provided that the request is made to the LOC online via SmartScoring Digital Platform by **September 23rd, 2019 at the latest**. **In order to get the link and sign in details to access the online platform please send an email with the name and details of a contact person that will be responsible for registration on behalf of the Federation to admin@gymnastics.org.il as soon as possible.**

15. TRANSPORTATION

The invited participating Federations must pay for the air travel costs of their delegation members. The official arrival airport is: Ben Gurion Airport (TLV)

The travel details must be submitted to the LOC online programme until **September 23rd, 2019**.

Local Transportation

The LOC will organize shuttle buses from Official Hotels to the Competition Venue (training venue is within the competition venue) and back for all delegations that have booked accommodation through the LOC.

The LOC will organize buses for farewell banquet for the delegations concerned as well.

Transportation by bus to and from Ben Gurion Airport is included in the competition package price given that transportation information has been sent in due time.

For those delegations that have not ordered the accommodation package from the organiser, please contact ecacro2019@gymnastics.org.il

16. ACCOMMODATION

Hotel category prices are per night/per person (including breakfast, VAT, farewell banquet, airport transfer and daily shuttle transfer from the hotel to the training / competition hall).

Official UEG hotel

Leonardo City Tower *****

14 Zisman Street Ramat Gan

https://www.fattal-hotels.com/leonardo_city_tower

Located in the city center at 13 km / 15-30 minutes driving distance from the competition arena.

Prices per night/per person including breakfast:

Single standard room	EUR 185
Twin/Double standard room	EUR 115

Hotels for Delegations:

I CATEGORY

Leonardo Suite Hotel ****

99 Ben Gurion St. Bat Yam

www.fattal-hotels.com/tel-aviv-hotels/leonardo-suite-bat-yam

Located on the beach at 8.1 km / 15-30 minutes driving distance from the competition arena.

Prices per night/per person including breakfast:

Single standard room	EUR 185
Twin/Double standard room	EUR 115
Triple standard room	EUR 90

Leonardo Art Tel Aviv ****

9 Eliezer Peri Street Tel Aviv

<http://www.fattal-hotels.com/tel-aviv-hotels/leonardo-art-hotel>

Located on the beach at 16 km / 25-40 minutes driving distance from the competition arena.

Prices per night/per person including breakfast:

Single standard room	EUR 185
Twin/Double standard room	EUR 115
Triple standard room	EUR 90

II CATEGORY

Armon-yam ***

Ben Gurion 95, Bat Yam, 59131
<https://www.armonyam.com/>

Located on the beach at 8.1 km / 15-30 minutes driving distance from the competition arena.
Prices per night/per person including breakfast:

Single standard room	EUR 160
Twin/Double standard room	EUR 95
Triple standard room	EUR 75

Olympia Hotel***
Hayarkon 164, Tel Aviv-Yafo
<https://www.zvielihotels.com/Olympia-Hotel>

Located on the beach at 16 km / 25-40 minutes driving distance from the competition arena.
Prices per night/per person including breakfast:

Single standard room	EUR 160
Twin/Double standard room	EUR 95
Triple standard room	EUR 75

Leonardo Beach Tel Aviv ****
Hayarkon 156, Tel Aviv-Yafo
https://www.fattal-hotels.com/hotels_in_israel/tel_aviv_hotels/leonardo_beach_tel_aviv/

Located on the beach at 16 km / 25-40 minutes driving distance from the competition arena.
Prices per night/per person including breakfast:

Single standard room	EUR 160
Twin/Double standard room	EUR 95

III CATEGORY

Elis Hotel**
48 Derech Menachem Begin, Tel Aviv
<http://elishotel.com/>

Located on the beach at 8.1 km / 15-30 minutes driving distance from the competition arena.
Prices per night/per person including breakfast:

Single standard room	EUR 110
Twin/Double standard room	EUR 70
Triple standard room	EUR 55

Hotel Reservations

The Accommodation Request must be submitted to the LOC via SmartScoring digital platform by **July 23rd, 2019** at the very latest, the hotel rooms will be allocated on a “*first come, first serve*” basis as the number of rooms are limited at each hotel. **In order to get the link and sign in details to access the online platform please send an email with the name and details of a contact person that will be responsible for registration on behalf of the Federation to admin@gymnastics.org.il as soon as possible.**

17. MEALS

Breakfast is included in the price of each room. The meal plan (lunch and dinner) is not compulsory and the delegations are free to make their own meals arrangements for lunch and dinner.

Meals Bookings

Breakfast will be served at the hotels; the price is included in the cost of each hotel booking. The LOC proposes the following options for having meals at the competition venue which can be ordered by delegations if they wish:

The price for one meal ticket is:

- 20 EUR per lunch
- 20 EUR per dinner

The Meal Request must be submitted to the LOC via SmartScoring digital platform **by September 23rd, 2019** at the very latest.

Farewell Banquet

Accredited Delegation members (with the exception of E- and R- media), who stay at one of the official hotels and book their accommodation through the LOC will receive a free ticket for the Farewell Banquet.

Extra tickets for the banquet can be purchased for EUR 60.- per person, provided that a request is sent to the LOC mail address (ECacro2019@gymnastics.org.il) well in advance.

18. FINANCIAL OBLIGATIONS – PAYMENT

Payments to UEG:

The non-reimbursable registration fee of CHF 150.- per gymnast must be paid to the UEG.

Registrations without the appropriate payment of the registration fee at the time of the Nominative Registration (funds received by the UEG) will be considered invalid (i.e. the athletes will not be allowed to compete).

Federations which have not fulfilled their financial obligations towards the UEG & FIG are not be allowed to participate in these European Championships either.

Each participating member Federation is kindly requested to clearly state payment's purpose as follows:

NF Discipline Event Year Host Country
Example: SUI ACRO ECh 2019 ISR

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

The payment must be made in **EUR** only. Total amount of the UEG entry fees to be paid to:

Beneficiary	Union Européenne de Gymnastique Av. de la Gare 12, CH-1003 Lausanne/Switzerland
Bank Account / IBAN	CH05 0076 7000 L520 5704 9
Bank name	BCV, Place St.-François 14, CP 300, CH-1002 Lausanne/Switzerland
SWIFT/BIC	BCVLCH2LXXX

Payments to the LOC:

Federations which have not fulfilled their financial obligations towards the LOC by the given deadlines herein mentioned may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

Payment for the accommodations and meal options must be made through bank transfer to:

Beneficiary	ISRAEL GYMNASTICS FEDERATION
Bank Account / IBAN	159400/45 IL41 0106 7300 0001 5940 045
Bank name	LEUMI BANK TEL AVIV, HABARZEL 28
SWIFT/BIC	LUMIILITTLV

Each participating member Federation is kindly requested to write on the transfer document the payment's purpose as follows: **country_ECh** (ex. ISR_ ECh)

The participating federation is responsible for covering all bank fees in connection with the bank transfers. Please state the name of your Federation and the payment purpose on the transfer. The payment must be made in EUR only.

Payment deadlines:

- The first 50% of the total accommodation costs – by **July 23rd, 2019**
- Settlement of the remaining 50% of accommodation costs and 100% of the total meal costs – by **September 23rd, 2019**

Cancellation Policy

The UEG and the LOC strongly recommend that each Federation take a cancellation insurance for their accommodations and meal options.

Accommodation:

- from July 23rd, 2019 to August 22nd, 2019: 25% of the total accommodation cost will not be refunded
- from August 23rd, 2019 to September 22nd, 2019: 50% of the total accommodation cost will not be refunded
- from September 23rd, 2019 – no refund at all (100%)

Meals:

- after September 23rd, 2019 – no refund of the total amount due

19. INSURANCE

We would like to inform you that the UEG has concluded a contract with IMSSA International Medical & Security Sports Assistance.

People insured: all the **gymnasts** participating in the European Acrobatic Gymnastics Championships and the people acting as **judges** during these Championships.

Attention: the coaches, heads of delegation, etc, are **NOT** insured, please present a proof of insurance at the accreditation.

The Host Federation, the LOC and the UEG and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation (except judges and gymnasts as mentioned above).

The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.

The LOC will subsequently offer insurance at the Federations own charge as follows: EUR 40.- (complete) per person/day.

20. WORK PLAN

The Workplan will be published on the UEG website six weeks at the latest before the start of the competitions.

21. OFFICIAL HOSPITAL

The Official hospital will be:

Name: The Edith Wolfson Medical Center
Address: HaLohamim 62, Holon
Tel: +972-3-502-8111

The name of the Medical Doctor will be communicated in the Work Plan.

This official hospital as well as the medical personnel assigned duly accept the International SOS (IMSSA insurance card) for all athletes holding a valid FIG License as well as for all judges with an International FIG Judges Brevet valid at the time of these European Championships.

22. DOPING CONTROLS

Doping controls will be made according to FIG Anti-Doping Rules and WADA Code and Standards.

23. MUSIC & MUSIC FORMS

The music and national anthems has to be send in MP3 format to the LOC: acro.holon@gmail.com by **October 7th, 2019 at the very latest.**

Musics have to be uploaded in the following format:

File format: .mp3

Name of file must contain:

- The category (junior or senior)
- The event (W2 – M2 – MX2 – W3 – M4)
- The name of the nation (official abbreviation of the country)
- Number (1 or 2)
- Exercise (B, D, C)
- The last name of one of the gymnasts (Example: senior_ M4_ISR_1_ B_URALEVITCH.mp3)

Delegation members are requested to keep in their possession a specimen of their CD and USB key for their training sessions and in case of a technical problem.

Each Federation will also have to confirm that the music used does not violate any copyrights and that it can be broadcasted within sports.

At the accreditation, the Heads of delegation have to hand in the Music Release form which you will receive together with the work plan.

24. SUMMARY OF THE DEADLINES AND PAYMENTS

For the UEG	Deadline
Definitive Registration – Gymdata	July 23rd, 2019
Nominative Registration – Gymdata	September 23rd, 2019
Payment of the UEG Registration Fees	September 23rd, 2019
For the LOC (Forms / Accommodation)	Deadline
Accommodation Request – SmartScoring digital portal	July 23rd, 2019
Visa Request – SmartScoring digital portal	September 23rd, 2019
Travel Schedule – SmartScoring digital portal	September 23rd, 2019
Photo & passports for Accreditation – SmartScoring digital portal	September 23rd, 2019
Music	October 14th, 2019
Accommodation costs (first 50%)	July 23rd, 2019
Accommodation costs (last 50%)	September 23rd, 2019
Meals (100%)	September 23rd, 2019

Sincerely Yours,

UNION EUROPÉENNE DE GYMNASTIQUE



Carine Charlier
TC-ACRO President



ISRAEL GYMNASTICS FEDERATION



Sarit Shenar, General Manager
Israel Gymnastics Federation

ISRAEL GYMNASTICS FEDERATION
איגוד ההתעמלות בישראל
רח' שיטרית 2 תל-אביב
מס' עמותה 9-492-024-58 ע.ר.