



32nd European Women's Artistic Gymnastics Championships

2-5 August 2018

The SSE Hydro, Glasgow, Scotland, GBR

WORK PLAN

www.glasgow2018.com

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1. OFFICIALS AND ORGANISING COMMITTEE

This Work Plan has been drawn up in accordance with the UEG and the FIG regulations and is based upon the definitive registrations received by the Secretariat of the UEG by 02 May 2018.

More information can also be found from the LOC Directives WAG 2018 European Championships.

1.1. Union Européenne de Gymnastique (UEG)

Union Européenne de Gymnastique (UEG)

Address: Av. de la Gare 12, 1003 LAUSANNE, Switzerland

Tel.: + 41 (0)21 613 73 32 Fax: + 41 (0)21 613 73 31

E-mail: info@ueg.org

Website: <u>www.ueg-gymnastics.com</u>



UEG Officials					
President	Farid GAYIBOV				
Vice-President, President Jury of Appeal	Michel BOUTARD				
EC member, Member Jury of Appeal	Andrey FEDARAU				
General Director	Lisa WORTHMANN				
Head of Media	Tina GERETS				
Sports Coordinator	Linda DAVILA				
Official Doctor	Lubov GALITSKAYA				

Women's Technical Committee (WTC)					
President	Anca MIHAILESCU-GRIGORAS				
Vice-President and Responsible for judges	Hana LISKAROVA				
Technical Delegate	Sabrina KLAESBERG				
Secretary	Mairead KAVANAGH				
Member	Christine FRAUENKNECHT				
Member	Marja RÄISÄNEN				
Member	Orna SHAI				

1.2. The Host Federation and Organising Committee (Glasgow 2018)

British Gymnastics

Address: Ford Hall, Lilleshall National Sports Centre, Newport, Shropshire TF10 9NB,

United Kingdom

Tel.: +44 (0) 345 129 7129

E-mail: information@british-gymnastics.com

Website: www.british-gymnastics.org

Glasgow 2018

Address: 4th floor, Commonwealth House, 32 Albion Street, Glasgow, G1 1LH,

United Kingdom

Tel.: +44 (0) 141 287 3499

E-mail: Glasgow2018Gymnastics@glasgow.gov.uk

Website: <u>www.glasgow2018.com</u>

Facebook: @Glasgow2018 / URL https://www.facebook.com/Glasgow2018

Twitter: @Glasgow2018 / URL https://twitter.com/Glasgow2018

Instagram: @Glasgow_2018 / URL https://www.instagram.com/glasgow_2018



Championships Director	Colin HARTLEY
Competition Director	Matthew GREENWOOD
Competition Manager	Stephanie STEWART
Event Operations Manager	Jade GALLAGHER
Media Operations Manager	Russell SWANNACK
Broadcast Manager	Brendan FOLEY
Member Federations Relations Coordinator	Alice BLAKEY
Accreditation Manager	Daniele VETTORI
Marketing and Communications Manager	Kirsten TUTTLE
Delegation Services Manager	Jill ELBORN
Chief Medical Officer	Dr David PUGH

2. THE COMPETITION

2.1. Schedule

Sunday 15 July							
All day	All day Start of the deadline for submitting new elements (see 2.11 of the Work Plan)						
Sunday 29 Jul	у						
All day	Arrival of UEG/WTC						
	Optional Arrival Day of WAG delegations						
15:00 – 18:00	UEG/WTC meeting	SEC Dochart Suite					
Monday 30 Jul	ly						
	Official Arrival Day of WAG delegations						
09:00 – 15:00	UEG/WTC meeting	SEC Dochart Suite					
15:00 – 19:30	Judges' instruction, judges' oath and judges' draw for the qualifying competition Seniors, Juniors and the Team Final Seniors	SEC Carron Suite					
14:00 – 20:00	Open training Seniors and Juniors, upon request	Training halls					
Tuesday 31 Ju	lly						
	Training as per schedule						
07:30	Apparatus Control Warm up hall	Warm up hall					
08:00 - 09:30	UEG/WTC meeting	SEC Dochart Suite					
09.00 - 10.00	Orientation meeting	SEC Carron Suite					
09:30	Judges' briefing for Seniors' podium training	Judges' meeting room					
09.30	Apparatus Control						
10:00 – 20:50	Podium training: Seniors (Subdivisions 1 - 4)	Competition hall					
10:00 – 11:50	Subdivision 1	Competition hall					
	Judges' lunch break						
13:15 – 15:05	Subdivision 2	Competition hall					
16:00 – 17:50	Subdivision 3	Competition hall					
	Atos Instruction for Judges (Seniors' competition) during podium training	Competition hall					
19:00 – 20:50	Subdivision 4	Competition hall					
Wednesday 1,	August						
	Training as per schedule	Training hall					
07:30	Apparatus control Warm up	Warm up hall					
08:00 - 08:30	UEG WTC meeting	SEC Dochart Suite					

08:30	Judges' briefing for Juniors' podium training	SEC Carron Suite
09:30	Apparatus Control	Competition hall
10:00	Last deadline to submit the starting order for qualifying competition Seniors	Sport information desk
10:00 – 20:45	Podium training: Juniors	Competition hall
10:00 – 12:15	Subdivision 1	Competition hall
	Judges' lunch break	
13:15 – 15:30	Subdivision 2	Competition hall
15:45 – 18:00	Subdivision 3	Competition hall
	Atos instruction for Judges (Juniors' competition) during podium training	Competition hall
18:30 – 20:45	Subdivision 4	Competition hall
Thursday 2, Au	ugust	
	Training as per schedule	Training hall
07:30	Apparatus Control warm up hall	Warm up hall
08:00 – 08:30	UEG WTC meeting	SEC Dochart Suite
08:30	Judges' briefing for the qualifying competition Seniors	SEC Carron Suite
09:30	Apparatus Control	Competition hall
10:00	Last deadline to submit the starting order for qualifying competition Juniors	Sport information desk
10:00 – 20:50	Qualifying Competition: Seniors	Competition hall
10:00 – 11:50	Subdivision 1	Competition hall
	Judges' lunch break	
13:15 – 15:05	Subdivision 2	Competition hall
16:00 – 17:50	Subdivision 3	Competition hall
18:40 – 18:55	Opening Ceremony	Competition hall
19:00 – 20:50	Subdivision 4	Competition hall
Friday 3, Augu	st	
	Training as per schedule	Training hall
07:30	Apparatus Control warm up hall	
08:00 - 08:30	UEG WTC meeting	SEC Dochart Suite
08:30	Judges' briefing for the qualifying competition Juniors	SEC Carron Suite
09:30	Apparatus Control	Competition hall
10:00 – 20:45	Qualifying Competition: Juniors	Competition hall
10:00 – 12:15	Subdivision 1	Competition hall
	•	•

	Judges' lunch break	
13:00	Last deadline to submit the starting order for Team final	Sport information desk
13.00	competition (TF) Seniors	Sport information desk
13:15 – 15:30	Subdivision 2	Competition hall
15:45 – 18:00	Subdivision 3	Competition hall
18:30 – 20:45	Subdivision 4	Competition hall
20:45 - 21:10	Junior Women's Team and Individual All Around Medal Ceremony	Competition hall
Saturday 4 Aug	gust	
	Training as per schedule	Training hall
09:00 – 10:00	UEG/WTC meeting	SEC Dochart Suite
10:30	Apparatus Control warm up hall	Warm up hall
10:00 – 12:00	Judges' Draw for Seniors' and Juniors' Apparatus Finals; Judges' briefing for Team Final Seniors	SEC Carron Suite
12:30	Apparatus Control	Competition hall
13:00 – 14:50	Seniors Women's Team Final	Competition hall
14:50 – 15:15	Competition Team Final Seniors Award Ceremony	Competition hall
17:30 – 19:00	Additional podium training for finalists juniors	Competition hall
19:00 – 20.30	Additional podium training for finalists seniors	Competition hall
16:30 – 17:30	Round table – Coaches	SEC Carron Suite
19:00	Judges' excursion	
Sunday 5 Aug	ust	
	Training as per schedule	Training hall
08:00	Apparatus Control warm up hall	Warm up hall
08:00 - 08:30	UEG WTC Meeting	SEC Dochart Suite
08:30	Judges' briefing for Juniors' Apparatus Finals	SEC Carron Suite
09.30	Apparatus Control	Competition hall
10:00 – 12:55	Juniors Women's Apparatus Finals	Competition hall
10:00 – 10:30	Junior Women's Vault Final	Competition hall
10:30 – 11:00	Junior Women's Uneven Bars Final	Competition hall
11:00 – 11:25	Juniors Women's Vault & Uneven Bars Medal Ceremony	Competition hall
11:30 – 12:00	Juniors Women's Balance Beam Final	Competition hall
12:00 – 12:30	Juniors Women's Floor Final	Competition hall
12:30 – 12:55	Juniors Women's Balance Beam & Floor Medal Ceremony	Competition hall
13:30 – 14:00	Judges' Briefing for Seniors' Apparatus Finals	SEC Carron Suite
14:00	Apparatus Control	Competition hall

14:30 – 17:20	Seniors Women´s Apparatus Finals	Competition hall			
14:30 – 15:00	Seniors Women's Vault Final	Competition hall			
15:00 – 15:30	Seniors Women's Uneven Bars Final	Competition hall			
15:30 – 15:55	Seniors Women's Vault & Uneven Bars Medal Ceremony	Competition hall			
16:00 – 16:30	Seniors Women's Balance Beam Final	Competition hall			
16:30 – 17:00	Seniors Women's Floor Final	Competition hall			
17:00 – 17:25	Seniors Women's Balance Beam & Floor Medal Ceremony	Competition hall			
17:25 – 17:35	Closing Speech/Ceremony	Competition hall			
19:30 Farewell Banquet		Corinthian Club			
Monday 6 August					
All day	Departure of delegations and UEG/WTC	accordingly			

2.2. Format of competitions

The FIG requirements for Juniors and for Seniors will be applied for all phases of competitions.

Event ID, Junior: 15720 Event ID, Senior: 15592

Qualifying Competition - Juniors

5 gymnasts in the team, 4 compete on each apparatus, 3 best scores count.

Qualification for Apparatus Finals.

Final result for team ranking.

Qualifying Competition - Seniors

5 gymnasts in the team, 3 compete on each apparatus, 3 scores count.

Qualification for Team Finals and Apparatus Finals.

This competition will be used as a Qualification for the 2nd European Games 2019 in Minsk. Each team ranked 1-6 qualifies with two non-nominative places for the EG 2019. (The nominative places – individuals and apparatus medallists – will be allocated from ECh 2019).

All Around Final - Juniors

No separate All Around Competition for Juniors will be held.

A separate All-Around Final list will be produced, based on the results of the qualification competition. This list will include the 24 gymnasts with the highest ranking obtained. A maximum of 2 gymnasts per National Federation(NF) will be taken into consideration.

Team Final - Seniors

The best 8 teams of the qualifying competition are qualified for the Team Final.

5 gymnasts in the team, 3 compete on each apparatus, 3 scores counting.

Apparatus Finals - Juniors and Seniors

The 8 highest ranked gymnasts on each apparatus of the qualifying competition, with a maximum of 2 gymnasts per NF, per apparatus are qualified.

Three (3) reserve gymnasts are designated on each apparatus.

The Apparatus Finals Juniors' warm up will run as described in the FIG WAG Modifications for Junior Competitions.

2.2.1 Changes to the list of names

According to the FIG/TR.

Forms have to be submitted to Mrs. Sabrina Klaesberg, the UEG/WTC Technical Delegate.

2.2.2 Qualifying competition - Juniors and Seniors

- According to the FIG/TR, in case of a tie in points at any place in the qualifying competition, for qualification for the Finals and in the Finals, the tie breaking rules will apply.
- Starting orders for competitions will be according to the drawing of lots carried out in Glasgow 5 July 2018, by the UEG/WTC and Glasgow 2018. After the draw the starting lists will be published by the UEG office.
- For the Seniors' and Juniors' qualifying competition, the draw for mixed groups will be made among the National Federations with individual gymnast(s). The starting order of the teams and mixed groups will be made by drawing of lots according UEG/TR:

The 8 best senior teams from European Championships 2016 are to be drawn in the last subdivision.

Seniors RUS, GBR, FRA; SUI, ITA, ROU, GER, HUN

For the Juniors' qualifying competition, the draw is open for all subdivisions.

 If a NF has made a nominative inscription with a team and will present only individuals by the time of the competition or if the number of individuals is less than the number of the gymnasts from the nominative inscription by the time of the competition, the UEG/WTC is entitled to make adjustments of the starting order for the competition, according to the actual number of gymnasts present at the competition.

- **Team**: The competing order for gymnasts in a team is decided by the National Federation.
- Mixed group: NF with more than one gymnast must submit the order for their gymnasts on each apparatus.
- The competing order of the teams/mixed groups will not alternate during the competition. The gymnasts of the first team/mixed group will warm up and compete; then the gymnasts of the second team/group will warm up and compete. The team/mixed group will compete in the same order in the subsequent apparatus.
- If one gymnast is not competing on all apparatus, she has the right to leave the competition area and warm up in the warm up hall. The gymnast may return at their own discretion.

2.2.3 Team Final competition Seniors

- According to the FIG/TR, in case of a tie in points at any place in the Team Final the tie breaking rules will apply.
- The competing order of the teams will not alternate during the competition. The gymnasts of the first team will warm up and compete; then the gymnasts of the second team will warm-up and compete.
 The team will compete in the same order in the subsequent apparatus.
- The numbers correspond with the ranking of the teams after the qualifying competition
- If one gymnast does not compete on all apparatus, she has the right to leave the competition area and warm up in the warm up hall. The gymnast may return at their own discretion.

Rotation	I	म	<u></u>	
1	Team 2	Team 4	Team 6	Team 8
	Team 1	Team 3	Team 5	Team 7
2	Team 8	Team 2	Team 4	Team 6
	Team 7	Team 1	Team 3	Team 5
3	Team 6	Team 8	Team 2	Team 4
	Team 5	Team 7	Team 1	Team 3
4	Team 4	Team 6	Team 8	Team 2
	Team 3	Team 5	Team 7	Team 1

2.2.4 Apparatus Finals - Juniors and Seniors

- According to the FIG/TR, in case of a tie in points at any place in the Apparatus Finals, for qualification for the Finals and in the Finals, the tie breaking rules will apply.
- If more than 8 gymnasts are qualified in one apparatus final, a draw will take place to determine the starting order.
- The draw was carried out in Lausanne on 05 May 2018 by the UEG Representative UEG/WTC. After the draw the start lists will be published by the UEG office.

Apparatus Final (AF) Juniors

I		प्र म		<i>T</i>			
Ranking Qual.	Order App. Final	Ranking Qual.	Order App. Final	Ranking Qual.	Order App. Final	Ranking Qual.	Order App Final
1	8	1	7	1	4	1	1
2	1	2	4	2	5	2	4
3	7	3	5	3	7	3	8
4	5	4	8	4	3	4	3
5	6	5	1	5	6	5	6
6	4	6	3	6	8	6	2
7	3	7	2	7	2	7	7
8	2	8	6	8	1	8	5

Apparatus Final Seniors

I		म	H				
Ranking Qual.	Order App. Final	Ranking Qual	Order App. Final	Ranking Qual	Order App. Final	Ranking Qual	Order App. Final
1	1	1	3	1	7	1	6
2	2	2	3	2	8	2	8
3	8	3	5	3	6	3	2
4	5	4	7	4	4	4	1
5	6	5	1	5	1	5	7
6	3	6	8	6	3	6	3
7	4	7	4	7	2	7	5
8	7	8	6	8	5	8	4

If a gymnast competes in two (or more) successive Apparatus Finals and medals in the preceding Final (thus reducing the gymnasts' opportunity to return to the warm up hall prior to the next Final), the WTC will adjust the start order, if needed.

The start order of the Final following the medal presentation will be adjusted accordingly and places 6, 7 and 8 will be allocated to these gymnasts (if necessary).

2.3. Touch warm up during the competition

Warm up times according to the FIG rules.

- Qualifying Competition and Apparatus Finals juniors on the podium.
- Qualifying competition and Team Final seniors on the podium.

 Apparatus Finals seniors in the warm up hall only. (Prior to the start of the Apparatus Final, a timed/controlled warm up period of one hour is afforded to the gymnasts and will take place on the podium up to 30 minutes before the start of the competition).

2.4. Access to the competition area

The competition area is accessible to members of various juries, competing gymnasts and their accredited coaches, to local group leaders, to the auxiliary personnel of the Jury, to the President of the UEG Medical Commission, to the official doctor, to the team doctors, medical staff and to persons concerned with the apparatus. A team medical person is permitted to accompany the gymnasts and coaches during all competitions.

Interpreters may not enter the competition area without the permission of Mrs. Anca Mihailescu-Grigoras, the President of the UEG/WTC. The competition area is strictly forbidden to all other persons.

According to the FIG/TR, two coaches (or assisting persons) and one medical person will be allowed for each team for the team competition, and only one coach for each gymnast for the individual competitions.

2.5. Use of electronic devices (UEG/TR Art. 13.1)

The use of mobile phones or any other electronic communication device by gymnasts, coaches, judges or medical staff of the delegations on the field of play is forbidden during the duration of official UEG competitions. If this rule is violated, the persons concerned will receive a written warning. If this behaviour is repeated after the written warning is issued, the persons concerned will be excluded for the rest of the competition. The Superior Jury is responsible to decide these disciplinary measures. Appeals against these decisions have to be submitted to the Jury of Appeal, whose decision is final.

2.6. Award ceremonies

The award ceremonies will take place according to the schedule and will be organised as follows:

- Qualifying Competition Juniors (team ranking): Gold, Silver and Bronze medalists on the podium
- Qualifying Competition Juniors (All Around): 8 best ranked gymnasts on the podium
- Team Final Seniors: Gold, Silver and Bronze medalists on the podium
- Apparatus Finals Juniors: Gold, Silver and Bronze medalists on the podium
- Apparatus Finals Seniors: Gold, Silver and Bronze medalists on the podium

According to the FIG/TR, the gymnasts are requested to wear competition attire during the awarding ceremonies.

According to the **FIG/TR** for the organisation of ceremonies, the participation of the medal winners in the award ceremonies is compulsory. Gymnasts or teams that are absent for unjustified reasons will be disqualified.

2.7. Apparatus supplier

The apparatus supplier of this European Championships is Gymnova.

Additional landing mats for all apparatus will be provided by the apparatus supplier in the warm up halls and for podium training. In addition, the federations are allowed to bring small protection mats/pads/coverings only. These mats/pads/coverings (e.g. carpet mats, beam protection pad) must not be thicker than 5cm and not bigger than 1.50m x 1m. These mats/pads/coverings can be used during (podium) training and warm up, but not for the touch warm up.

2.8. Scoring and distribution of results

After each competition the results will be provided on the following website: www.ueg.org. In addition, it will be sent to each Head of Delegation by email.

At the end of all competitions, all delegations will be provided with a complete set of results including the judges' individual scores.

2.9. Orientation meeting

The presence of the participating NF at the orientation meeting is mandatory. A maximum of three members per delegation is recommended, including the Head of Delegation. Unjustified failure to attend will result in a sanction against the federation of Euro 1,000.

2.10. Competitions numbers (Bib)

Two (2) sets of starting numbers will be provided to the Head of Delegation by Glasgow 2018. These will be available from the delegation boxes at the sport information desk after the orientation meeting. The numbers have to be firmly attached to the competition attire throughout the entire competition.

2.11. Written exercises

It would be appreciated if NF submit their gymnasts' exercises in symbols notation before the podium training, at the very latest, to Mrs. Hana Liskarova, Responsible for Judges UEG/WTC.

2.12. New elements

New elements should be submitted by e-mail to Mrs. Anca Mihailescu-Grigoras <u>agrigoras@romgym.ro</u>, the President of the Superior Jury, before July 15, 2018, or at the very latest 24hours before the podium training

A technical drawing and a video have to be attached to the e-mail (see FIG NL No. 42).

2.13. Anti-doping control

Any doping is prohibited. An anti-doping control can be requested at any time. Anti-doping controls will be held as per Anti-Doping Control Regulations of FIG and WADA.

2.14. Medical orientation meeting

There will be no medical orientation meeting at this competition. A medical guide will be issued to all teams in advance of the competition.

2.15. Coaches' round table discussion

The Coaches' round table discussion will take place on Saturday, 4th of August, 2018 from 16:30 to approx. 17h30 at the SEC Carron Suite at the Venue. A maximum of 3 Coaches are invited to participate in the Round Table discussion. As prior registration is required, each federation is kindly required to send the attached inscription form to UEG Office by July 30th, 2018.

3. THE JURIES

3.1. Jury of Appeal

The Jury of Appeal is composed of two members of the UEG Executive Committee (one of them acting as President) and a member of Glasgow 2018 who was not involved in the decision of the Superior Jury and the judging process on the concerned apparatus.

President: Mr. Michel BOUTARD, Vice-President UEG/EC Member: Mr. Andrei FEDARAU, Member UEG/EC

Member: to be named on site

3.2. Superior Jury

President: Mrs. Anca MIHAILESCU-GRIGORAS, President UEG/WTC Member: Mrs. Hana LISKAROVA, Responsible for Judges UEG/WTC Member: Mrs. Sabrina KLAESBERG, Technical Delegate UEG/WTC

3.3. Apparatus Jury

All registered judges must hold a valid FIG judges brevet. To be allowed to judge, the judges must have taken part in the judges' course, in the drawing of lots and in the briefings preceding the competition. In cases where there is an insufficient number of judges from the participating present NF, the UEG/WTC will decide the process for designating the necessary number of judges.

If a NF has a judge selected in the D2-jury, its other registered judge can be drawn as E-judge or assistant in a Junior and/or Senior competition if needed (cannot be on the same apparatus). If there are not enough judges in a Junior and/or Senior competition, it is possible to use the same judge in both competitions.

3.3.1 D-jury

- D1-judges (Difficulty Judges) were drawn by the UEG/WTC in Glasgow on 23 February 2018 from amongst those with FIG Brevet category I.
- D2-judges (Difficulty Judges) were drawn by the UEG/WTC after the definitive registration from those with FIG Brevet category I and II.
- D1- and D2-judges remain the same throughout the entire competition in Juniors and in Seniors competition as follows:

Juniors	I	F	7	
Supervisors	Mairead	Orna	Christine	Marja
	KAVANAGH	SHAI	FRAUENKNECHT	RÄISÄNEN
	UEG	UEG	UEG	UEG
D1-judge	Maria	Elena	Maria	Marleen
	IOANNOU	REDYANOVA	COCUZZA	VAN DOOREN
	UEG/CYP	UEG/RUS	UEG/ITA	UEG/BEL
D2-judge	Selina	Katherine	Patricia	Oksana
	RÖHRL	BODEN	GIRAL	SLIUSARCHUK
	GER	GBR	FRA	UKR

Seniors	I	FH	7	
Supervisors	Mairead	Orna	Christine	Marja
	KAVANAGH	SHAI	FRAUENKNECHT	RÄISÄNEN
	UEG	UEG	UEG	UEG
D1-judge	Maria	Elena	Maria	Marleen
	IOANNOU	REDYANOVA	COCUZZA	VAN DOOREN
	UEG/CYP	UEG/RUS	UEG/ITA	UEG/BEL
D2-judge	Nadezda	Tzvetana	Maria	Vesna
	SEILE	DOBREVA	RATIYSNKA-BURY	STARE CRNJAC
	LAT	BUL	POL	SLO

Reserves:

D1-judge Sen./Jun.: Anne Torill-Nordli NOR

D2-judge Sen.: Sara Rumbutis SWE

D2-judge Jun.: Andrea Julianna Horvath HUN

3.3.2 E- Jury

- E-judges (Execution Judges) will be decided by the drawing of lots on site.
- The E-jury consists of seven E-judges. The final E-score will be determined from the three middle scores.
- For Apparatus Finals competition Juniors and Seniors, only judges from federations without qualified gymnasts (including the first reserve) will be allowed to judge in the E-Jury at the concerned apparatus.
- All entered judges must be available until the drawing of lots for the last competition of the respective European Championships. Exceptions have to be managed by Mrs. Anca Mihailescu-Grigoras, the President of the UEG/WTC.
- If needed, judges registered for the Senior competitions will be used also for Junior competitions and vice versa.
- Cat 4 judges, if present, are only allowed to judge line and time.

As a reminder and according to the UEG/TR, the function of a judge cannot be combined with any other function.

3.4. Judges' instruction and drawing of lots

According to the UEG/TR, the presence of the judges at the judges' instruction is mandatory. The judges' instruction will be held in English. The judges' oath will be carried out at the end of the judges' instruction, by one of the host federation's judges.

3.5. Inquiries of the score

Inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or, at the very latest, before the score of the following gymnast is shown. For the last gymnast or group of a rotation, this limit is one minute after the score is shown on the score board. The person designated to receive the verbal inquiry has to note the time of receiving it and starts the procedure.

Only the accredited coaches in the competition area are entitled to submit an inquiry.

Late verbal inquiries will be rejected. A federation is not allowed to complain against the scores of a gymnast from another federation. Inquiries for all other scores (Execution, Artistic) are not allowed.

The inquiry must be confirmed as soon as possible in writing, but within four (4) minutes at the latest after the verbal inquiry and requires an agreement of payment of Euro 300 for the first complaint; Euro 500.-for the second complaint and Euro 1,000 for the third and any further complaints during the event. Should the inquiry not be confirmed in writing within four (4) minutes, the procedure becomes obsolete.

If the inquiry is refused, the amount will be invoiced later on and must be paid within three (3) months. If the inquiry is accepted, no amount will be requested. Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the rotation/group for the qualifying competitions, the all-around competitions and the Team competition (Finals)
- before the score of the following gymnast is shown for the Apparatus Finals.
- The detailed procedure is in the UEG Technical Regulations.

4. ORGANISATION OF THE EVENT

4.1. Training information

Two sessions of training will be provided to the participating federations. The minimum time between the two daily training sessions for a group must be 4 hours.

A detailed program of the training will be provided to the participating NF after the draw. The delegations are obliged to respect the training schedules.

Official training will commence on Tuesday 31 July in the training hall at the SEC (hall A and B). Additional training is available on Monday 30 July on request by e-mail to Glasgow 2018 before Monday 09 July 2018.

After the qualification competition the Glasgow 2018 offers open training sessions for the non-qualified gymnasts (see training schedule).

D-jury (D1- and D2-judges) may attend to all sessions of training.

E-judges may only attend training sessions at which their team is in attendance.

4.2. Official podium training

A detailed program of the official podium training will be provided to the participating NF.

The presence of all judges at the official podium training is mandatory.

4.3. Delegation

Gymnasts who are not the correct age and do not hold a valid FIG license (or the validity of license is expired) are not allowed to compete. According to the UEG/TR, the maximum composition of the delegation for the European Team Championships is as follows:

Function	Junior	Senior	Mixed
Gymnasts	5	5	10
Head of Delegation	1	1	1
Team Manager	1	1	2
*Coach	2	2	4
Doctor	1	1	1
Physiotherapist	1	1	2
Judges	1	1	2

^{*}the total number of coaches may not be higher than the total number of gymnasts

4.4. Accreditation

The accreditation office will be located at the competition venue. Upon accreditation, the Head of Delegation or his/her representative will have to provide to Glasgow 2018 the following:

- The passport of the gymnasts and judges
- The licences of gymnasts, judges and medical staff
- Proof of insurance coverage of the delegation (except gymnasts and judges)
- Proof of the fulfilment of all financial obligations to Glasgow 2018 (accommodation, meals, airport transfer (if applicable))
- Floor music and "music release form", if not sent to Glasgow 2018 previously
 - Hand in one set of back-up audio CDs of their gymnasts' floor exercise music, including for each audio CD the name of the NF and the 3 capital letters used by FIG for the country code, the name of the gymnast, the name of the composer and of the title of the music and the

exact length of the music. These back-up audio CDs must be brought for safety reasons, and will be returned at the closing banquet

- o An additional set of CDs has to be brought for the training sessions.
- Hand in the request for raising the bars by 10 cm
- Departure confirmation

Note that the flag and anthem sign off form is not required for this event. All flags and anthems have been pre-approved by the European Aquatics Federation (LEN) for each competing nation.

4.5. Official UEG hotel

Crown Plaza -

Address: Congress Road, Glasgow G3 RQT, United Kingdom

Tel: +44 (0) 871 942 9091

4.6. Delegation hotels

A list of Delegation Hotels can be viewed on the Glasgow 2018 EMS portal.

4.7. Transportation

The invited participating federations must pay the travel costs of their delegation members. The UEG and the LOC strongly recommend that each federation takes cancellation insurance for their transportation.

4.8. Competition venue

The SSE Hydro

Address: Scottish Event Campus, Exhibition Way, Glasgow, G3 8YW, United Kingdom

Tel: +44 (0) 141 248 3000 Website: <u>www.thessehydro.com</u>

Glasgow 2018 will provide reserved seats for the Heads of Delegation and reserved seats for the members of delegation that are not involved in the competition.

4.9. Warm up and training halls

The Scottish Event Campus (SEC) – SEC 5 = Warm up hall/SEC 3 = training halls A + B

Address: Exhibition Way, Glasgow G3 8YW, United Kingdom

Tel: +44 (0) 141 248 3000

4.10. Delegation boxes

Delegation mail boxes will be set up at the information desk located in Hall 3 (training hall) of the SEC. All information regarding competition, warm-up, training, notification of meetings, transport, official functions, as well as UEG and LOC correspondences will be distributed via the delegation mailboxes and if possible (available as electronic file) sent by e-mail to the Heads of Delegations.

A special "Mail Box" authority card will be issued to each Head of Delegation. This card must be shown by the Head of Delegations or their designated representative when collecting all information and results from their delegation mail box. The delegation member designated to collect the information from the delegation mail box will be required to sign for information collected. The information desk will be open daily:

- on Sunday 29 July from 08:00 till 22:00
- on the remaining days as of 30 minutes before the first until 30 minutes after the end of the last training/competition.

4.11. Appendices

- App 1: Form # 2.1 Confirmation of the starting order for the qualifying competition (QC)
- App 2: Form # 2.2 Replacement and withdrawal
- App 3: Form # 2.3 Confirmation of the starting order for the Team Final competition (TF) Seniors
- App 4: Form # 2.4 Request for raising the uneven bars (10 cm only)
- App 5: From # 2.5 Inquiry
- App 6: Form # 2.6 Details of new elements/vaults
- App 7: Form # 2.10 Submission and return of the WAG floor music
- App 8: Summary of Deadlines
- App 9: Inscription form for Coaches' round table discussion

4.12. Rules and regulations

The 32ndEuropean Women's Artistic Gymnastics Team Championships, Juniors and Seniors, Glasgow (GBR), 2018, will take place under the current regulations:

- FIG and UEG Statutes
- FIG and UEG Technical Regulations
- FIG Code of Points, relevant Newsletters and Help Desk
- FIG General Judges' Rules
- FIG Specific Judges´ Rules
- FIG Anti-Doping Rules
- UEG Medical Guidelines
- FIG License Rules
- UEG Media Rules
- FIG Apparatus Norms
- UEG Advertising and Publicity Rules
- FIG Rules for Sanctioning (approval) of International Events
- UEG Accreditation Rules
- UEG Directives for Ceremonies
- FIG Code of Ethics
- FIG Rules for Sanctioning (approval) of International Events
- and subsequent decisions of the FIG/UEG Executive Committee

The members of the UEG/EC/WTC will handle unforeseen incidents or events that might occur during these championships.

Anca MIHAILESCU-GRIGORAS President UEG/WTC

Sabrina KLAESBERG Technical Delegate UEG





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