



Youth Olympic Games Qualifying Competition Artistic Gymnastics Juniors

**Baku (AZE)
June 23rd, 2018**



Work Plan

1. OFFICIALS AND ORGANISING COMMITTEE	3
1.1 UNION EUROPEENNE DE GYMNASTIQUE (UEG)	3
1.2 THE HOST FEDERATION AND THE ORGANIZING COMMITTEE (LOC)	4
2. THE COMPETITION	5
2.1 SCHEDULE	5
2.2 COMPETITION FORMAT	6
2.2.1 JUNIOR ALL-AROUND QUALIFYING COMPETITION	6
2.3 TOUCH WARM-UP DURING COMPETITION	6
2.4 ACCESS TO THE COMPETITION AREA	6
2.5 USE OF MOBILE PHONES OR ANY OTHER ELECTRONIC COMMUNICATION DEVICE	7
2.6 AWARD CEREMONY	7
2.7 APPARATUS	7
2.8 SCORING AND DISTRIBUTION OF RESULTS	7
2.9 ORIENTATION MEETING	7
2.10 COMPETITIONS NUMBERS (BIB)	8
2.11 NEW ELEMENTS	8
2.12 ANTI-DOPING CONTROL	8
3. JURY	9
3.1 SUPERIOR JURY	9
3.2 APPARATUS JURY	9
3.2.1 D-JURY	9
3.2.2 E-JURY	10
3.3 JUDGES' INSTRUCTION AND DRAWING OF LOTS	10
3.4 INQUIRIES OF THE SCORE	10
4. ORGANIZATION OF THE EVENT	11
4.1 TRAINING INFORMATION	11
4.2 OFFICIAL PODIUM TRAINING	11
4.3 DELEGATION	11
4.4 ACCREDITATION	11
4.5 OFFICIAL UEG HOTEL	12
4.6 DELEGATION HOTELS	12
4.7 MEALS	12
4.8 TRANSPORTATION	13
4.9 COMPETITION VENUE	13
4.10 WARM-UP AND TRAINING HALLS	13
4.11 DELEGATION BOXES	13
4.12 PHOTO SESSION	13
4.13 APPENDICES	14
4.14 RULES AND REGULATIONS	14

1. OFFICIALS AND ORGANISING COMMITTEE

This Work plan has been drawn up in accordance with the UEG and the FIG regulations and is based upon the definitive registrations received by the Secretariat of the UEG by February 23rd, 2018.

1.1 Union Européenne de Gymnastique (UEG)

Address: Avenue de la Gare 12

1003 Lausanne, Switzerland

Contact Person: Linda Davila

Tel.: +41-21-613.1024

E-mail: ldavila@ueg.org

Website: www.ueg.org / www.ueg-gymnastics.com



UEG Officials	
President	Farid GAYIBOV

Men's Technical Committee (MTC)	
President	Tom THINGVOLD
Vice-President	Mario VUKOJA
Technical Delegate	Nikolaos PROVIAS
Responsible for judges	Dmitrii ANDREEV
Secretary	James MAY
Member	Diego LAZZARICH
Member	Jean-Francois BLANQUINO

Women's Technical Committee (WTC)	
President	Anca MIHAILESCU-GRIGORAS
Vice-President and Responsible for judges	Hana LISKAROVA
Technical Delegate	Sabrina KLAESBERG
Secretary	Mairead KAVANAGH
Member	Christine FRAUENKNECHT
Member	Marja RÄISÄNEN
Member	Orna SHAI

1.2 The Host Federation and The Organizing Committee (LOC)

Azerbaijan Gymnastics Federation

Address: 178 Heydar Aliyev Avenue

MGA - Milli Gimnastika Arenası (National Gymnastics Arena)

AZ1029, Baku, Azerbaijan

Contact Person: Nurlana Mammadzada

Tel.: +99412 493 3011

Direct: +99412 598 4082 / Mob: +99450 385 3969 Fax: +99412 493 9500

E-mail: office@agf.az Website: www.agf.az

President	Mehriban Aliyeva
Vice-President	Azad Rahimov
Vice-President	Altay Hasanov
Executive Director	Nurlana Mammadzada
Events' Manager	Natalya Bulanova
Field of Play Manager	Rza Aliyev
Competitions' Secretary	Nigar Mirzayeva
Head of Finance	Viktoriya Abushova
Head of Accreditation	Azer Novruzov
Venue Manager Assistant	Magsud Farzullayev
Venue Manager	Narmina Guliyeva
Head of Press	Bika Abdullayeva
Press Officer	Sara Zeynalova
Medical Officer	Namig Badirkhanov
Head of Security	Yusif Eldarov
Ceremonies' Director (opening/closing/awarding)	Akif Karimli
Marketing Manager	Mir Azad Aliyev
Volunteer Work Manager	Khagani Farajov
Volunteers' instructor	Inara Israfilbayova
Communication Officer	Farhad Ahmadbayli
Sport Presentation	Radel Vishnevski
Sport Presentation	Lala Maharramova
Sport Presentation	Fatima Shafizada
Responsible for Transport	Farid Mammadzada

2. THE COMPETITION

2.1 Schedule

Wednesday 20 June		
All day	Arrival of UEG/MTC/WTC	
Thursday 21 June		
All day	Arrival of delegations, Accreditation	MGA (Accreditation room, -2)
09:00 – 12:00	UEG/MTC/WTC meetings	MGA (Judges' Room, -2)
09:00 – 13:00	Training on request	MGA (Training & Warm-up Hall, -2)
14:00 – 20:00	Training as per schedule	MGA (Training & Warm-up Hall, -2)
17:30 – 20:00	MAG Judges instruction for all judges, judges oath, Judges draw AA Juniors	MGA (Judges' Room, -2)
19:00 – 20:00	WAG Judges draw AA Juniors	MGA (Judges' Room, -2)
20:00	Orientation meeting	MGA (Artistic Lounge, 1)
Friday 22 June		
09:00 – 20:00	Training on request	MGA (Training & Warm-up Hall, -2)
07:30	UEG/WTC meeting	MGA (Judges' Room, -2)
08:00	UEG/MTC meeting	MGA (Judges' Room, -2)
08:00 – 10:00	WAG Judges instruction and judges oath	MGA (Judges' Room, -2)
09:00 – 09:15	MAG Meeting of the judges' podium training (All judges)	MGA (Judges' Room, -2)
09:00	Apparatus Control	MGA (FoP, -2)
10:00	Deadline for submitting confirmation of starting order, request of raising the bars, new elements	LOC/Accreditation Room
10:00 – 20:30	Podium training (Subdivisions 1-3)	MGA (FoP, -2)
10:00 – 13:15	Subdivision 1	MGA (FoP, -2)
13:40	Smartscore instruction WAG	MGA (FoP, -2)
14:00	Smartscore instruction MAG	MGA (FoP, -2)
14:00 – 17:00	Subdivision 2	MGA (FoP, -2)
17:30 – 20:30	Subdivision 3	MGA (FoP, -2)
Saturday 23 June		
08:00	UEG/MTC meeting	MGA (Judges' Room, -2)
08:00	UEG/WTC meeting	MGA (Judges' Room, -2)
08:30	WAG Judges' briefing	MGA (Judges' Room, -2)
09:00	MAG Judges' briefing	MGA (Judges' Room, -2)
09:00	Apparatus Control	MGA (FoP, -2)
10:00 – 20:30	Competition Juniors MAG and WAG	MGA (FoP, -2)
10:00 – 13:15	Subdivision 1	MGA (FoP, -2)
14:00 – 17:00	Subdivision 2	MGA (FoP, -2)
17:30 – 20:30	Subdivision 3	MGA (FoP, -2)
20:30	Award Ceremony (Individual AA)	MGA (FoP, -2)
Sunday 24 June		
All day	Departure of delegations, D-judges and UEG/MTC/WTC	

2.2 Competition Format

The FIG requirements for Juniors will be applied for all phases of competitions.
Event ID: 15514.

Junior All-Around competition

Final result for All-Around ranking.

2.2.1 Junior All-Around qualifying competition

- Starting orders for the competitions will be according to the drawing of lots, which will be carried out in the UEG Office in Lausanne/SUI on May 29th, 2018 by the UEG TC's representative. The draw of the starting order will then be published by the UEG office.
- The starting order amongst the participating national federations will be made according to the UEG/TR.
- Federations with more than one gymnast can submit the working order for their gymnasts on the first apparatus only. After an apparatus rotation is complete, the first position in each rotation moves to the last and all following positions move one position forward. Each internal rotation takes into consideration the position for every individual gymnast in the competition rotation whether or not they compete on an apparatus.
- If the number of individuals is less than the number of the gymnasts from the nominative inscription by the time of the competition, the UEG/MTC/WTC is entitled to make adjustments of the starting order for the competition, according to the **actual** number of gymnasts present at the competition.
- In case of a tie in any places in AA competition, the tie breaking rules set out in FIG/TR will apply.

2.3 Touch warm-up during competition

Warm-up times on the podium according to the FIG rules.

2.4 Access to the competition area

The competition area is accessible to competing gymnasts and their accredited coaches, members of various juries, to local group leaders, to the auxiliary personnel of the Jury, to the President of the UEG Medical Commission, to the official doctor, to the team doctors, medical staff and to persons concerned with the apparatus. A team medical person is permitted to accompany the gymnasts and coaches during all competitions.

Interpreters may not enter the competition area without the permission of Mr. Tom Thingvold, the President of the UEG/MTC, respectively Mrs. Anca Mihailescu-Grigoras, the President of the UEG/WTC. The competition area is strictly forbidden to all other persons.

Concerning the presence of the coaches and medical team on the field of play, the following provisions will apply:

- Individual gymnasts only 1 coach per gymnast is allowed:
- For all competitions, 1 team medical person per national federation is allowed.

Transferable access cards for the warm-up halls, Zone 3 and the Field of Play (FOP), Zone 1

Transferable Access Card - Zone 1 - Coaches	2
Transferable Access Card - Zone 1 - Medical Staff	1
Transferable Access Card - Zone 3 - Coaches	2
Transferable Access Card - Zone 3 - Medical Staff	1
Transferable Access Card - Zone 3 - Team Leader or Head of Delegation	1

2.5 Use of mobile phones or any other electronic communication device

According to the UEG/TR Art. 13.1 Use of electronic communication devices

The use of mobile phones or any other electronic communication device by gymnasts, coaches, judges or medical staff of the delegations on the field of play is forbidden during the entire duration of the competitions of official UEG competitions. If this rule is violated, the concerned persons will receive a written warning. If this behaviour is repeated after the written warning is issued, the concerned person will be excluded for the rest of the competition. The Superior Jury is responsible to decide these disciplinary measures.

2.6 Award ceremony

The award ceremonies will take place on the stands especially designed for this ceremony immediately after the competition.

Competition AA Juniors: 3 best ranked gymnasts on the podium.

According to the FIG/TR, the gymnasts have to wear competition attire during the award ceremonies. The participation of the medal winners in the award ceremonies is compulsory. Gymnasts that are absent for unjustified reasons will be disqualified.

2.7 Apparatus

The apparatus supplier of this competition is Spieth Gymnastics/Janssen-Fritsen.

Additional landing mats for all apparatus will be provided by the apparatus supplier in the warm up halls and for podium training. In addition, the federations are allowed to bring small protection mats/pads/coverings only. These mats/pads/coverings (e.g. carpet mats, beam protection pad) must not be thicker than 5 cm and not bigger than 1.50 m x 1.00 m.

2.8 Scoring and distribution of results

Directly after the AA competition, the scoring office will produce:

- lists of the final ranking of AA competition.

After the competition, the results will be provided on Internet on the following web site:

<http://agf.az/en/competitions/information/170> and on www.ueg.org.

In addition, the results will be sent to the Heads of Delegation by e-mail and will be posted on the LOC's mobile application (log in details will be given to the Head of Delegation during accreditation).

At the end of the competition, all delegations will be provided with a complete set of results including the judges' individual scores for all competitions.

The FIG will inform the NOCs about the qualified places for the YOG 2018 immediately after the completion of the qualifying event.

2.9 Orientation meeting

The presence of the participating national federations at the orientation meeting is mandatory with a maximum of 3 members per delegation, including the Head of Delegation. Unjustified failure to attend will result in a sanction against the federation of Euro 1'000.

2.10 Competitions numbers (Bib)

Competition numbers will be provided to the Head of Delegation by the LOC during the orientation meeting. The numbers must be firmly attached to the competition attire throughout the entire competition.

2.11 New elements

New elements have to be submitted by e-mail to Mr. Tom Thingvold, MTC/UEG President (tom.thingvold@hent.no), respectively to Mrs. Anca Mihailescu-Grigoras (agrigoras@romgym.ro), WTC/UEG President, before June 7th, 2018, or at the very latest 24h before the podium training. A technical drawing and a video have to be attached to the e-mail.

2.12 Anti-doping control

Any doping is prohibited. An anti-doping control can be requested at any time.

3. JURY

3.1 Superior Jury

MAG

President: Mr. Jeffrey THOMSON, FIG MTC Member, FIG Representative
 Member: Mr. Tom Thingvold, President UEG/MTC
 Member: Mr. Mario VUKOJA, Vice president UEG/MTC

WAG

President: Mrs. Donatella Sacchi, FIG WTC President, FIG Representative
 Member: Mrs. Anca Mihailescu-Grigoras, President UEG/WTC
 Member: Mrs. Sabrina Klaesberg, Technical Delegate UEG/WTC

3.2 Apparatus Jury

All registered judges must hold the FIG judges brevet (13th cycle). To be allowed to judge the judges must have taken part in the judges' instructions, in the drawing of lots and in the briefings preceding the competitions. In the event there is an insufficient number of judges from the present participating national federations, the UEG MTC/WTC decide the process for designating the necessary number of judges.

Each federation is permitted to have up to 1 technical official in attendance at the Championships but to have a maximum of 2 on the field of play at any time. Each Federation can have a maximum of 1 judge in the D Jury (Supervisor/D1/D2) and a maximum of 1 judge in the E Jury (E judge).





3.2.1 D-jury

- D1-judges (Difficulty Judges) were appointed by the UEG/MTC in Glasgow on the 24th of February 2018 from amongst those with FIG Brevet category I.
- D2-judges (Difficulty Judges) were drawn by the UEG/MTC in Glasgow on the 24th of February 2018 from those with FIG Brevet category I and II.
- The D1/D2 positions were filled with the WTC members and the cat. 1 judges, registered by the federations.

MAG

Juniors						
Supervisors	Diego LAZZARICH UEG	Dmitrii ANDREEV UEG	Nikolaos PROVIAS UEG	Rza ALIYEV AZE	Jean François BLANQUINO UEG	James MAY UEG
D1 judge	Ilan GAZIT ISR	Jean-François BLANQUINO UEG	Dejan DEJANOVIC SRB	Ilan GAZIT ISR	Dmitrii ANDREEV UEG	Dejan DEJANOVIC SRB
D2 judge	Jorgen SKAR NOR	Aliaksandr VAITOVICH BLR	Jevgeni IZMODENOV LTU	Ziya ORGOREN TUR	Piotr KULBICKI POL	Lukas HIMLER AUT

WAG

Juniors				
Supervisors	Mairead KAVANAGH UEG	Orna SHAI UEG	Christine FRAUENKNECHT UEG	Marja RÄISÄNEN UEG
D1 judge	Christine FRAUENKNECHT UEG	Marja RÄISÄNEN UEG	Mairead KAVANAGH UEG	Orna SHAI UEG
D2 judge	Anne TORILL NORDLI NOR	Hana LISKAROVA UEG	Anne TORILL NORDLI NOR	Hana LISKAROVA UEG

3.2.2 E-jury

- E-judges (Execution Judges) will be decided by drawing of lots on site.
- **Cat 4 judges**, if present, are only allowed to judge line and time.

3.3 Judges' instruction and drawing of lots

According to the UEG/TR, the presence of the judges at the judges' instruction is mandatory. The judges' instruction will be held in English. The judges' oath will be carried out at the end of the judges' instruction, by one of the host federation's judge. In case there is an insufficient number of judges from the participating national federations, the UEG MTC/WTC will decide the process for designating the necessary number of judges.

3.4 Inquiries of the score

Inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the score of the following gymnast is shown. For the last gymnast or group of a rotation, this limit is one minute after the score is shown on the score board. The person designated to receive the verbal inquiry has to note the time of receiving it and starts the procedure.

Only the accredited coaches in the competition area are entitled to submit an inquiry.

Late verbal inquiries will be rejected. A federation is not allowed to complain against the scores of a gymnast from another federation. Inquiries for all other scores (Execution, Artistic) are not allowed.

The inquiry must be confirmed as soon as possible in writing, but within 4 minutes at the latest after the verbal inquiry and requires an agreement of payment of Euro 300.- for the first complaint; Euro 500.- for the second complaint and Euro 1'000.- for the third and any further complaints during the event. Should the inquiry not be confirmed in writing within 4 minutes, the procedure becomes obsolete.

If the inquiry is refused, the amount will be invoiced later on and must be paid within 3 months. If the inquiry is accepted, no amount will be requested. Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the rotation/group for the qualifying competitions.

The detailed procedure is in the UEG Technical Regulations (Art. 6).

4. ORGANIZATION OF THE EVENT

4.1 Training information

On Thursday, June 21st, 2018 the organizer offers the possibility for a training on request in the morning. A detailed program of the second training session on Thursday, June 21, 2018 will be provided to the participating national federations. The delegations are obliged to respect the training schedules.

On Friday, June 22nd, 2018 (day of podium training) a second training session (on request) is offered by the organizer, provided the form was submitted in due time.

D-jury (D1 and D2 judges) may attend all training sessions.

E-judges may only attend training sessions at which their team is attending.

4.2 Official podium training

A detailed program of the official podium training will be provided to the participating national federations.

The presence of all judges at the official podium training is mandatory.

4.3 Delegation

Gymnasts who are not of the correct age or do not hold a valid FIG license (or the validity of the licence is expired) are not allowed to compete. According to the UEG/TR, the maximum composition of the delegation is as follows:

Function	MAG	WAG	Officials
Gymnasts	2	2	
Head of Delegation			1
Coach*	2	2	
Physio/Masseur (with valid FIG certificate)	1	1	
Judges	1	1	
Doctor (with valid FIG certificate)			1
Transferable access cards for the warm-up halls and the Field of Play (FOP) A certain number of transferable access cards are allocated to the NF. Such cards may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the NF's official delegation and appropriate function. <i>See also 2.4 Access to the competition area</i>			

*the total number of coaches may not be higher than the total number of gymnasts

4.4 Accreditation

The accreditation office will be located at the competition venue. The volunteers, assigned for each delegation throughout its stay in Baku, will inform the participating countries of the time fixed for their accreditation upon arrival.

Upon accreditation the Head of Delegation or his/her representative must provide to the LOC the following:

- The passport of all delegation members
- The licences of gymnasts and medical staff
- Proof of insurance coverage of the delegation (except gymnasts and judges)
- Proof of the fulfilment of all financial obligations to the LOC (accommodation, meals, airport transfer (if applicable))
- The correctness of national flag and anthem of the country, to be confirmed with the form "Confirmation of the national flag and anthem"
- Floor music and "music release form", if not sent to LOC previously

- One set of back-up audio CDs of their gymnasts' floor exercise music, including for each audio CD the name of the NF and the 3 letters in capital used by FIG for the country code, the name of the gymnast, the name of the composer and of the title of the music and the exact length of the music. These back-up audio CD's must be brought for safety reasons and will be returned at the closing banquet.
- An additional set of CDs has to be brought for the training sessions.
- Departure confirmation
- Request for raising of apparatus

4.5 Official UEG hotel

Park Inn By Radisson Baku Hotel****

Address: Azadliq Avenue 1, AZ1000, Baku, Azerbaijan

Tel.: +994 12 490 6000

Fax: +994 12 496 8900

Website: <http://www.rezidorparkinn.com>



4.6 Delegation hotels

Park Inn By Radisson Baku Hotel****

Address: Azadliq Avenue 1, AZ1000, Baku, Azerbaijan

Tel.: +994 12 490 6000

Fax: +994 12 496 8900

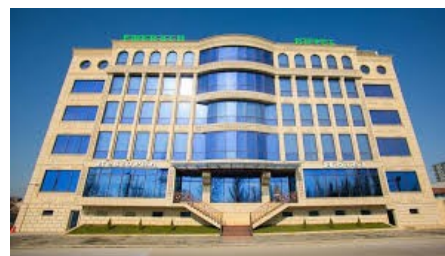
Website: <http://www.rezidorparkinn.com>

Emerald Hotel****

Address: 4 Mehdi Abbasov str., Baku, Azerbaijan

Tel.: +99412 520 4441, +99412 520 4144

Website: www.emeraldbaku.com



4.7 Meals

Delegations who reserved meals for their members will get meal coupons at the Accreditation Centre.

Meal schedule for the delegations that booked meals at hotels/MGA is as follows (breakfast is included in the accommodation reservation):

<i>Location</i>	<i>Breakfast</i>	<i>Lunch</i>	<i>Dinner</i>
Park Inn Hotel	06:00-10:00	13:00-15:00	20:00-23:00
Emerald Hotel	06:00-10:00	13:00-15:00	20:00-23:00
MGA	N/A	13:00-15:00	N/A

4.8 Transportation

The invited participating federations must pay for the travel costs of their delegation members. The UEG and the LOC strongly recommend that each federation takes cancellation insurance for their transportation.

Further information on local transportation is published in the directives.

4.9 Competition venue

MGA - Milli Gimnastika Arenası (National Gymnastics Arena)

178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan

Tel: +99412 566 9699 Fax: +99412 566 9694

Website: www.mga.az



The LOC will provide reserved seats for the Heads of Delegation and for the members of delegation that are not involved in the competition.

4.10 Warm-up and training halls

MGA - Milli Gimnastika Arenası (National Gymnastics Arena)

178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan

Tel: +99412 566 9699 Fax: +99412 566 9694

Website: www.mga.az

4.11 Delegation boxes

Delegation Mail Boxes will be set up at the information desk. All information regarding competition, warm-up, training, notification of meetings, transport, official functions, as well as UEG and LOC correspondences will be distributed via the delegation mailboxes.

A special "Mail Box" authority card will be issued to each Head of Delegation. This card must be shown by the Head of Delegation or their designated representative when collecting all information from their Delegation Mail Box. The delegation member designated to collect the information from the Delegation Mail Box will be required to sign for information collected. The information desk will be open daily:

- on Wednesday, 20th June and Sunday, 24th June from 08:00 till 21:00
- on the remaining days the Information Desk will open 30 minutes prior the first training session / competition and will close 30 minutes after the end of the last training session / competition.

4.12 Photo Session

Each athlete's photo in national track suite shall be taken after the podium training in the respective room close to the Competition Hall (June 22, 2018). These photos will be used by the Scoring company for the display on the screen during the events. For this purpose, the athletes are requested to follow the dedicated volunteers to have their pictures taken.

4.13 Appendices

- App 1: Confirmation of the starting order
- App 2: Replacement or withdrawal
- App 3: Request for raising apparatus
- App 4: Details of new elements/vaults
- App 5: Additional training request
- App 6: Submission and return of the WAG floor music
- App 7: Gymnasts' questionnaire
- App 8: Venue layout

4.14 Rules and regulations

The Youth Olympic Qualification, Juniors, Baku (AZE), 2018, will take place under the following regulations:

- FIG and UEG Statutes
- FIG and UEG Technical Regulation
- FIG Code of Points and relevant Newsletters
- YOG 2018 Qualification System
- FIG General Judges' Rules
- FIG Specific Judges' Rules
- Doping Control Rules
- FIG License Rules
- UEG Medical Guidelines
- UEG Rules "Ceremonies of UEG Events"
- UEG Accreditation Directives
- UEG Media Rules
- FIG Apparatus Norms
- UEG Advertising and Publicity Rules
- FIG Code of Ethics
- FIG Rules for Sanctioning (approval) of International Events and subsequent decisions of the FIG/UEG Executive Committee

The members of the UEG/EC/MTC/WTC will handle unforeseen incidents or events that might occur during this competition.

Tom Thingvold
President UEG/MTC

Anca Mihailescu-Grigoras
President UEG/WTC

Nikolaos Provias
Technical Delegate UEG/MTC

Sabrina Klaesberg
Technical Delegate UEG/WTC