FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



BURGAS FIG ACRO WORLD CUP BURGAS, BULGARIA 01-05 APRIL, 2020



DIRECTIVES

Event ID: 16284

Dear affiliated Member Federation,

Following the decision of the FIG Presidential Commission, the Gymnastics Federation of Bulgaria has the pleasure to invite your Federation to participate in the aforementioned official FIG World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person: Rui Vinagre 12A Avenue de la Gare 1003 Lausanne Switzerland Tel: +41 (0) 21 321 55 10 / direct line: +41 (0) 21 321 55 32 Fax: +41 (0) 21 321 55 19 / Sport department: +41 (0) 21 321 55 29 e-mail: rvinagre@fig-gymnastics.org website: www.gymnastics.sport
HOST FEDERATION	Bulgarian Gymnastics Federation 75, Vasil Levski Blvd 1040 Sofia, Bulgaria Tel./Fax +359 2 9800626 Email: <u>bulgym@abv.bg</u>
LOC	Bulgarian Federation of Sports Acrobatics 75, Vasil Levski Blvd 1040 Sofia, Bulgaria Tel./Fax +359 2 987 62 45 e-mail: <u>bulacro@gmail.com</u>
LOCATION	Burgas, BULGARIA
DATE	03 - 05 April, 2020
VENUE	ARENA BURGAS
	8008, jk.lzgrev,Burgas obshtina@burgas.bg web site: www.burgas.bg
	The multifunctional "Arena Burgas" disposes with separate Competition Hall, Training Hall and Warm-up Hall, and all other necessary sports facilities for big sports events.
APPARATUS SUPPLIER	Spieth – competition and warm up floors

PROVISIONAL	01 April 2020 Arrival of Delegations (All day)		
SCHEDULE	02 April 2020 Podium Training, Orientation meeting, Judges Meeting		
	03 April 2020 Competition day/ Qualifications		
	04 April 2020 Competition day/ Qualifications		
	05 April 2020 Competition day/ Finals		
PARTICIPATION	06 April 2020 Departure of all delegations The World Cup Competitions consist of Qualifications and Finals in a categories.		
	 Participation in the Qualifications: All competitors must take part in the qualifications. In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. 		
	Participation in the Finals:		
	 Category A and B tournaments must offer a Final in all 5 categories. The top eight units with no more than 2 per NF/per category from the qualifications qualify for the Finals. If there are less than 9 units, only 6 will proceed to the Final, with no more than 2 pairs or groups per NF. In addition, if the Organizing Member Federation has not qualified in any category, it may nominate one unit in max. 1 category of its choice. Maximum participation in the finals is therefore 8+1 participants in one category and 8 in the other four categories. Such "Wild Card Participant" must have participated in the respective category in the qualification. In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. World Cup Competitions may exceptionally be combined with other Competition.		
	 Cancellation Policy The <u>organizing member Federation (LOC)</u> may cancel the competition in the respective category if at the time of the definitive entry there are less than 4 countries registered in a category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF). 		
	 The participating member Federations (NF) may cancel its participation in a specific category without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines. Procedure and deadlines for the cancellation of a category by the LOC or participation by the NF is as follows: 		
	 FIG shall inform LOC and NF about the participation, within 5 days after the Definitive registration deadline. 		
	 LOC and NF have the possibility to cancel the event (in a specific category) respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted. 		
"HORS	The Organizing Member Federation is allowed to add only for the qualifications		

CONCOURS" GYMNASTS	"hors concours" competitors. These competitors are in addition to the official participants of the Organizing Member Federation's competitors; they must be named before the start of the qualifications and cannot qualify for the final . They will have to start first. The Organizing Member Federation is allowed to name 1 Men's Pair, 1 Woman's Pair, 1 Mixed pair, 1 Women's Group and 1 Men's Group as "hors concours" competitors.		
FEDERATIONS INVITED	The Organising Member Federation must invite all FIG Member Federations who have paid their annual membership fee for Acrobatic Gymnastics.		
SIZE OF DELEGATION AND FIG LICENCE	 Participation is limited to 3 "units" per NF in each category Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The Organising Member Federation (OMF) may limit the participation with criteria to be defined by the OMF. Those criteria must be approved by the FIG. The maximum size of the invited delegation is as follows: 		
	Head of delegation	1	
	Team Manager (if 4 and more units)	1	
	(if 8 and more units)	2	
	Coaches (if 1 units)	1	
	(if 2 to 5 units)	2	
	(if 6 to 8 and more units)	3	
	(if 9 and more units)	4	
	Gymnasts (3 units per category)	39	
	Medical Doctor	1	
	Paramedical Staff (if 1 to 3 units)	1	
	(if 4 and more units)	2	
	Judges A unit being a pair or a group.	2	
	Out of competition gymnasts will not be accepted		
AGE LIMITS	Age limit: minimum 15 years (born in 2005 or before)		
JUDGES AND JURIES	The number of Juries (judges' panels) may be decided by the organizing me federation depending on the number of participating competitors and judges. The Juries are set up by a draw - directed by the FIG Technical Representa from the judges present at the event. Priority will be given to the judges of		
	 A jury must consist of one Chair of Judges' Panel, 4 Artistic, 4 Exer Difficulty judges. No panel may include more than one member from a single federation the CJP and D judges) Please see also "General and ACRO Specific Judges' Rules". The FIG Technical Representative will serve as President of the Super Each participating federation must provide minimum one judge. Fai will result in a fine of Swiss Francs 2'000 to be paid to the Organi Federation. The Organizing Member Federation is responsible that there are brevetted judges present with the appropriate category of brevet for the Super Should there not be sufficient judges, the Organizing Member Federation. 	ecution and 2 on (excluding erior Jury. lure to do so izing Member enough FIG their function.	

FIG TECHNICAL DELEGATE AND EC MEMBER REGISTRATION DEADLINES	propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 1 reserve). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG will invite such judges at the cost of the Organizing Member Federation. The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG. The FIG Technical Delegate will serve as President of the Superior Jury. Provisional, Definitive and Nominative Registrations must be made exclusively on- line via the FIG website (<u>http://www.fig-gymnastics.com</u>) or accordingly. These registrations will only be accepted from FIG Gymnastics Member Federations.			
	Provisional registration 3rd December,2019 (4 months prior to the eve			rior to the event)
	Definitive registration:	3 rd February, 2020	(2 months p	rior to the event)
	Nominative registration	3 rd March, 2020	(4 weeks pr	ior to the event)
	Last registrations are subject	to fines as follows:		
	Fine for missing or late Prov		ny)	CHF 500
	Fine for missing or late Defir	nitive registration		CHF 750
	Fine for missing or late Nom	inative registration		CHF 500
DRAWING OF LOTS	Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegation members concerned will not be authorized to participate. The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration. After publication of the draw on the FIG website, the member Federation will be given an opportunity to modify the position of their gymnasts' starting order within 3 days by using the official document to be found on FIG website			
ENTRY FEES	The non-reimbursable cost for the Entry Fee is of € 50.00 euro per gymnast, which has to be paid at the time of the definitive entry (3 rd March, 2020)			
ACCOMMODATION	 All accommodation through the LOC include: Accommodation Breakfast Lunch Dinner Banquet Transport from Burgas Airport or Burgas railway station to the competition venue or hotel and back 			
	Accommodation+Breakfast+Lunch+Dinner+Transportation+Banquet=FULL BOARD			
	Category 4**** The costs per person/night in this first Hotel are as follows:			
	 105 euro (single room – FULL BOARD) 85 euro (double room – FULL BOARD) 75 euro (triple room – FULL BOARD) 70 euro (quadruple room – FULL BOARD) (only for Men's Groups) 			

	Category 3***	
	The costs per person/night in this low cost Hotel are as follows: 90 euro (single room – FULL BOARD)	
	75 euro (double room – FULL BOARD)	
	73 euro (double room – FOLL BOARD)	
	Category 2 – low cost hotel:	
	The costs per person/night in this low cost Hotel are as follows:	
	80 euro (single room – FULL BOARD)	
	70 euro (double room – FULL BOARD)	
	65 euro (triple room – FULL BOARD)	
	60 euro (quadruple room – FULL BOARD) (only for Men's Groups)	
	ou euro (quadrupie room - rolle boarde) (only for men's Groups)	
	The prices charged for the hotel rooms will not exceed the usual hotel rates. While	
	the Accommodation Form must be returned to the LOC by 3 rd February, 2020 at	
	the very latest, the Hotel rooms will be allocated on a "first come, first serve" basis.	
	The invited participating federations must pay for the accommodation expenses of their delegation members.	
	The costs for the accommodations must be paid to the LOC as follows: 30% of the	
	Accommodation costs must be paid to the LOC by 3 rd February, 2020; The	
	remaining 70% of the Accommodation costs must be paid by 3rd March , 2020 , The	
	Cancellations after the 3rd March, 2020 are not refundable.	
MEALS	The invited participating federations must pay for the meals expenses of their delegation members. The delegations that head their accommodation through the	
	delegation members. The delegations that book their accommodation through the	
	LOC have full board: breakfast, lunch and dinner will be served at the hotel.	
FINAL BANQUET	Delegations that book their accommodation through the LOC are invited to the	
	Final Banquet. Under-age alcohol control measures will be provided to each Head	
	of Delegation.	
	Delegations having not booked their accommodation through the LOC and having	
	additional visitors travelling with them may purchase tickets to the Final Banquet at	
	30 euro per person.	
	The tickets for the Final Banquet must be purchase in advance. Please include	
	orders for Final Banquet tickets with the Nominative Entry –3 rd March, 2020	
INTERNATIONAL	The invited participating federations must pay for the travel costs of their	
TRANSPORTATION	delegation members.	
	The Travel Schedule Form must be returned to the LOC by 3rd March , 2020 (tegether with the Neminative registration)	
	(together with the Nominative registration)	
	Federations that have arranged accommodation through the Organisers will be	
TRANSPORTATION	transferred by bus from Burgas Airport to the official hotels, and from the official	
	hotels to and from the competition venue and vice versa	
VISA	Please verify immediately with your travel agent or the Bulgarian Embassy or	
	Consulate in your country if a visa is required for your travel to Bulgaria . The	
	Organizing Committee will be happy to assist each Delegation member with an	
	official invitation letter, provided that the request is made before 3rd February,2020	
	to the LOC. The request must include the function, full name, gender, date of birth,	
	citizenship and passport number, passport expiry date, the arrival and departure	
	dates of the Delegation Member as well as the city the visa application support	
	letter must be sent to <u>bulacro@gmail.com</u>	
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held	
	responsible for any liabilities in case of accidents, illness, repatriation and the like.	
	The FIG Technical Regulations foresee that all participating Federations are	
	responsible for making their own arrangements to have the necessary valid	
	insurance coverage against illness, accidents and for repatriation for all the	
	members of their Delegation (except for gymnasts and judges).	
	The LOC will verify the insurance upon arrival of the delegation members (e.g.	
	cover note or photocopy of the valid policy). Delegation members with insufficient	
	insurance cover must inform the LOC in advance. The LOC will subsequently offer	

	insurance at the Federations own charge as follows: 10 euro per person/day.	
ACCREDITATION	Each federation/club will be taken to the accreditation desk upon arrival.	
	During the accreditation the Head of Delegation must present the following: - Passports of all members of the delegation	
	- Insurances of all members of the delegation	
	- National Flag (150 x 100 cm)	
	 Hand in 1 copy of each of the official forms for Difficulty – Tariff Sheets Competitors' music (CD 1copy) 	
	- Proof for full payment of the costs due to the LOC	
	In addition, the LOC will distribute information regarding the gymnasts' safeguarding plan.	
FINANCIAL	Federations which have not fulfilled their financial obligations towards the FIG (e.g.	
OBLIGATIONS	annual membership fees, unpaid invoices, etc.) will not be allowed to participate in	
	these World Cups. Federations which have not fulfilled their financial obligations towards the LOC by	
	the given deadline in the Invitation/Directives, may still have the possibility to	
	participate, but the LOC will not guarantee the hotel booking, meals and local transportation.	
BANK ACCOUNT	Account Holder: Bulgarian Federation of sports acrobatics	
INFORMATION	Account Holder Adress: 75, "Vasil Levski" bd, 1040 Sofia, Bulgaria	
	Bank name: First Investment Bank – Branch Narodno sabranie 2	
	Bank adddress: 1000 Sofia, 3 "Narodno sabranie" Sq. IBAN: BG20 FINV 9150 10 EUR 0 LPB4	
	BIC code: FINV BGSF / EUR	
	Each participating member Federation is kindly requested to integrate the	
	payment's purpose as follows: XXX, World Cup Burgas 2020	
	Example: BUL, World Cup Burgas 2020	
	The participating federation is responsible for covering all bank fees in	
	connection with the bank transfers.	
CANCELLATION POLICY	The Organizing Committee may fix the deadline for non-reimbursement payments. In this case the deadline for non-reimbursement accommodation, meals and	
	banquet, must be 3 (three) days after the deadline for Definitive Registrations, at	
	the very earliest.	
	Rooms with or without full board cancelled from 3 rd January until 3 rd February at	
	the very latest will be subject to a cancellation fee of 50% to be paid by the	
	Federation concerned. Rooms with or without full board cancelled from 3rd February until 3rd March at the	
	very latest will be subject to a cancellation fee of 30% to be paid by the Federation	
	concerned.	
	Rooms with or without full board cancelled from 3 rd March until the arrival of the	
	delegations on site or "no show" will be subject to a cancellation fee of 100% to be	
TIE BREAKING	paid by the Federation concerned. In case of a tie at any place, the tie-breaking rules as set up for the World	
RULES	Championships shall be applied.	
	The gymnasts with same final score will receive the same World Cup points.	
PRIZE MONEY	The organising member federation must pay a minimum prize money per medallist	
	as follows:	
	B-Tournaments: Total minimum 7'800 (Swiss Francs):	
	The Prize Money, free of any deductible taxes, will be distributed in Swiss Francs	
	as follows:	
	For Tournaments Category B: Total CHF 7.800	
	Pairs and Groups	

	 Gold 300 (per gymnast) Silver 200 (per gymnast) 		
	Bronze 100 (per gymnast)		
	In case of a tie, the prize money will be added and divided by the number of gymnasts:		
	1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)		
	No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations.		
ASSIGNMENT OF WORLD CUP POINT FOR THE RANKING LIST	In principle, the results and the updated FIG World Cup Ranking List will be published on the FIG web site within 24 hours after the end of the competitions provided that all procedures before and after the competitions are duly respected by the Organizing Member Federation.		
	Separate World Cup Series Ranking Lists are established for every category beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:		
	 Men's Pairs Women's Pairs Mixed Pairs Women's Groups Men's Groups 		
	Pairs are listed by name , but considered as an entity . In case of change of partner, the Mixed Pair is considered as a new Pair.		
	Groups are listed by name , but considered as an entity . One change of name in a Trio is allowed, but in case of a second change of name, the Trio is considered as a new Trio.		
	The World Cup Points are assigned to the competitors as follows:		
	Finals: ranking from 1st to 8th place <i>(or 1st to 6th place)</i> Qualifications: ranking from 9th to 16th place <i>(or 6st to 9th place)</i>		
	Rank World Cup Cat. B		
	1 30		
	2 25		
	<u>3 20</u> 4 18		
	<u>4 18</u> 5 16		
	6 14		
	7 12		
	8 10		
	9 8		
	11 6 12 5		
	12 5 13 4		

	14 3		
	15 2		
	16 1		
	The gymnasts with same final score will receive the same World Cup points.		
	In the case that there are less than four (4) federations participating per apparatus or per category, no World Cup Points will be given.		
	Vild Card Participants" will not receive any World Cup Points. Hors concours competitors" will not receive World Cup Points.		
WINNER OF THE ANNUAL WORD CUP	The winner of the annual World Cup per category is the individual gymnast / pair / trio / group with the highest number of points of the World Cup Series Ranking List after the last event of the year: A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup.		
EVENT MANAGER	Nikolina Hristova		
	Phone number: +359 888 913141		
MEDIA	e-mail: acro.cup.burgas@gmail.com Vasilia Dimitrova e-mail: press.bulacro@gmail.com		
SOCIAL MEDIA	Vasilia Dimitrovae-mail: press.bulacro@gmail.comBulgarian Federation of sports acrobatics official Facebook page		
	https://www.facebook.com/search/top/?q=bulgarian_federation_of_sports acrobatics&epa=SEARCH_BOX		
MEDICAL	The Organizing Committee will provide first aid medical services. A physiotherapist		
SERVICES	will be present during the competitions		
OFFICIAL HOSPITAL	 Name of hospital: MBAL Bourgas AD Address: Bulgaria, 8000 Bourgas, Stefan Stambolov Boul. 73 Tel: +359 888893340 24/7 Fax: +359 56 830768 24/7 e-mail: simed@mail.bg, operator@simed-bg.com www.simed-bg.com, http://www.mbalburgas.com For contact 24/7: SIMED Medical Assistance Services Emergency line 24/7: +359 888893340 		
DOPING CONTROLS	For World Cup Competitions and Series, A and B Category Member Federation will provide a minimum of 5 doping controls Failure to do so will result in the deposit being lost in full. Th executed by ADoP (Anti-Doping Authority of Bulgaria).	at its own charge.	
MARKETING	FIG advertising and publicity norms must be respected.		
VIDEO CONTROL SYSTEM	Should IRCOS not be available, the Organizing Member Federation must provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.		
RULES AND REGULATIONS	The competition must be organized under the following FIG rules, year of the competition, except for any deviation mentioned in the		
	– Statutes		
	 Code of Ethics 		
	 Technical Regulations 		
	– License Rules		
	 Code of Points and relevant Newsletters 		

	 General Judges' Rules 		
	 Specific Judges' Rules for Acrobatic Gym 	nastics	
	 Medical Organization of the FIG Competitions and Events 		
	 FIG Anti-Doping Rules 		
	– Media Rules		
	 Apparatus Norms 		
	 Advertising and Publicity Rules 		
	 Accreditation Rules 		
	 Regulations for Awards Ceremonies 		
	and subsequent decisions of the FIG Executive Committee		
DEADLINES			
SUMMARY	Provisional Registration (on line)	3 rd December,2019	
	Definitive Registration (on line)	3 rd February, 2020	
	Nominative Registration (on line)	3 rd March, 2020	
	Accommodation Form	3 rd February, 2020	
	Travel Schedule Form	3 rd March, 2020	
	Visa Request Form	3 rd February, 2020	
	Payment of the Entry Fee	3 rd March,2020	
	Payment of the Accommodation Costs – 30%	3 rd February, 2020	
	Payment of the Accommodation Costs – 70%	3 rd March,2020	
	Payment of the Final Banquet	3 rd March,2020	
	Payment of the fine for missing judge	Upon Arrival	

Sincerely Yours,



Sofia, 29.09.2019

Place and date:

Stamp

Signature of the President or Secretary General of the FIG affiliated NF