

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FONDÉE EN 1881



27th FIG ACROBATIC GYMNASTICS WORLD CHAMPIONSHIPS

**Geneva (SUI)
29-31 May 2020**

DIRECTIVES

ID 16026



Dear President,

The FIG is pleased to herein provide you with the Directives for the 27th FIG Acrobatic Gymnastics World Championships to be held in Geneva (SUI), 29-31 May 2020.

These World Championships will be organized following the 2020 FIG Statutes, the 2020 Technical Regulations, the ACRO World Age Group Competitions Rules 2017-2020, the 2017-2020 Acrobatic Gymnastics Code of Points and Tables of Difficulty as well as all other Rules and Guidelines valid starting 01 January 2017 onwards, any possible amendments by the date of these World Championships, and any supplements decided in the meantime.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. Federations not respecting them will not be allowed to compete.

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1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE

FIG – Fédération Internationale de Gymnastique

Contact person: Rui Vinagre

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Tel: +41 (0)21 321 55 10

Direct: +41 (0)21 321 55 18

Fax: +41 (0)21 321 55 29

Email: rvinagre@fig-gymnastics.org

Website: www.gymnastics.sport

2. NATIONAL FEDERATION / LOCAL ORGANIZING COMMITTEE

National Federation:

Swiss Gymnastics Federation

Contact Person: Ruedi Hediger

Bahnhofstrasse 38
5000 Aarau
Switzerland

Tel: + 41 (0) 62 837 82 00

Email: stv@stv-fsg.ch

Website: www.stv-fsg.ch

Local Organizing Committee (LOC):

Organizing Committee for the 27th FIG Acrobatic Gymnastics World Championships
COCM'ACRO 2020

Contact Person: César Salvadori

Chemin des Galéides 6
1234 Vessy / Geneva
Switzerland

Tel: + 41 79 500 73 73

Email: loc@worldacro2020.com

Website: worldacro2020.com

3. LOCATION OF THE COMPETITION, TRAINING AND WARM-UP HALLS

Competition Hall &

Patinoire des Vernets

Warm-Up / Training Halls:

Rue Hans-Wilsdorf 4
CH-1227 Geneva

<https://www.ville-geneve.ch/plan-ville/sports/patinoire-vernets/>



General View : Competition-Training Halls and Meals Hall



Competition Hall : “Patinoire Vernets”



Meals Hall : “Queue d’Arve”

**4. PROVISIONAL PROGRAMME (SUBJECT TO CHANGES)**

<u>Tuesday – 26 May</u> All day	Arrival of delegations
<u>Wednesday – 27 May</u> All day 10:00 10:00 – 11:00 14:00 – 15:30 10:00 – 18:00	Training and Podium Training as per Schedule Deadline to submit Tariff Sheets Orientation Meeting Info Meeting – next cycle. Tariff Sheet evaluation
<u>Thursday – 28 May</u> All day 09:00 14:30 – 16:30 16:30 All day	Training and Podium Training as per Schedule Tariff Sheet evaluation continues Judges Meeting Judges' Instruction Scoring System Athlete Measurements (after podium training)
<u>Friday – 29 May</u> <i>tbc</i> All Day	Opening Ceremony Qualifications - WG Balance / MP Dynamic Qualifications - WP Balance / MxP Dynamic Qualifications - MG Balance Qualifications - MP Balance / WG Dynamic
<u>Saturday – 30 May</u> All day	Qualifications - WG Combined / MP Combined Qualifications - MxP Balance / WP Dynamic Qualifications - MG Dynamic Finals - WG / MP Award Ceremonies WP / MP
<u>Sunday – 31 May</u> All day	Qualifications - WP Combined / MxP Combined Qualifications - MG Combined Award Ceremony – Teams Finals - WP / MxP Final - MG Award Ceremonies WP / MxP / MG Closing Ceremony Farewell Party
<u>Monday – 01 June</u> All day	Departure of Delegations

Please note that schedule is *provisional* and may be adjusted after entries are received



5. PARTICIPATION RIGHT AND ACCREDITATION

Gymnasts from FIG affiliated federations in good standing may take part in these World Championships. An individual is entitled to only one accreditation card. If an individual has several valid “accreditable” functions, the highest function is normally selected, and no substitutes may directly benefit from unused accreditations.

The maximum size of each delegation as per FIG Technical Regulations 2020, Section 5 and FIG Rules for Accreditation as follows:

MAXIMUM DELEGATION SIZE

Gymnasts:

Discipline (events)	Units
Women's Pair	2
Men's Pair	2
Mixed Pair	2
Women's Group	2
Men's Group	2

Each athlete may compete in one event

Is considered as a unit one pair or one group.

Officials:

Function	Number
Head of Delegation	1
NF President as guest (not as Head of Delegation) ¹	1
Accompanying Person of NF President ¹	1
Team Manager	3 to 5 units 6 to 10 units
	1 2
Gymnasts	max. 2 units per category
	26
Coach	1 unit 2 units 3 to 4 units 5 to 6 units 7 to 8 units 9 units and more
	1 2 3 4 5 6
Additional coach ¹	4 to 6 units 7 units and more
	1 2
Judge (<i>in accordance with T.R. Section I, Reg. 7.10.3 excluding any Chair or Difficulty Judge appointed by the ACRO-TC</i>)	2
Medical Doctor	1
Paramedical Staff	1
Additional Medical Doctor or Paramedical Staff ¹	4 to 7 units 8 units and more
	1 2
Guest or VIP Guest ¹	1 to 4 units 5 units and more
	1 2



Transferable access cards²	
Zone 1 coach	2
Zone 1 medical staff	1
Zone 3 Head of Delegation or Team Manager	1

¹ Accreditation at the charge of the Federation

² Additional transferable access cards may be delivered by FIG upon request by the delegation due to competition schedule / conditions

TRANSFERABLE ACCESS CARDS (TAC)

TACs may only be used by persons already accredited and must always be used in conjunction with the primary accreditation card. They are only transferable within the Federation's official delegation and appropriate function.

Lost transferable access cards will not be replaced.

SUPPLEMENTARY ACCREDITATIONS

The following supplementary Accreditations (either free of charge or at the charge of the Delegations or the FIG Authority) as per the accreditation rules may also be delivered to the FIG affiliated federations and FIG Authorities, provided that a request is sent in writing to the FIG by 18 December 2019.

FIG and Honorary Members	Cost
Former Olympic and World Champions	Free of charge
NF President as Guest if not as Head of Delegation (if accommodation booked through the LOC: access to the delegations seating, local transportation and banquet)	CHF 200.—
NF President as Guest if not as Head of Delegation (if accommodation not booked through the LOC: access to the delegations seating only)	CHF 200.—
NF President as VIP Guest if not as Head of Delegation (if accommodation booked through the LOC: access to the VIP seating, VIP Lounge, local transportation and banquet)	CHF 250.—
NF President as VIP Guest if not as Head of Delegation (if accommodation not booked through the LOC: access to the VIP seating and VIP Lounge)	CHF 250.—
Accompanying person of an NF President	CHF 200.—
VIP Accompanying person of an NF President	CHF 250.—
VIP Accompanying person of TC Members	CHF 250.—
VIP Accompanying person of EC Members	CHF 250.—
VIP Accompanying person of FIG and former FIT Honorary Members	CHF 250.—



Organizers of future multi sports Games, World and Continental Championships (if assigned, or in case of candidature / bidding contracts) other than the next ACRO World Competitions	
Observers (if accommodation booked through the LOC: access to the delegations seating, local transportation and banquet as well)	CHF 200.–
Observers (if accommodation not booked through the LOC: access to the delegations seating only)	CHF 200.–
VIP Observers (if accommodation booked through the LOC: access to the VIP seating, VIP Lounge, local transportation and banquet only)	CHF 250.–
VIP Observers (if accommodation not booked through the LOC: access to the VIP seating and VIP Lounge only)	CHF 250.–

Organizers of the next Acrobatic Gymnastics World Championship Maximum 6 accreditations including 2 VIP	
Observers maximum 6 (if accommodation booked through the LOC: access to the delegations seating, local transportation and banquet as well)	Free of charge
Observers maximum 6 (if accommodation not booked through the LOC: access to the delegations seating only)	Free of charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation booked through the LOC: access to the VIP seating, VIP Lounge, local transportation and banquet as well)	Free of charge
VIP Observers maximum 2 included in the above maximum 6 (if accommodation not booked through the LOC: access to the VIP seating and VIP Lounge only)	Free of charge

Additional Observers	
Additional Observers (if accommodation booked through the LOC: access to the delegations seating, local transportation and banquet as well)	CHF 200.–
Additional Observers (if accommodation not booked through the LOC: access to the delegations seating only)	CHF 200.–
Additional VIP Observers (if accommodation booked through the LOC: access to the VIP seating, VIP Lounge, local transportation and banquet as well).	CHF 250.–
Additional VIP Observers, if accommodation not booked through the LOC: access to the VIP seating and VIP Lounge only.	CHF 250.–

Note: The accreditations for the World Championships are not valid for the World Age Group Competition and vice versa.

In case of lost or stolen accreditation, the LOC must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (CHF 200.– or CHF 250.– in case of a VIP accreditation). Lost or stolen TAC will not be replaced.

For Media Accreditations, please contact directly the FIG Media Officer at media@fig-gymnastics.org. The FIG Accreditation rules have to be strictly respected.

6. AGE LIMIT

The competitors must fulfil the age as stated in the Technical Regulations, Reg. 5.2. .

The age of the senior competitors (in 2020) is minimum 15 years old (i.e.born in 2005) or older.

7. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by FIG affiliated federations in good standing, via the **FIG** on-line system (click [here](#)) and by using the National Gymnastics Federations' login (e-mail) and password.

Provisional Registration

The provisional registrations must be completed from 05 December 2019 until 08 January 2020 at the very latest.

Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation from 09 January 2020 until 26 February 2020 at the very latest.

Nominative Registration

The nominative entries must be completed by entering the composition of the delegation from 27 February 2020 until 01 May 2020 at the very latest.

Nominative registrations received in the FIG Office after the drawing of lots will be refused (i.e. the gymnasts will not be allowed to compete).

Together with the nominative registration and to accelerate the process of the accreditation, the delegations must upload one passport photo of each delegation member via the **LOC's** online system. After the provisional registration through the FIG website, the LOC will provide each Federation with a personal login and password for this system.

Requirements for each identity color photo:

- Identity: country code_event level_function_full name, for example: CHN_WCH ACRO_Team Manager_LI Haoyang
- File format: .jpg or .jpeg
- Dimensions: min. 175 X 225 pixels, max. 1750 X 2250 pixels (width X height)
- File size: max. 2MB

Accreditations sent without photos will not be handled with priority. You may wait at the accreditation desk.

The delegations who sent all requested information and documents correctly before 01 April 2020 at the very latest will receive their accreditation first, upon arrival.

Delegations who didn't respect this directive will have to wait at the accreditation center.



If the photo has to be taken at the accreditation because none has been sent within the deadline or not sent in the official requested format, there will be a charge of CHF 10.— for each photo that has to be taken (to be paid immediately at the time of the accreditation).

Entry Fees

The non-reimbursable registration fee is of CHF 100.— per gymnast and must be paid to the FIG by **26 February 2020**.

Fines

The fines after missing the Registrations deadlines or after late Registrations are as follows (as per the Technical Regulations):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF 1'000.–
Fine after missing the Definite Registration deadline or after late Definite Registration (until the gymnast's draw of lots)	CHF 1'500.–
Fine after missing the Nominative Registration deadline or after late Nominative Registration	CHF 1'000.–

8. LICENSES

The LOC and FIG will be responsible for checking the validity of the gymnasts' Licenses. No gymnasts will be accepted without a valid FIG License (at the date of the Nominative Registrations).

9. JUDGES

The FIG brevetted judges are designated by their Federation and selected for the panels by draw, taking into consideration the degree of the brevet, according to the Judges' Rules.

The Chair of Judges Panel (CJP) and/or Difficulty Judges (D) are drawn/nominated by FIG according to the Technical Regulations and General / Specific Judges Rules.

If a NF rejects the invitation as CJP and/or D Judge, this judge may not be selected to another position for the same competition.

NF who has one or more of their judges drawn/nominated as CJP and/or D judge must propose one or two judges cat I to III, according to the TR. Failure to provide a judge will result in the FIG charging the NF with the lump sum of CHF 2'000.– for the cost of providing another judge (*except those participating for the first time in World Championships*).



Judges shall recuse themselves if

- they are or were married to or live in a registered partnership or co-habit with a gymnast
- they are related to a gymnast by birth or marriage in direct or in collateral line, including the following persons: grandparent, parent, uncle, aunt, brother, sister, child, grandchild, nephew and cousin.

Jury of Appeal

The Jury of Appeal will be decided in due time.

10. DRAW OF LOTS

The draw of lots will decide the starting order of the qualification competitions and the finals. The draw of lots will take place within two weeks after the deadline of the nominative registration (*please refer to FIG Technical Regulations 2020, Section 1, Art. 4.4, #1*).

The exact date, time and location will be announced by the FIG to the parties concerned which are entitled to be present at the draw.

11. COMPETITION FORMAT AND PROGRAMME

The competition will be conducted according to the FIG Technical Regulations 2020 edition including Section 5: Special Regulations for Acrobatic Gymnastics.



12. MEDIA

12.1 Media accreditation

International and local media representatives as well as federations' communications staff who are interested in covering the event can register online at <https://media.gymnastics.sport>

In addition, National Federations are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at mediafig@fig-gymnastics.org.

Deadline: Will be communicated on the FIG website beginning of 2020..

The FIG Accreditation Rules and Media Rules have to be strictly respected.

12.2 Publicity

As the Code of Points foresee deductions should the FIG Rules for Advertising and Publicity on attire and equipment not be respected, each federation may fill-in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E for men and F for women) if deemed necessary **by 01 May 2020**, at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under “Rules - Publicity” for additional information, you may also contact tv@fig-gymnastics.org for further assistance if required.

12.3 Biographies

Athlete biographies are available online at:

http://www.gymnastics.sport/site/athletes/bio_view.php and will be updated before the World Championships.

12.4 Athletes' portrait photo session

Information on an **official and compulsory athletes' portrait photo session** will be mentioned in the Work Plan.

13. AMBASSADORS

Former gymnast will be nominated as the Gymnastics Ambassadors for these World Championships. They will present medals and will also be available for photo shoots, autograph sessions, meeting with athletes, interview requests and other activities from the FIG and the Local Organising Committee on site.



14. EQUIPMENT

Manufacturer Supplier: GYMNOVA
Colour: Routine area: Camel
Border : Red
Reference number: 1790750

15. VISA

Please verify immediately with your travel agent or the Swiss Embassy or Consulate in your country if a visa is required for your travel to Switzerland.

The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the visa request is made to the LOC via the **LOC's** online system before **26 February 2020** (or earlier if your embassy takes a long time to issue visas) and includes the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to. The LOC will provide each Federation with a personal login and password for all online visa requests.

General visa information for Switzerland can be obtained here :

<https://www.sem.admin.ch/sem/fr/home/themen/einreise/visumantragsformular.html>.

Federations are responsible for all costs related to their visa request.

16. TRANSPORTATION

International Transportation

The international travel to Geneva-Switzerland will be at each delegation's own expenses. The FIG and the Local Organizing Committee strongly recommend that each Federation takes cancellation insurance for its transportation.

Local Transportation

Accredited team delegations who stay at one of the official hotels and book their accommodation through the Local Organizing Committee, will be provided with local transportation from Geneva Airport and Geneva-Airport Train Station to the official hotels and back. This service from the airport/train station to the official hotels and back will be guaranteed by LOC on the official arrival and departure days for the event the delegation takes part in.

The official international airport for these championships is Geneva International Airport "Cointrin" (GVA).

A shuttle service will be available for the local transportation of all accredited persons (if applicable) from the official hotels to the training, warm-up, and competition venues as well as to any other official activities and back as needed.

Federations who do not stay at one of the official hotels, do not book their accommodations through the LOC and do not fill-in and submit to the LOC via the LOC's online system their Travel Schedule for Arrival and Departure in due course **will not** be entitled to use the event local transportation system and will be responsible to be on time.

17. ACCOMMODATION

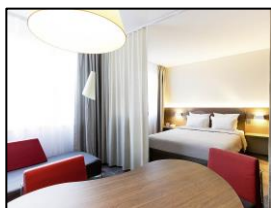
The LOC is delighted to provide FIG and official delegations members with a selection of hotels covering four different categories (I, II, III & IV) and all located within a 3 to 7 km driving distance from the event venue (official shuttles provided from each hotel, back & forth).

CATEGORY 1 HOTELS

NOVOTEL SUITES GENEVE AEROPORT ** – for Delegations – 20 Rooms**

Avenue Louis-Casaï 30 / 1216 Genève-Cointrin / +41 22 710 46 46 / www.accorhotels.com/5654

Bus stop „Pailly-Balexert” to take bus n°10 direction „Rive” and get off at „Charmilles” stop to take bus n°11 direction „Bout-du-Monde” and get off at „Vernets” stop (travel time 32 minutes)



CATEGORY 2 HOTELS

IBIS STYLES GENEVE CAROUGE * – for FIG Family (30 Rooms) & Delegations (20 Rooms)**

Route de Saint-Julien 3 / 1227 Carouge / +41 22 544 86 10 / www.accorhotels.com/6863

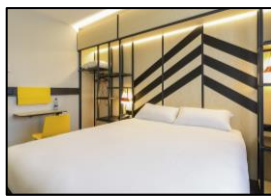
10 minutes by foot to the bus stop “Carouge-Tours” to take bus n°11 direction “Jardin Botanique” and get off at „Vernets” stop (travel time 16 minutes) or 25 minutes by foot from the hotel to the Gym Hall „Patinoire des Vernets”.



IBIS STYLES GENEVE PALEXPO * – for Delegations – 10 Rooms**

Route François-Peyrot 28 / 1218 Le Grand-Saconnex / +41 22 545 45 45 / www.accorhotels.com/a8f2

Bus stop „Palexpo” to take bus n°5 direction „Thônex-Vallard” and get off at „Nations” stop to take bus n°11 direction „Bout-du-Monde” and get off at „Vernets” stop (travel time 42 minutes).



RAMADA ENCORE *** – for Delegations – 50 Rooms

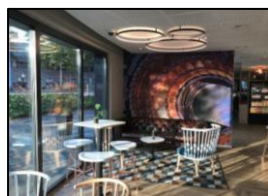
Route des Jeunes 10-12 / 1227 Carouge / +41 22 309 50 00 / www.ramada-encore-geneve.ch
 Bus stop „Carouge-Tours” to take bus n°11 direction „Jardin Botanique” and get off at „Vernets” stop (travel time 10 minutes) or 25 minutes by foot from the hotel to the Gym Hall „Patinoire des Vernets”.



CATEGORY 3 HOTELS

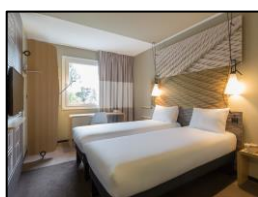
IBIS GENEVE PETIT-LANCY ** – for Delegations – 40 Rooms

Chemin des Olliquettes 8 / 1213 Petit-Lancy / +41 22 709 02 00 / www.accorhotels.com/7289
 Bus stop „Les Esserts” to take tram n°14 direction „Meyrin” and get off at „Jonction” stop to take bus n°11 direction „Bout-du-Monde” and get off at „Vernets” stop (travel time 14 minutes).



IBIS GENEVE AEROPORT ** – for Delegations – 30 Rooms

Chemin de la Violette 10 / 1216 Genève-Cointrin / +41 22 710 95 00 / www.accorhotels.com/3535
 10 minutes by foot to bus stop „De Joinville” to take bus n°10 direction „Rive” and get off at „Charmilles” stop to take bus n°11 direction „Bout-du-Monde” and get off at „Vernets” stop (travel time 33 minutes).



CATEGORY 4 HOTELS

IBIS BUDGET GENEVE PETIT-LANCY * – for Delegations – 50 Rooms

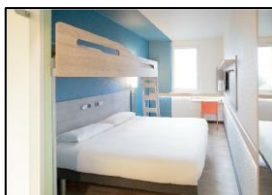
Chemin des Olliquettes 8 / 1213 Petit-Lancy / +41 22 709 02 00 / www.accorhotels.com/7291
 Bus stop „Les Esserts” to take tram n°14 direction „Meyrin” and get off at „Jonction” stop to take bus n°11 direction „Bout-du-Monde” and get off at „Vernets” stop (travel time 14 minutes).



IBIS BUDGET GENEVE AEROPORT * – for Delegations – 50 Rooms

Avenue Louis-Casaï 26 / 1216 Genève-Cointrin / +41 22 710 46 36 / www.accorhotels.com/5653

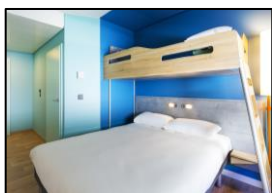
Bus stop „Pailly-Balexert” to take bus n°10 direction „Rive” and get off at „Charmilles” stop to take bus n°11 direction „Bout-du-Monde” and get off at „Vernets” stop (travel time 32 minutes).



IBIS BUDGET GENEVE PALEXPO * – for Delegations – 20 Rooms

Route François-Peyrot 28 / 1218 Le Grand-Saconnex / +41 22 545 46 46 / www.accorhotels.com/a8f3

Bus stop „Palexpo” to take bus n°5 direction „Thônex-Vallard” and get off at „Nations” stop to take bus n°11 direction „Bout-du-Monde” and get off at „Vernets” stop (travel time 42 minutes).



Packages availability:

All packages are available from 26 May to 01 June 2020

For further information, please contact the LOC – Mrs Marielle Mounier, at loc@worldacro2020.

Accommodation Package 1 All-Inclusive : prices are per night & per person

Package including city taxes, transport, all the meals (breakfast, lunch, dinner, farewell party)

Category	Single room	Twin/double room	Triple room
1	CHF 340.—	CHF 220.—	CHF 170.—
2	CHF 290.—	CHF 190.—	—
3	CHF 260.—	CHF 170.—	—
4	CHF 220.—	CHF 150.—	CHF 120.—

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included!

**Accommodation Package 2 : prices are per night & per person**

Package including city taxes, transport, breakfast, farewell party

Category	Single room	Twin/double room	Triple room
1	CHF 310.—	CHF 190.—	CHF 140.—
2	CHF 260.—	CHF 160.—	_____
3	CHF 230.—	CHF 140.—	_____
4	CHF 190.—	CHF 120.—	CHF 90.—

All personal expenses (in terms of hotel services, laundry, room services, telephone, mini bar, etc.) are not included!

Reservations

The LOC will provide each Federation with a personal URL link for all Accommodation Packages reservations in the official hotels.

FIG affiliated member Federations should request their Accommodation Packages as a matter of priority as rooms are limited and will be allocated strictly in order of booking receipt (i.e. “first come, first served”). Should a chosen hotel category not be available anymore, the LOC will contact the concerned Federation to discuss alternative options.

Geneva is a metropolis where many international congresses and meetings take place. Therefore, the prices negotiated with the hotels are the best possible to satisfy your degree of expectation for this world event.

An All Inclusive Package is proposed including accommodation with breakfast and city taxes, transportation, daily meals including the closing banquet in a 5-star hotel with a separate and adjoining room for disco. In addition, by traveling with the punctual public transports of Geneva (TPG), you will participate in the preservation of our planet (eco-responsible behavior).

We invite you to trust the LOC by simplifying your life and make the World Championships more friendly.

Booking & Deposit

The LOC will provide each Federation with a personal URL link for all accommodation reservations in the official hotels. The following steps must be respected:

- 1) Accommodation Packages by number: register online via the **LOC's** online system until 26 February 2020 at the very latest.
- 2) Accommodation Packages by name: register online via the **LOC's** online system until 01 May 2020 at the very latest.

A 50% deposit must be paid simultaneously to secure your booking. The prepayment to the LOC of 50% of the total cost of the Accommodation Packages must be made at the time you submit the Accommodation Room Numbers, or no later than 26 February 2020. Following receipt of this Accommodation Packages booking and the deposit payment of your reservation, the LOC will send you a confirmation detailing all booking particulars and the final balance.

Should your deposit not be received by due date, the LOC can no longer guarantee the availability and price of the selected category.

**Balance Payment**

The final payment to the LOC of the remaining 50% for all Accommodation Packages will be required no later than 01 May 2020.

Failure to forward the payment by the required date will result in the reservations being cancelled and in the deposit payment being forfeited.

18. MEALS & FAREWELL PARTY

Breakfast

- Included in the Accommodation Packages, served in the hotels.

Lunch & Dinner

- Lunch & Dinner will be served at the “Vélodrome” of the Sports Center “La Queue d’Arve” at 300 meters from the Training & Competition Halls.
- The detailed timing for breakfast, lunch and dinner will be given in the work plan.
- In case of no hotel booking with the LOC, there is the possibility to book meals on the online system at the price of CHF 25.— per meal per person.

Lunch	Dinner
CHF 25.—	CHF 25.—

All lunch and dinner reservations need to be made in advance through the LOC’s online system by 26 February 2020 at the very latest.

Farewell Party

- Accredited Delegation members (provided their accommodation was booked through the LOC and with the exception of E- and R- media) will receive a free bracelet for the Farewell Party at the Accreditation.
- The Farewell Party with special and rich buffet will be organized and will be followed by disco and dance in the prestigious Geneva Starling Hotel ****, route François Peyrot 34, 1218 Le Grand-Saconnex. The transport service for the Farewell Party will be advised via the Delegation mail boxes as well as the Federation’s relevant diplomas will be delivered in it. The official results will be sent to all Delegations by email.
- All other persons willing to attend this Farewell Party will be entitled to do so, provided that a request is sent to the LOC via the **LOC’s** online system and that the amount of CHF 80.– per person will be paid in full to the LOC by 26 February 2020.
- Farewell Party bracelet cannot be purchased on site.

Balance Payment

Failure to forward the payment by the required date will result in the reservations being cancelled and in the deposit payment being forfeited.



19. PAYMENTS

19.1. Payments to FIG

The non-reimbursable registration fee of **CHF 100.—** per gymnast and per discipline must be paid to the FIG.

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices etc.) will not be allowed to participate in these World Championships either.

Each participating member Federation is kindly requested to clearly state payment's purpose as follows:

NF Event ID Discipline Event Level Year Host Country

(Example: **GBR 16026 ACRO WCH 11-16 2020 SUI**)

Failing to do so will lead to an unidentified fund transfer and may cause your federation to appear not to have met its financial obligations.

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Total amount of the FIG entry fees to be paid to:

19.1.1. Bank transfer:

Beneficiary: Fédération Internationale de Gymnastique
Av. de la Gare 12 A
CH-1003 Lausanne / Switzerland

Bank Account / IBAN: CH40 0027 2272 5630 1649 0

Bank: UBS Switzerland SA
Nidaugasse 49
CH-2501 Bienne / Switzerland

SWIFT/BIC: UBSWCHZH80A

Payments must be made in **CHF** (Swiss Francs) only

19.1.2 Credit card:

Should you wish to pay by credit card, please contact the FIG Finance Department and provide the following information (finance@figgymnastics.org):

- NF – FIG Event ID - Event - Location (Example: **GBR 16026 ACRO WCH30 SUI**)
- Amount and currency
- Email address to be used for sending the link which will allow you to directly enter the credit card details

19.2. Payments to LOC

The payment for Accommodations Packages, extra bracelets for the farewell party, extra meals, accreditations and visa requests (if applicable) must be made exclusively in **CHF** (Swiss Francs) only to the LOC by bank transfer.



- No later than 26 February 2020 for the 50% deposit on Accommodation Packages and for the 100% payment of extra-accreditations (if applicable)
- By 26 February 2020, latest, for the balance on the global amount for Accommodation-Meals Package, insurance cover, visa requests and any other possible costs (if applicable).

Failure to forward your payment by the required dates will result in the reservations being cancelled and in the deposit payment being forfeited.

Beneficiary:	ASSOCIATION COCM ACRO 2020
Bank name:	BANQUE RAIFFEISEN DU SALEVE SOCIETE COOPERATIVE
Bank address:	CASE POSTALE 160 / 1255 VEYRIER
IBAN Number:	CH08 8018 7000 0261 4137 3
SWIFT CODE	RAIFCH22187

All extra bank fees in connection with the bank transfers must be covered by the Delegations. Please state the name of the federation (or the FIG Authority), the contact person and the payment purpose on the transfer (i.e. **"SUI_Pierre Martin_2020 ACRO WCH_Extra bracelet Farewell Party Payment"**). The payment must be made in **CHF** (Swiss Francs) only.

Cancellation Policy

Any cancellation will be submitted to the following penalty fees :

Cancellation period	Penalty fee
Until 15 March 2020	No penalty
From 16 March 2020 until 22 April 2020	50 % of the amount of the cancellation
From 23 April 2020 to arrival (incl. no show)	100 % of the amount of the cancellation

FIG and LOC strongly recommend that each Federation subscribe to its own cancellation insurance for its accommodation and meal reservations.

20. INSURANCE

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.

The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.

A copy of the insurance must be delivered via the LOC's online system in advance but no later than 26 February 2020.

The LOC reminds all Delegations that the medical rules in case of accident provides for an automatic transfer to the Geneva Hospital by ambulance at the total expense of the injured person.

The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).

According to the Swiss law, the LOC is not able to offer insurance cover to Delegation members.

21. WORKPLAN

The Work plan will be sent to all the participating federations six weeks at the latest before the start of the competitions.

22. OFFICIAL HOSPITAL

The Official Hospital is :

Hôpital Universitaire de Genève (HUG)
4 Rue Gabrielle-Perret-Gentil
1205 Genève
Tel.: +41.22.372.33.11
Website: www.hug-ge.ch.

23. DOPING CONTROLS

Under the supervision of the FIG, anti-doping control will be organized according to the valid WADA Code, Standards and FIG Anti-Doping Rules.

The anti-doping controls may take place at any time.

As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with his/her Federation, to submit his/her request to the FIG no later than 30 days before the start of this competition,

No TUE request will be accepted nor approved on spot, except for duly justified emergency cases
Doping controls will be made as per the Doping Control Regulations of the FIG and WADA.

24. MUSIC

Each delegation needs to send its music to the LOC by 01 May 2020 at the very latest. The information on how to upload your music will be given in the Work plan.

The Organizing Committee guarantees the personal protection and the strict use of your musical creations during this event.

Keep in your possession a specimen of your music on an USB Key in case of a technical problem in the Competition area or for your training sessions.

25. LOGO – DESIGN EXPLANATION

Logo inspired by dynamic movements, bodies and forms very refined.





26. TOURISTS

Experience the World Age Group Competitions Acrobatic Gymnastics in a special way and combine this sport's event with a city trip to **Geneva**. Discover the beautiful city and support your favourite team during the competitions! A perfect combination!

For more information, prices and reservations, check the website :

<http://www.getyourguide.fr/Genve/Activits>

27. QUALIFICATION FOR THE WORLD GAMES BIRMINGHAM 2021

The 27th FIG Acrobatic Gymnastics World Championships will be the qualifying event for **The World Games 2021 – Birmingham AI (USA)**.

Please refer to the FIG Technical Regulations for qualification ([here](#))

**28. DEADLINES SUMMARY****FOR THE FIG**

Online Registrations (FIG web site)	Opening Date	Closing Date
Provisional Registration	05 December 2019	08 January 2020
Definitive Registration	09 January 2020	26 February 2020
Nominative Registration	27 February 2020	01 May 2020
Media Accreditation	TBC	TBC

Online Publicity	Opening Date	Closing Date
Publicity (not compulsory)	01 January 2020	01 May 2020

Request for Supplementary Accreditations	Deadline
Written request	26 February 2020

Payment (to be made to the FIG)	Deadline
Registration Fee	26 February 2020

FOR THE LOC

Registrations and requests through the LOC's Online system	Deadline
Accommodation Packages 1 & 2	26 February 2020
Meals	
Rooming List	
Visa Request (not compulsory)	
Travel Schedule (Arrivals)	
Travel Schedule (Departures)	
Music	01 May 2020
Extra Farewell Party Bracelets	

Payments (to be made to the LOC)	Deadline
Accommodation Packages 1 & 2 Costs (first 50%)	26 February 2020
Meals (first 50%)	
Accreditations at the charge of the Delegations or the FIG Authority	
Accommodation Packages 1 & 2 Costs (last 50%)	01 May 2020
Meals (last 50%)	
Extra Farewell Party Bracelets	
Any other costs (related to visa requests, bank charges, etc.)	

Sincerely Yours,

Lausanne, 04 December 2019

Nicolas Buompane
FIG Secretary General