



CZECH AEROBIC OPEN 2022
PRAGUE, CZECH REPUBLIC
8th – 10th April, 2022



DIRECTIVES

Event ID: 16921

Dear FIG affiliated Member Federation,

The Czech Gymnastics Federation has the pleasure to invite your Federation to participate in the aforementioned official FIG International Event.

| | |
|-----------------------------------|--|
| DISCIPLINE | Aerobic Gymnastics |
| HOST FEDERATION | Czech Gymnastics Federation Zatopkova 100/2, 160 17 Praha 6 Phone: +420 242 429 260, Mobil: +420 739 300 960 Email: cgf@gymfed.cz Website: http://www.gymfed.cz |
| LOCAL ORGANIZING COMMITTEE | Czech Gymnastics Federation Zatopkova 100/2, 160 17 Praha 6 Contact person: Mrs. Tereza Kočová Phone: +420 775 664 295 Email: kocova@gymfed.cz Website: http://www.gymfed.cz |
| LOCATION | PRAGUE, the Czech Republic |
| DATE | From 8th to 10th April, 2022 |
| VENUE | Sportovní centrum Řepy Na Chobotě 1420/16 163 00 Praha 6, Řepy Phone: +420 222 204 103 Email: info@sc-repy.cz Website: www.sc-repy.cz |
| APPARATUS SUPPLIER | Please refer to the attached apparatus list. |
| RULES AND REGULATIONS | The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Code of Ethics• Code of Conduct• Technical Regulations• Code of Discipline• Code of Points and relevant Newsletters• General Judges' Rules• Specific Judges' Rules• Anti-Doping Rules• FIG Medical Guidelines for FIG Competitions and Events• FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events• Licence rules (except for non competitive events)• Media Rules• Apparatus Norms• Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules• Regulations for Award Ceremonies |

| | | | |
|-------------------------------|--|---------------------------------------|----------------------------|
| | <i>and subsequent decisions of the FIG Executive Committee</i> | | |
| FEDERATIONS INVITED | The Organizing Member Federation will invite all FIG Member Federations in good standing. | | |
| AGE LIMITS | AG: 12-14 years, JUN: 15-17 years, Seniors: 18 year and older All gymnasts must have an FIG licence valid until the end of the event. For Age Group categories (not sanctioned) see the part Additional information at the end of directives. | | |
| CATEGORIES | AG, JUN, Seniors: IW / IM / MP / TR / GR AG, JUN, Seniors: AD / AS | | |
| JUDGES AND JURIES | All judges must have a current valid FIG brevet at the time of the event, for the respective discipline. Each participating federation must send at least 1 FIG judge. Failure to do so, will result in a fine of 500 € to be paid to the LOC until the Nominative Registration (18 th March, 2022). The number of Judge's panels may be decided by the Organizing Member Federation depending on the number of participating competitors and judges. The Juries will be set by a draw for the judges present at the event. The priority will be given to the judges of the highest category. | | |
| REGISTRATION DEADLINES | Definitive registration: | 18th February, 2022 | 7 weeks prior to the event |
| | Nominative registration: | 18th March, 2022 | 3 weeks prior to the event |
| ENTRY FEES | The Entry fees for the different categories in each Age Group are as follows: IW & IM: 20 € / MP 30 € / TR: 50 € / GR: 60 € / DA: 80 € / ST: 80 € 100% of the Entry fee must be paid to the bank account of the Czech Gymnastics Federation on 18th February, 2022 at the latest (the deadline for the Definitive Entry). | | |
| COVID-19 | Besides the medical guidelines for the particular event, FIG also requires all the participants to follow the standard precautions. The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1,5 metres whenever possible. The only situation in which safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible and the assisting person is obliged to wear a mask throughout. Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and keeping a physical distance of at least 1,5 metres whenever possible. LOC is cooperating and consulting with the Czech health authorities. All participants have to follow the Anti-Covid measurements. The Heads of the Delegations and the coaches are responsible for their delegation's members. Current & Extraordinary and protective measurements by Czech Ministry of Health and regional health authorities can be found on : - https://koronavirus.mzcr.cz/en . The rules for entering the territory of the Czech republic a list of countries with low risk of Covid-19 can be found on : - www.mvcr.cz/mvcren/article/coronavirus-information-of-moi.aspx . | | |
| ACCREDITATION | The accreditation will take place at the venue "SC - Řepý" upon arrival of the delegations. The accreditations will be handed to the Head of delegation. Detailed information about the accreditation procedure will be given with the Work Plan that will be distributed to all participating Federations on 25 th March, 2022 at the latest. | | |

| | |
|-------------------------------------|---|
| EVENT FORMAT | <p>The maximum number of units per category and nation in each Age Group category is 8, except for the Organizing Federation.</p> <p>The competition consists of Qualifications and Finals in Age Groups (SEN, JUN, AG) and all categories. There will be no qualification if less than 8 units in categories.</p> <p>QUALIFICATIONS: The maximum number of units per category and nation in each Age Group category is 8, except for the Organizing Federation.</p> <p>FINALS: The top 8 (eight) competitors from the Qualification in each Age Groups (SEN, JUN, AG) and category (IW, IM, MP, TR, GR, DA, ST) will take part in the Finals (maximum two per category and nation) plus 2 (two) competitors from organizing Federation in each category if they are not qualified to the finals.</p> <p>AD and AS: only finals, no Qualification round.</p> |
| PROVISIONAL SCHEDULE | <p>Thursday, 7th April 2022 - Arrival, Accreditation</p> <p>Friday, 8th April 2022 - Training possibility, Orientation Meeting, Judges Meeting, - Qualification</p> <p>Saturday, 9th April 2022 - Training possibility, Judges Meeting - Qualification</p> <p>Sunday, 10th April 2022 - Training possibility, Judges Meeting - Finals</p> <p>Monday, 11th April 2022 - Departure</p> <p><i>Detailed schedule will be made after the definitive registration.</i></p> |
| EVENT MANAGER | <p>Mrs. Tereza Kočová Phone: +420 775 664 295, Email: kocova@gymfed.cz</p> |
| MEDICAL SERVICES | <p>During all days (training and competition) official medical persons will be present in the training and competition halls.</p> |
| VISA | <p>Please verify immediately with your travel agent or the Czech Republic Embassy or Consulate in your country if a visa is required for your travel to the Czech Republic. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 18th March, 2022 to the Czech Gymnastics Federation.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p> |
| INSURANCE | <p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p> <p>The LOC will subsequently offer insurance at the Federations own charge. Information about the cost of the insurance will be given with the Work plan.</p> |
| INTERNATIONAL TRANSPORTATION | <p>The invited participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by 18th March, 2022. If person from one delegation/Federation are arriving and departing with different flights, please fill in separate travel forms for each group of persons and indicate on the travel form the exact number of persons.</p> |

| | |
|---------------------------------|---|
| LOCAL TRANSPORTATION | The LOC may provide transportation free of charge to all delegation members, who have booked their accommodation through the LOC, from the Prague Václav Havel Airport, Prague Railway Stations and Prague Florenc Bus Station to the their hotel and back on the official arrival and departure days. |
| ACCOMMODATION | <p>Hotel Golf **** Plzeňská 103, 150 00, Prague 5 Web: https://www.hotel-golf.cz/ The costs per room/night are as follows: 90 € (Double room, including breakfast) 120 € (Triple room, including breakfast)</p> <p>SKY hotel Prague *** Ztracená 737/1a, 161 00 Praha 6 Web: https://www.skyhotelprague.cz/cs/ Price per person per night is 50 € /person including breakfast. Available: double, tripple and quadruple rooms.</p> <p>Hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Provisional Accommodation Form must be returned to the LOC by 18th February, 2022 at the very latest, the Hotel rooms will be allocated on a “first come, first serve” basis. The invited participating federations must pay for the accommodation expenses of their delegation members. The costs for the accommodations must be paid to the LOC as follows: 50% of the payment - 18th February, 2022 100% of the payment - 11th March, 2022</p> |
| MEALS | <p>During the competition lunch and dinner are available at the SC Řepy</p> <p>Lunch 15 € Dinner 15 € The invited participating federations must pay for the meals expenses of their delegation members. The 100% costs of the meals must be paid to the LOC by 18th March, 2022.</p> |
| CANCELLATION POLICY | <p>In case of room cancellations until 4th March 2022, the LOC will refund 100% of already payed accommodation costs.</p> <p>In case of room cancelations until 11th March, 2022, the LOC will refund 50% of already payed accommodation costs.</p> <p>In case of room and meals cancellations after 11th March, 2022, no claims of refunds will be accepted.</p> |
| BANK ACCOUNT INFORMATION | <p>Account Name: CESKA GYMNASTICKA FEDERACE Bank Name: MONETA MONEY BANK a.s. Bank Address: Vitezne namesti 577/2, 160 00 Praha 6 Account Nr.: 1724809504/0600 IBAN: CZ64 0600 0000 0017 2480 9504 BIC: AGBACZPP</p> <p>Each participating member Federation is kindly requested to integrate the payment's purpose as follows: CZECH AER OPEN The participating federation is responsible for covering all bank fees in connection with the bank transfers.</p> |
| MARKETING MEDIA | <p>FIG advertising and publicity norms must be respected.</p> <p>The Media Officer of the Czech Gymnastics Federation will be present. Email: cgf@gymfed.cz The national and local media will report the event. TV broadcast will be provided as well. More information at www.gymfed.cz</p> |
| SOCIAL MEDIA | <p>https://www.facebook.com/CeskaGymnastickaFederace https://www.instagram.com/czechgymnasticsfederation/?hl=cs https://www.gymtv.cz/</p> |

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|-------------------------|---------------------------------------|-------------------------|------------------------------------|--------------------------------|---------------------------------------|-------------------------------|------------------------------------|------------|------------------------------------|----------------------|------------------------------------|-------------------|------------------------------------|--|---------------------------------------|---|------------------------------------|----------------------------|------------------------------------|--------------------------|---------------------------------------|---------------------------------------|------------------------------------|
| DEADLINES | The forms should be sent to the LOC and the Czech Gymnastics Federation as specified below within the respective deadlines. The LOC and the Czech Gymnastics Federation: caf@gymfed.cz | | | | | | | | | | | | | | | | | | | | | | | | |
| SUMMARY | <table border="1"> <tr><td>Definitive Registration</td><td>18th February, 2022</td></tr> <tr><td>Nominative Registration</td><td>18th March, 2022</td></tr> <tr><td>Provisional Accommodation Form</td><td>18th February, 2022</td></tr> <tr><td>Nominative Accommodation Form</td><td>11th March, 2022</td></tr> <tr><td>Meals Form</td><td>18th March, 2022</td></tr> <tr><td>Travel Schedule Form</td><td>18th March, 2022</td></tr> <tr><td>Visa Request Form</td><td>18th March, 2022</td></tr> <tr><td>Payment of the 50% Accommodation Costs</td><td>18th February, 2022</td></tr> <tr><td>Payment of the 100% Accommodation Costs</td><td>11th March, 2022</td></tr> <tr><td>Payment of the Meals Costs</td><td>18th March, 2022</td></tr> <tr><td>Payment of the Entry Fee</td><td>18th February, 2022</td></tr> <tr><td>Payment of the fine for missing judge</td><td>18th March, 2022</td></tr> </table> | Definitive Registration | 18th February, 2022 | Nominative Registration | 18th March, 2022 | Provisional Accommodation Form | 18th February, 2022 | Nominative Accommodation Form | 11th March, 2022 | Meals Form | 18th March, 2022 | Travel Schedule Form | 18th March, 2022 | Visa Request Form | 18th March, 2022 | Payment of the 50% Accommodation Costs | 18th February, 2022 | Payment of the 100% Accommodation Costs | 11th March, 2022 | Payment of the Meals Costs | 18th March, 2022 | Payment of the Entry Fee | 18th February, 2022 | Payment of the fine for missing judge | 18th March, 2022 |
| Definitive Registration | 18th February, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Nominative Registration | 18th March, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Provisional Accommodation Form | 18th February, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Nominative Accommodation Form | 11th March, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Meals Form | 18th March, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Travel Schedule Form | 18th March, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Visa Request Form | 18th March, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the 50% Accommodation Costs | 18th February, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the 100% Accommodation Costs | 11th March, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the Meals Costs | 18th March, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the Entry Fee | 18th February, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| Payment of the fine for missing judge | 18th March, 2022 | | | | | | | | | | | | | | | | | | | | | | | | |
| ADDITIONAL INFORMATION | <p>ND and NG Competition: (not sanctioned) – IW / IM / MP / TR / GR ND: AD Age limits: NG: 6-8 years, ND: 9-11 years Delegations have to prove the age of the gymnasts (FIG licence, national licence, passport, personal ID, insurance, etc.), if requested by LOC.</p> <p><u>For ND, NG Competition only:</u></p> <ul style="list-style-type: none"> - There will be no qualification in age group NG and ND. - Judges: For ND, NG Competition national judges with highest national category may be also accepted. The LOC may require the proof of the national judging brevet or ask respective NF for confirmation the national category. <p>Detailed information about the program, schedules and organization of the event will be given to the Work Plan and will be send to all participating Federations after the nominative registration deadline, on 25th March, 2022 at the latest.</p> <p>The Draw for the Qualifications and Finals will be done by the LOC until 4th March 2022 according to the received Definitive Entries. The Start list will be distributed to all participating Federations together with the Work Plan.</p> | | | | | | | | | | | | | | | | | | | | | | | | |

If you have any questions, please don't hesitate to contact us.

Looking forward to welcome you to the **Czech Aerobic Open 2022**.

Sincerely Yours,



Prague 10.1.2022

Mr. Roman Slavík
Signature of the Secretary General
of the Czech Gymnastics Federation