FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE





# **2<sup>ND</sup> FIG ARTISTIC GYMNASTICS JUNIOR WORLD CHAMPIONSHIPS**

# ANTALYA (TUR) 29 March – 02 April, 2023



TURKIYE CIMNASTIK FEDERASYONU TURKISH GYMNASTICS FEDERATION

# **Directives**

#### Dear President,

The FIG is pleased to herein provide you with the Directives for the 2<sup>nd</sup> FIG Artistic Gymnastics Junior World Championships (JWCH) to be held in Antalya (TUR) from 29 March to 02 April, 2023. These JWCH will be organized following the 2023 FIG Statutes, 2023 FIG Technical Regulations (TR), MAG Code of Points 2022-2024 (including the modifications for Junior Competitions and NSL #1 and #2), WAG Code of Points 2022-2024 (including the modifications for Junior Competitions, NSL #1 and #2, 2022 and Help Desk 1<sup>st</sup> Edition 2022), FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events, and other Rules, Regulations and Guidelines valid starting 1 January 2023, onwards, any possible amendments by the date of these JWCH, and any complements decided in the meantime. All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. Federations failing to respect them will not be allowed to participate.

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#### 1. FEDERATION INTERNATIONALE DE GYMNASTIQUE (FIG)

#### Fédération Internationale de Gymnastique (FIG)

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# 2. LOCAL ORGANIZING COMMITTEE (LOC)

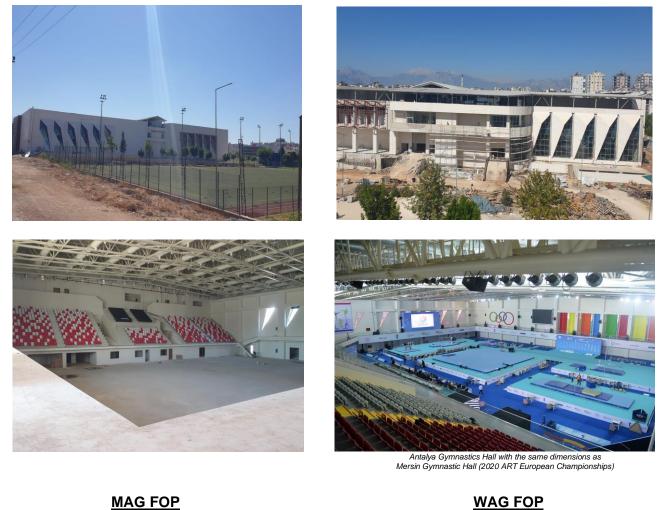
Contact Person:	Yiğit ERSOY
	Event Director
	Balgat Mahallesi 1416 Sokak
	No:19/1 Çankaya / ANKARA
Tel:	+90 533 666 31 47
Email :	yigit.ersoy@tcf.gov.tr
Website:	www.tcf.gov.tr

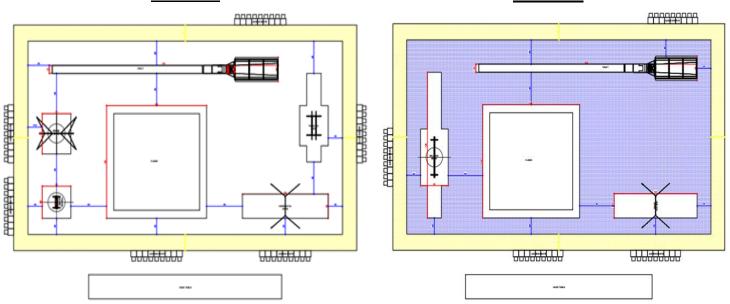
#### 3. LOCATION OF THE COMPETITION, TRAINING, AND WARM-UP HALLS

Competition Hall	Antalya Gymnastics Hall Gebizli, 1107. Sk. 07300 Muratpaşa Antalya Phone: +90 530 344 65 13 / Email: info@tcf.gov.tr / www.tcf.gov.tr
	Venue Capacity: 1300 seats In principle, an apparatus podium will be provided in the Competition Hall
	Antalya Gymnastics Hall
	Gebizli, 1107. Sk. 07300 Muratpaşa
Warm-up Halls and Training	Antalya Phone: +90 530 344 65 13 / Email: <u>info@tcf.gov.tr</u> / www.tcf.gov.tr For MAG
Halls	One full set of apparatus with additional PH, PB, and a general stretching area For WAG
	One full set of apparatus with additional UB, BB, and a general stretching area The Warm-up Hall will be located inside the Competition Hall
	Antalya Sports Hall Meltem 07030 Muratpasa

Training Halls	Antalya Sports Hall       Meltem, 07030 Muratpaşa       Antalya       Phone: +90 530 344 65 13 / Email: info@tcf.gov.tr / www.tcf.gov.tr       For MAG (Tent)       One full set of apparatus with additional PH, PB, and a general stretching area       For WAG (Inside the Sport Hall)       One full set of apparatus with additional UB, BB, and a general stretching area
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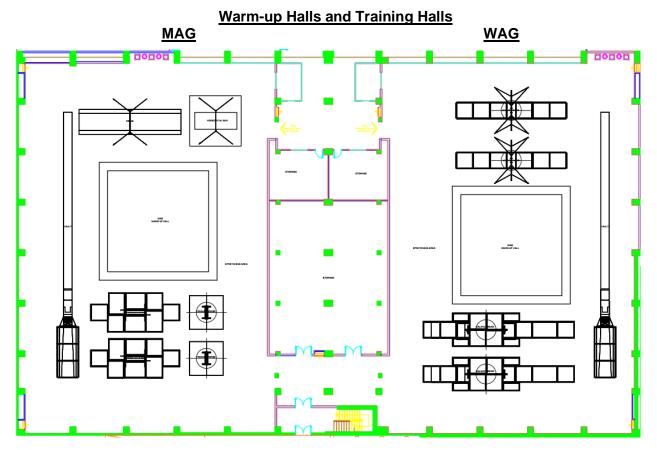
# **Competition Venue**





Judges' Panels and	Judges' Panels and Apparatus Supervisors will sit in line outside the FOP. FX Line Judges will both sit			
Apparatus	at one end of the judges' panel and supported by a video system. VT Line Judge will sit at the end of the			
Supervisors	judges 'panel and supported by a video system.			
Screen	Screens will be used to enhance each segment of the event experience, the sports presentations and			
Screen	the venue entertainment, while communicating information about the competition.			
	NF Flags will be displayed on the screen for the Opening Ceremonies, before each Competition			
NF Flags	Session, the Award Ceremony, and the Closing Ceremony.			
Mixed Zone	The Mixed Zone will be located within the gymnasts exit, which is adjacent to the Competition Hall			
Wixed Zone				

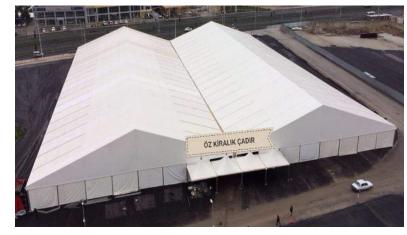
MAG FOP



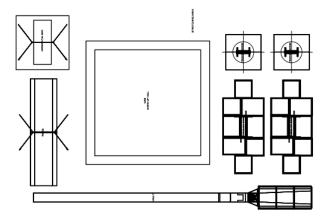
Training Halls

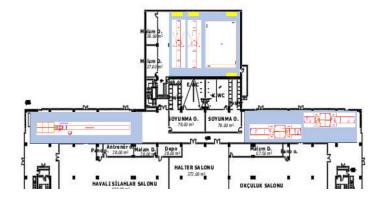
MAG (Tent)

WAG (Inside the Sport Hall)









DATE / TIME	DESCRIPTION	LOCATION
Fri. March 24		
As Announced	Arrival of the MTC	As Announced
As Needed	Meeting FIG staff - LOC Staff	FIG Room
Sat. March 25		
As Announced	Official Arrival of the Delegations	As Announced
As Announced	Arrival of the WTC	As Announced
As Announced	Arrival of D-MAG Judges	As Announced
As Needed	Meeting FIG staff - LOC Staff	FIG Room
As per Schedule	Apparatus Control	Relevant Halls
10:00-18:00	MTC Meeting	MTC Rooms
Sun. March 26		
As per Schedule	MAG and WAG Training	Training Halls
As Announced	Arrival of D-WAG Judges	As Announced
As Needed	Meeting FIG staff - LOC Staff	FIG Room
As per Schedule	Apparatus Control	Relevant Halls
10:00-18:00	WTC Meeting	WTC Rooms
09:30-12:30	MTC Meeting	MTC Room
13:00-14:30	MAG Round Table	Competition Hall Meeting Room
15:00-17:30	Meeting with D-MAG Judges	MTC Room
18:00-20:00	Distribution of Competitors' Bib Numbers	SID
20:00-21:00	Orientation Meeting	Competition Hall Meeting Room
Mon. March 27		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
09:30-09:45	MAG Judges' Briefing (D-MAG Judges only)	MAG Judges' Room
As per Schedule	MAG Warm-up	Warm-up Hall
As per Schedule	MAG Podium Training	FOP
All Day	MAG Athletes' portrait photo session	Photo Room
09:30-12:30	WTC Meeting	WTC Room
14:00-16:00	WAG Technical Round Table (for Head Coaches Only)	Competition Hall Meeting Room
17:00-18:30	Meeting with D-WAG Judges	WTC Room
Tue. March 28		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
08:45-09:15	WAG Judges' Briefing (D-WAG Judges only)	WAG Judges' Room
As per Schedule	WAG Warm-up	Warm-up Hall
As per Schedule	WAG Podium Training	FOP
All Day	WAG Athletes' portrait photo session	Photo Room
11:00-12:30	MTC Meeting	MTC Room
14:00-18:00	MAG Judges' Instruction, draw for Qualifications/All-Around Final, Scoring Briefing	MAG Judges' Room
12:30-13:30 (TBC)	Opening Press Conference (TBC)	Competition Hall Foyer Arena
Wed. March 29		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
10:00-12:00	WTC Meeting	WTC Room
13:00-17:00	WAG Judges' Instruction, draw for Qualifications, Scoring Briefing	WAG Judges' Room
09:00-09:30	MAG Judges' Briefing	MAG Judges' Room
As per Schedule	MAG Warm-up	Warm-up Hall
As per Schedule	MAG Qualifications and MAG Team Award Ceremony	FOP
09:30-10:00	Opening Ceremony	FOP
10:00-12:15	Subdivision 1	FOP
13:15-15:30	Subdivision 2	FOP
16:00-18:15	Subdivision 3	FOP
19:15-21:30	Subdivision 4	FOP
Immed. after end Compet	Award Ceremony MAG Team	FOP

DATE / TIME	DESCRIPTION	LOCATION
Thu. March 30		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
10:00-14:00	MTC Meeting and Judges' analysis of MAG Qualifications	MTC Room
08:00-08:30	WAG Judges' Briefing	WAG Judges' Room
As per Schedule	WAG Warm-up	Warm-up Hall
As per Schedule	WAG Qualifications and WAG Team Award Ceremony	FOP
10:00-11:45	Subdivision 1	FOP
12:00-13:45	Subdivision 2	FOP
14:30-16:15	Subdivision 3	FOP
16:30-18:15	Subdivision 4	FOP
19:00-20:45	Subdivision 5	FOP
Immed. after end Compet	Award Ceremony WAG Team	FOP
Fri. March 31		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
10:00-11:00	MAG Athletes' Meeting	Gymnasts' Meeting Room
11:00-12:00	WAG Athletes' Meeting	Gymnasts' Meeting Room
10:00-14:00	WTC Meeting and Judges' analysis of WAG Qualifications	WTC Room
13:00-14:00	MAG Judges' Briefing	MAG Judges' Room
As per Schedule	MAG Warm-up	Warm-up Hall
14:30-17:30	MAG All-Around Final and Award Ceremony	FOP
16:30-17:30	WAG Judges' Briefing and Draw for All-Around Final	WAG Judges' Room
As per Schedule	WAG Warm-up	Warm-up Hall
19:00-21:30	WAG All-Around Final and Award Ceremony	FOP
Sat. April 01		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
09:00-12:00	MTC Meeting and Judges' analysis of MAG All-Around Final	MTC Room
09:00-12:00	WTC Meeting and Judges' analysis of WAG All-Around Final	WTC Room
12:00-12:45	MAG Judges' Briefing and Draw for Apparatus Finals (FX, PH, SR)	MAG Judges' Room
12:45-13:30	WAG Judges' Briefing and Draw for Apparatus Finals (VT, UB)	WAG Judges' Room
12:30-13:30	MAG and WAG Warm-up on FOP	FOP
As per Schedule	MAG and WAG Warm-up	Warm-up Hall
14:00-18:00	Apparatus Finals (Day 1)	FOP
14:00-	MAG Floor Exercise	FOP
Immed. after MAG FX	WAG Vault	FOP
Immed. after WAG VT	Award Ceremonies MAG FX / WAG VT	FOP
Immed. after Awa. Cere	MAG Pommel Horse	FOP
Immed. after MAG PH	WAG Uneven Bars	FOP
Immed. after WAG UB	MAG Rings	FOP
Immed. after MAG SR	Award Ceremonies MAG PH / WAG UB / MAG SR	FOP

DATE / TIME	DESCRIPTION	LOCATION
Sun. April 02		
As per Schedule	MAG and WAG Training	Training Halls
As per Schedule	Apparatus Control	Relevant Halls
10:00-11:30	WTC Meeting and Judges' analysis of Apparatus Finals (VT/UB)	WTC Room
10:30-12:00	Round Table Medical and Anti-doping Fight (highly recommended)	Competition Hall Meeting Room
12:00-12:45	MAG Judges' Briefing and Draw for Apparatus Finals (VT, PB, HB)	MAG Judges' Room
12:45-13:30	WAG Judges' Briefing and Draw for App. Finals (BB, FX)	WAG Judges' Room
12:30-13:30	MAG and WAG Warm-up on FOP	FOP
As per Schedule	MAG and WAG Warm-up	Warm-up Hall
14:00-18:00	Apparatus Finals (Day 2)	FOP
14:00-	MAG Vault	FOP
Immed. after MAG VT	WAG Balance Beam	FOP
Immed. after WAG BB	Award Ceremonies MAG VT / WAG BB	FOP
Immed. after Awa. Cere	MAG Parallel Bars	FOP
Immed. after MAG PB	WAG Floor Exercise	FOP
Immed. after WAG FX	MAG Horizontal Bar	FOP
Immed. after MAG HB	Award Ceremonies MAG PB / WAG FX / MAG HB	FOP
Immed. after Awa. Cere	Closing Ceremony	FOP
19:30-22:00	Farewell Banquet	FIG Official Hotel
Mon. April 03		
As Announced	Official Departure of the Delegations and D-Judges	As Announced
As Needed	MTC Meeting, Judges' analysis of MAG Apparatus Finals and finalization	MTC Room
As Needed	WTC Meeting, Judges' analysis of WAG Apparatus Finals (BB/FX) and finalization	WTC Room
Tue. April 04		
As Announced	Departure of the MTC and WTC	As Announced

# Pre-Camps before these JWCH

Federations wishing to organize pre-camps before these JWCH must contact Yiğit ERSOY at <u>yigit.ersoy@tcf.gov.tr</u> for all necessary arrangements in terms of trainings (<u>outside the official</u> <u>sites for these JWCH</u>), accommodation, meals, and transportation.

# 5. PARTICIPATION RIGHTS AND ACCREDITATIONS

Junior Gymnasts holding a valid FIG License until the end of the competitions and with the correct age from FIG affiliated Federations in good standings may take part in these JWCH.

#### **Team Participation**

The top 36 Federations, based on the All-Around ranking results of the Qualifications from the 1<sup>st</sup> FIG ART JWCH in Györ (HUN) are permitted to send a team of two (2) to three (3) gymnasts and one (1) reserve gymnast.

In case an NF fails to confirm its Team quota place, the next highest eligible NF, based on the All-Around ranking results of the Qualifications from the 1<sup>st</sup> FIG ART JWCH in Györ (HUN) will be eligible to send a full team.

#### Reallocation of Unused Team Quota places

In case a NF is unable to use its confirmed Team quota, the next highest eligible NF, based on the All-Around ranking results of the Qualifications from the 1<sup>st</sup> FIG ART JWCH in Györ (HUN) will be eligible to send a full team. The reallocation procedure for unused Team Quota places will officially end 5 days before the Official Arrival Day for the JWCH.

The NF unable to use its Team quota place (whether confirmed or not) will still be entitled to participate with a maximum of 1 individual gymnast.

#### Individual Participation

All other Federations in good standing may send one (1) MAG gymnast and/or one (1) WAG gymnast.

An individual is entitled to only one accreditation card. If an individual has several valid "accreditable" functions, the highest function is normally selected and the access zones of the functions are cumulated. No substitutes may directly benefit from unused accreditations. The functions of judge and gymnast cannot be combined with any other function, except for gymnast who can also act as Head of Delegation.

It is forbidden to make a change of function after the nominative entry deadline except in case of special authorisation by the FIG Secretary General or his representative. However, it is forbidden for someone with an accreditation to substitute his/her function with the function of gymnast.

#### Maximum Delegation Size

A Delegation is requested to submit its Delegation composition via the <u>FIG online registration</u> <u>system</u>. The maximum size of each Delegation, together with the number of Transferable Access Cards (TAC), transferable within the Federation's official Delegation and for the appropriate function, as per FIG Rules for Accreditation is as follows:

Function	MAG	WAG	Mixed
Officials (regardless if participation with a team or individual gymnasts)			
Head of Delegation / Head of Delegation and NF President	1	1	1
NF President as Guest (not as Head of Delegation) *	1	1	1
Accompanying Person of NF President *	1	1	1
Medical Doctor	1	1	2
Mental Health Professional (registration in writing via-mail to the FIG Office)	1	1	1
Paramedical Staff	1	1	2
Guest or VIP Guest*	1	1	2
Full Team			
Gymnast	3	3	6
Reserve Gymnast	1	1	2
Team Manager	1	1	2
Coach	2	2	4
Additional Coach (the total number of coaches and additional coaches per discipline may not exceed the total number of gymnasts)*	2	2	4
Judge	1	1	2
Individual Gymnasts			
Gymnast	1	1	2
Coach	1	1	2
Judge	1	1	2

#### TAC to be used in conjunction with the primary accreditation card

- The total number of TAC for coaches may not exceed the total number of coaches per discipline

- One additional transferable access card for medical staff may be delivered by the FIG upon NF request for Zone 1 during the All-Around Final in case the two gymnasts qualified compete in different rotations.

- One additional transferable access card may by delivered by the FIG upon NF request to the Head of Delegation / Team Managers for Zone 3 in case MAG and WAG gymnasts from the same NF compete on the same day in Apparatus Finals

In any case, the total number of coaches on the FOP may not exceed the total number of gymnasts competing per apparatus.

Zone 1 for coach (for Delegations with 1 MAG and 1 WAG gymnasts)	1	1	2
Zone 1 for coach (for Delegations with 2-3 MAG and 2-3 WAG gymnasts)	2	2	4
Zone 1 for medical staff	1	1	1
Zone 3 for MAG/WAG Team Manager (for Delegations with a team only) or	1	1	1
Head of Delegation			

The four accreditations with a star /\*/ are at the charge of the Delegations. While the costs of these accreditations are indicated below, the FIG Accreditation Rules provide details on the access rights and privileges:

NF President as Guest (not as Head of Delegation)	150 €	VIP: 250 €
Accompanying Person of NF President	150 €	VIP: 250 €
Guest	150 €	VIP: 250 €
Additional Coach	150 €	

#### **Supplementary Accreditations**

The following supplementary accreditations, either free of charge or at the charge of the entity concerned, may also be delivered. While the costs of these supplementary accreditations are indicated below, the FIG Accreditation Rules provide details on the access rights and privileges.

A request to receive supplementary accreditations must be sent <u>in writing to the FIG Office</u> as soon as possible <u>but by no later than 17 January 2023</u>. Past this deadline, accreditations may not be processed in time for the JWCH. These supplementary accreditations are <u>not</u> part of <u>FIG</u> <u>online registration system</u> for Delegations.

FIG, former FIT and IFSA Honorary Members as FIG Guests of Honor	Free	
FIG EC Members	Free	
FIG Council Members	Free	
Continental Union Secretary General as FIG Guest	Free	
Continental Union ART TC Presidents as FIG Guest	Free	
FIG Accompanying Person of FIG, former FIT and IFSA Honorary Members	Free	
FIG Accompanying Person of EC Members (including TC Presidents)	Free	
FIG Accompanying Person of TC Members	150€	VIP: 250 €

#### Observers

While the costs of these Observers' accreditations are indicated below, the FIG Accreditation Rules provide details on the access rights and privileges:

Organizers of the next JR ART WCH (Maximum 6 accreditations incl. 2 VIP)	Free	
Organizers of future JR ART multi sports Games, JR ART WCH (other than	150 €	VIP: 250 €
the next JR ART WCH) and JR ART Continental Championships (if event		
assigned or if candidature/bidding file received)		
Additional Observers for Organizers of the next JR ART WCH (7 Observers		VIP: 250 €
and more) and all other Observers		

#### Payment

Incoming payment for the chargeable Delegation Accreditations, the Supplementary Accreditations and the Observers Accreditations must be received on <u>the LOC</u> account by no later than <u>17</u> <u>January 2023</u> as follows:

Beneficiary	TÜRKİYE CİMNASTİK FEDERASYONU
Beneficiary Address	BALGAT MAH. 1416 SOK. NO:19/1 ÇANKAYA / ANKARA
Bank Account / IBAN	TR26 0003 2000 0000 0087 9826 24
Bank	TÜRKİYE EKONOMİ BANKASI
Bank Address	GAZI MUSTAFAKEMAL BLV. NO:7/1 ÇANKAYA / ANKARA
SWIFT / BIC	TEBUTRIS138

The invoices will be sent to every Federation once they have submitted their accreditation request. All bank fees in connection with the bank transfers must be covered. The bank transfer must be made in one total sum (and not individually) and must include all relevant subtotals.

The subject of the Bank Transfer should read:

Invoice number (the Invoice Number will be stated on the invoice issued by the LOC) – XXX Delegation - JWCH2023 ACR (e.g. Invoice Number - TUR – JWCH2023 ACR).

#### The payment must be made in **<u>EURO</u> only**.

In case of lost or stolen accreditation, the LOC and the FIG must be informed immediately to block the accreditation. Lost or stolen accreditations may be replaced at the charge of the card holder (200  $\in$ ). Lost or stolen TACs will <u>not</u> be replaced. No access will be granted to members of Delegations forgetting to bring their TAC.

#### **Media Accreditation**

All media representatives and Federations' communications staff (local and international) interested in covering the JWCH will have to register online at <u>https://media.gymnastics.sport</u>.

Federations will also be requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at <u>mediafig@fig-gymnastics.org</u>.

Registration timeline: from 14 February to 07 March 2023

The FIG Accreditation Rules and Media Rules have to be strictly respected.

# 6. AGE LIMIT OF GYMNASTS.

- The age of the **MAG gymnasts** in 2023 must be 15, 16, 17, or 18 years old (born 2005, 2006, 2007 or 2008). NFs must declare whether their 18-year-old gymnasts will compete as junior or senior prior to their first competition in 2023.
- The age of the **WAG gymnasts** in 2023 must be 14 or 15 years old (born 2008 or 2009)

# 7. REGISTRATIONS AND ENTRY FEES

Registrations can only be made by FIG affiliated Federations in good standing.

#### Judges' Registrations

Each Delegation entering either a Team or an Individual gymnast has the right to present <u>one</u> qualified E - Judge in good standing. If a D-Judge was drawn, the Delegation will still have the right to present one qualified E – Judge.

While E-judges can no longer attend the Podium Training Sessions on the FOP, it is however their responsibility to be present for the start of their respective Judges' Instructions as follows:

- For MAG: 28 March 2023 at 14:00 in the MAG Judges' room
- For WAG: 29 March 2023 at 13:00 in the WAG Judges' room

#### **Provisional Registration**

Due to time constraints, the provisional registrations must be completed by entering the composition of the Delegation via the <u>FIG online system</u> and by using the National Gymnastics Federations' login (e-mail address) and password <u>until 20 December 2022 (until 23:59 Swiss time)</u> at the very latest.

After the provisional registration, the LOC will provide by email to each Federation instructions on how to access the <u>LOC online system</u>. By using the <u>LOC online system</u>, Federations will be able to:

- Book the accommodations and meals as well as buy additional Farewell Banquet tickets
- Submit travel schedule information (arrivals and departures)
- Make Visa requests
- Upload photos of each Delegation member
- Request insurance coverage

#### Definitive Registration

The definitive registration must be completed by entering the composition of the Delegation via the **<u>FIG online system</u>** and by using the National Gymnastics Federations' login (e-mail address) and password **<u>between 21 December 2022 and 17 January 2023 (until 23:59 Swiss time)</u>** at the very latest.

#### Nominative Registration

The nominative registrations must be completed by entering the composition of the Delegation via the **FIG online system** and by using the National Gymnastics Federations' login (e-mail address) and password **between 18 January 2023 and 28 February 2023 (until 23:59 Swiss time)** at the very latest.

Together with the nominative registration, the Delegations must upload to the <u>LOC online system</u> one passport photo of each Delegation member. The specifications of each photo must be as follows:

- File format: .jpg or .jpeg
- Dimensions: min. 150 X 180 pixels, max. 1500 X 1800 pixels
- Width 35 x 45 height
- File size: max. 2 MB
- White Background

If the photo upload is not completed by <u>**28 February 2023**</u> and needs to be done on site, an additional service fee of  $100 \in$  will be charged by the LOC.

The <u>FIG online nominative registration system</u> will <u>reopen</u> between <u>06 March 2023 and 17</u> <u>March 2023 (until 23:59 Swiss time)</u> to allow Federation to modify the composition of their Delegation strictly <u>in accordance with FIG Rules for Accreditation</u>.

After <u>17 March 2023</u>, the <u>FIG online system</u> will be closed and further modifications in the Delegation's composition will then have to be sent via e-mail to FIG Offices by using the relevant Work Plan <u>online</u> forms.

#### Entry Fees

The **<u>non-reimbursable</u>** registration fee is of CHF 100.- per registered gymnast (regardless if participating as individual gymnast or as team gymnast), including the reserve gymnast.

Federations which have not fulfilled their financial obligations towards the FIG (e.g., annual membership fees, unpaid invoices etc.) and the LOC will not be allowed to participate in these JWCH. The requisite **Entry Fee** are due and must be received by the FIG at the latest at the date of the deadline for the Definite Registration. Registrations without payment of the fee in due time may result in the gymnasts not being allowed to participate in the competition. In case of none or partial participation, the entry fee will not be reimbursed.

Each participating member Federation is kindly requested to clearly state payment's purpose as follows:

#### NF – Event ID – Discipline – Event Level – Year – Host Country

(Example: SUI – 17242 – ART – JR WCH – 2023 – TUR)

Failing to do so could lead to an unidentified fund transfer and may cause your Federation to appear not to have met its financial obligations. The participating Federation is responsible for covering all bank fees in connection with the bank transfers. The total amount of the FIG entry fees must be paid to FIG by <u>17 January 2023</u> by using one of the following payments means:

#### Bank transfer:

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12A, CH-1003 Lausanne/Switzerland
Bank Account / IBAN	CH40 0027 2272 5630 1649 0
Bank	UBS Switzerland AG, Place St-François 16 CH-1002 Lausanne/Switzerland
SWIFT/BIC	UBSWCHZH80A

The payment must be made in **CHF** only.

#### Credit card:

Should you wish to pay by credit card, please contact the FIG Finance Dpt (finance@fig-gymnastics.org) and provide the following information:

- NF Event ID Discipline Event Level Year Host Country (Example: SUI – 17242 – ART – JR WCH – 2023 – TUR)
- Amount and currency
- **email address** to be used for receiving the link which will allow you to directly enter the credit card details

The fines are as follows (as per the 2023 FIG TR, Section 1, Reg. 11.1.2):

Fine after missing the Provisional Registration deadline or after late Provisional Registration	CHF 500
Fine after missing the Definitive Registration deadline or after late Definitive Registration (until the gymnast's drawing of lots)	CHF 1'500
Fine after missing the Nominative Registration deadline or after late Nominative Registration	CHF 1'000
Fine for not participating with a team after the Definitive Registration has been made with a team	CHF 1'000

# 8. LICENSES

The LOC will be responsible for checking the validity of the gymnasts' Licenses. <u>No</u> gymnasts will be accepted without a valid FIG License at the deadline of the <u>Nominative Registration</u>. In order to be considered, License application forms (new or renewal) must be submitted at the very latest <u>one month prior</u> to the deadline for Nominative Registration. Please consult FIG License Rules for additional information in this respect. <u>No</u> coaches will be accepted in these JWCH without a <u>valid coach-sport profile</u> at the deadline of the <u>Nominative Registration</u>. In order to be considered, the coach-sport profile (including all relevant documents) must be submitted in FIG Database at the very latest <u>two weeks prior</u> to the deadline for Nominative Registration.

#### 9. JUDGES

The MAG and WAG D1 and D2 Judges will be drawn by the FIG. Each Delegation may register one MAG Judge and one WAG Judge of Category I, II, or III through the <u>FIG online system</u>. Category IV judges will only be allowed to serve as Time judges or Line Judges and will have to register in writing via e-mail to the FIG Office. The MAG and WAG E-Judges' draw will be conducted in Antalya in accordance with the provisions of the 2022-2024 FIG General Judges' Rules, including Reg. 7.10.3 a) of the 2023 FIG TR.

The Jury of Appeal (TBC) will be composed as follows:

Discipline	President	Member	Member
MAG	Ali Al-Hitmi	Li Li Leung	To be named on site if required
WAG	Nellie Kim	Zhongyi Miao	To be named on site if required

#### 10. DRAWING OF LOTS

The gymnasts' drawing of lots will decide the starting order of the Qualifications and the Apparatus Finals and will take place within two weeks after the deadline of the Definitive Registration. The exact date, time, and location will be announced in due course by the FIG to the parties concerned which are entitled to be present at the draw. Definitive registrations received in the FIG Offices after the drawing of lots will be <u>refused</u> (i.e. the gymnasts will <u>not</u> be allowed to compete).

#### 11. COMPETITION FORMAT AND PROGRAMME

The Team and Individual Gymnasts JWCH comprise exercises on each of the various apparatus to determine the Team Junior World Champion (from the Qualifications), the All-Around Junior World Champion (from the All-Around Final) and the Junior World Champion on each Apparatus (from the Apparatus Finals).

The Qualifications (which also include the Team Award Ceremony), the All-Around Final, and the Apparatus Finals will be conducted according to the 2023 FIG TR, including Section 2 for Artistic Gymnastic, Reg. 5.3.

The Provisional training, warm-up, and competition schedules will be included in the Work Plan.

# **Qualifications**

A team shall provide for not more than 2 or 3 gymnasts and 1 reserve. Out of 3 gymnasts, 3 compete and the 2 highest scores will be taken into account for the Team total. The Team ranking will be determined at the end of the Qualifications. Only gymnasts who perform on all the apparatus in the Qualifications are eligible to qualify for the All-Around Final. In order to qualify for the Apparatus Finals, the gymnasts must receive a score on every apparatus in the Qualifications.

# All-Around Final

24 gymnasts from the Qualifications will take part in this competition with a maximum of 2 gymnasts per NF.

#### Apparatus Finals

On each apparatus, the 8 gymnasts, with a maximum of 2 gymnasts per NF, who have obtained the highest total scores in the Qualifications perform an exercise (which on vault means two (2) vaults) on the respective apparatus.

# 12. ATHLETES' BIOGRAPHIES AND PORTRAIT PHOTO SESSION

Athlete biographies are available online at <u>http://www.gymnastics.sport/site/athletes/bio\_view.php</u> and will be updated before these JWCH. Information on an official and compulsory athlete photo session during Podium Training will be mentioned in the Work Plan and announced at the Orientation Meeting.

#### 13. AMBASSADORS

No ambassador's program will be held during these JWCH.

# 14. PUBLICITY

As the Code of Points foresee deductions should the FIG Rules for Advertising and Publicity on attire and equipment not be respected, each Federation may fill-in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E for men and F for women) if deemed necessary by <u>17 January 2023</u> at the very latest in order to have it approved. While the Publicity Rule Chart is available on the FIG website under "Rules - Publicity" for additional information, you may also contact <u>tv@fig-gymnastics.org</u> for further assistance if required

#### 15. EQUIPMENT

The Manufacturer Supplier will be Gymnova. While the Color of the Floor Exercise mat will be cream, please refer to Appendix 1 for the complete List of Apparatus which will be used.

#### 16. VISA

Please verify immediately with your travel agency or the Embassy or Consulate of Türkiye in your country if a visa is required for your travel to Türkiye. The LOC will be happy to assist each Delegation member with an official invitation letter, provided that the Visa request is made to the LOC via the LOC online system before <u>17 January 2023</u> and includes a clear copy of the valid passport (i.e. picture page with specific information), the identity of the applicants, the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, as well as the arrival and departure dates of the Delegation Member. General visa information for Türkiye can also be obtained as follows: <u>https://www.evisa.gov.tr/en</u>

#### **17. TRANSPORTATION**

#### International transportation

The international transportation to Antalya will be at each Delegation's own expenses. The FIG and the LOC strongly recommend that each Federation take a cancellation insurance for their international transportation.

Accredited Delegations who will:

- stay at one of the official hotels,
- book their accommodation via the LOC online system and
- submit the travel schedule information for arrivals and departures via the <u>LOC online</u> system by <u>17 January 2023</u> at the latest,

will be provided with local transportation free of charge between Antalya Airport (AYT) – 23.3 km journey to the venue - and the official hotels, on the official arrival and departure days. This service will be organized by the LOC. Transportation from/to the Airports on other days than the official arrival and departure days might be subject to transportation fees.

Local transportation during these JWCH between the official hotels and the training, warm-up, and competitions halls as well as any other official functions will be provided by shuttle services only to the accredited persons fulfilling the above conditions.

Member Federations who do not stay at one of the official hotels, do not book their accommodations via the LOC and do not submit via the <u>LOC online system</u> their travel schedule for arrival and departure within the given deadline will not be entitled to use the LOC local transportation system. They will be responsible for the transportation of their Delegation members and for being on time as per the event schedule.

# 18. ACCOMMODATION, MEALS, AND FAREWELL BANQUET

The LOC is delighted to provide the following selection of official hotels and meals options. All rates include applicable taxes, service charges, and transportation. All personal expenses (such as hotel services, laundry, room services, telephone, mini bar, etc.) are <u>not</u> included. Any charges occurred must be settled directly with the hotel prior to departure and any outstanding accounts will be the Member Federation responsibility.

#### Official Hotel for FIG / Prices

#### Hotel Su

Meltem, Dumlupınar Blv., 07050 Muratpaşa/Antalya Phone : +90 242 249 07 00 / E-mail : info@hotelsu.com.tr https://hotelsu.com.tr//tr



Prices are per person per / night (all taxes Included): Single room, including breakfast: € 160 Single room, full board: € 180 Double / twin room, including breakfast: € 135 Double / twin room, full board: € 155 Hotel Amenities: Check-in from 14:00 | Check out up to 12:00 | Air conditioned | Bar | Convention Centre | Meeting Room(s) | Car park | Swimming pool | Private bathroom | Restaurant | Internet access | Spa | Location: Distance/Time from the hotel to the airport: 17.9 km / 18 min. by bus Distance/Time from the hotel to the competition venue: 7.7 km / 12 min. by bus

# Porto Bello Hotel Resort and Spa

Liman, Akdeniz Blv., 07070 Konyaaltı/Antalya Phone : +90 242 524 54 34/ E-mail : info@portobello.com.tr

www.portobello.com.tr



# Prices are per person per / night (all taxes Included):

Single room, including breakfast: € 130 Single room, full board: € 150

Double / twin room, including breakfast: € 120

Double / twin room, full board:  $\in$  140

#### Hotel Amenities:

Check-in from 14:00 | Check out up to 12:00 | Express check-in/out | Dry cleaning | Luggage Storage | Bellman | Wi-Fi | Car park | Gym | Meeting room | Terrace | Souvenir shop | Restaurant | Bar | Spa | Location:

Distance/Time from the hotel to the airport: 23.7 km / 29 min. by bus

Distance/Time from the hotel to the competition venue: 12.9 km / 22 min. by bus

# Official Hotel for Delegations / Category and Prices

# Megasaray Westbeach Hotel (Category 1)

Gürsu Mah. Akdeniz Bulv. No:192 Konyaaltı/Antalya Phone: +90 242 782 40 57/ Email: westbeach@megasaryhotels.com/



Prices are per person per / night (all taxes Included): Single room, including breakfast: € 145 Single room, full board: € 165 Double / twin room, including breakfast: € 120 Double / twin room, full board: € 140 Hotel Amenities: Check-in from 14:00 | Check out up to 12:00 | Dry cleaning | Bellman | Wi-Fi | Car park | Meeting room | Restaurant | Spa | Air conditioner | Bar | Location: Distance/Time from the hotel to the airport: 21.7 km / 25 min. by bus Distance/Time from the hotel to the competition venue: 11.6 km / 18 min. by bus Özkaymak Falez Hotel (Category 2) Bahçelievler, 1, Tarık Akıltopu Cd., 07050 Muratpaşa/Antalya Phone: +90 242 277 17 22/ E-mail: info@ozkaymakhotels.com.tr http://falez.ozkaymakhotels.com.tr/



Prices are per person per / night (all taxes Included): Single room, including breakfast: € 135 Single room, full board: € 155 Double / twin room, including breakfast: € 110 Double / twin room, full board: € 130 <u>Hotel Amenities</u>: Check-in from 14:00 | Check out up to 12:00 | Car park | Restaurant | Wi-Fi | Dry cleaning | Spa | Gym | Air conditioner | Pool | <u>Location</u>: Distance/Time from the hotel to the airport: 15.7 km / 20 min. by bus Distance/Time from the hotel to the competition venue: 6.5 km / 12 min. by bus

#### Nashira City Hotel (Category 3)

Sakıp Sabancı Bulv. No:12 Muratpaşa/Antalya Phone: +90 242 238 55 00/ E-mail: info@nashirahotels.com https://nashirahotels.com/tr/nashira-city-resort



Prices are per person per / night (all taxes Included): Single room, including breakfast: € 125 Single room, full board: € 145 Double / twin room, including breakfast: € 100 Double / twin room, full board: € 120 Hotel Amenities: Check-in from 14:00 | Check out up to 12:00 | Car park | Restaurant | Wi-Fi | Dry cleaning | Air conditioner | Pool | Bar | Location: Distance/Time from the hotel to the airport: 17.8 km / 17 min. by bus Distance/Time from the hotel to the competition venue: 7.7 km / 12 min. by bus

# Sealife Family Resort Hotel

Sahil Şerid, 1, Gazi Mustafa Kemal Blv., 07985 Konyaaltı Phone : +90 242 524 54 54 / E-mail : info@sealifehotels.com https://www.sealifehotel.com/en



# Prices are per person per / night (all taxes Included):

Single room, including breakfast: € 130 Single room, full board: € 150 Double / twin room, including breakfast: € 120 Double / twin room, full board: € 140 Hotel Amenities: Check-in from 14:00 | Check out up to 12:00 | Dry cleaning | Luggage Storage | Bellman | Wi-Fi | Car park | Gym | Meeting room | Terrace | Restaurant | Bar | Spa | Location: Distance/Time from the hotel to the airport: 20.5 km / 27 min. by bus Distance/Time from the hotel to the competition venue: 11.3 km / 17 min. by bus

# **Delegations' Fan and Visitors Package**

On the occasion of the 100th anniversary of the establishment of the Republic of Türkiye, all sports organization entries will be free of charge.

#### **Tourists Information**

For tourists, more hotel and attraction information can be found by checking the following website <u>here</u>

#### Мар



Member Federations have the following meals options during their stay in Antalya:

- "Bed and breakfast reservation" includes 1 meal only (breakfast). Delegations will have their breakfast served at the hotel's restaurant and will be free to make their own arrangements to eat lunch and dinner at their own expenses.
- **"Full board reservation"** includes **3 meals** (**breakfast, lunch, and dinner**). Delegations will have their breakfast, lunch, and dinner served at the hotel's restaurant.

At the time of selecting accommodation preferences via the <u>LOC online system</u> by <u>17 January</u> <u>2023</u>, meal reservations for the Member Federations will have to be made as well. The options will be displayed as follow:

- Hotel Su Bed & Breakfast
- Hotel Su Full-Board (Accommodation-Breakfast-Lunch & Dinner)
- Porto Bello Hotel Resort and Spa Bed & Breakfast
- Porto Bello Hotel Resort and Spa Full-Board (Accommodation-Breakfast-Lunch & Dinner)
- Megasaray Westbeach Hotel Bed & Breakfast
- Megasaray Westbeach Hotel Full-Board (Accommodation-Breakfast-Lunch & Dinner)
- Özkaymak Falez Hotel Bed & Breakfast
- Özkaymak Falez Hotel Full-Board (Accommodation-Breakfast-Lunch & Dinner)
- Nashira City Hotel Bed & Breakfast
- Nashira City Hotel Full-Board (Accommodation-Breakfast-Lunch & Dinner)
- Sealife Family Resort Hotel– Bed & Breakfast
- Sealife Family Resort Hotel- Full-Board (Accommodation-Breakfast-Lunch & Dinner)

Meals options must be booked for the duration of the stay and Member Federations cannot prebook individual days.

For Member Federations who book their accommodation with bed and breakfast or full board, breakfast, lunch and dinner will be included for the entirety of the stay, starting and finishing with lunch/dinner depending on arrival/departure time and restaurant opening/closing times.

Meals will be served each day as per the following schedules:

- Breakfast from 06:30 to 10:30
- Lunch from 11:30 to 15:00
- Dinner from 18:00 to 22:00

Access rights to lunches and/or dinners will be controlled through symbols included on an additional card attached to each person's accreditation card.

During the MAG and WAG Podium Trainings, the D-Judges will receive a meal from the LOC at the Competition Venue free of charge. During the MAG and WAG Qualifications, the working MAG and WAG Judges will receive a meal from the LOC at the Competition Venue free of charge. Further information regarding breaks and meal times during MAG and WAG Podium Trainings and Qualifications will be given at the judges' instructions.

#### Farewell Banquet

Accredited Delegation members, who will stay at one of the official hotels and will book their accommodation via the <u>LOC online system</u> will receive a free ticket for the Farewell Banquet. All other persons wishing to attend the Banquet will be entitled to do so, provided that a request with the number of tickets needed is sent to the LOC via the <u>LOC online system</u> by <u>28 February 2023</u> at the very latest and appropriate payment is made per person on time. The amount per ticket per person will be <u>100  $\in$ </u>. Please note that availability is limited.

The Farewell Banquet will not be open to the media, with the exception of one ENG crew of the Host Broadcaster.

#### Reservations

The LOC will provide each Federation with a personal login for all accommodation and meals options reservations. The following steps must be followed to book the official Hotels and meals options:

- 1) Accommodation and meals options **by number**: submit the reservation request via the <u>LOC online system by 17 January 2023</u> at the very latest.
- Accommodation and meals options by name: submit the reservation request via the <u>LOC</u> <u>online system</u> by <u>28 February 2023</u> at the very latest.

Federations will be able to select <u>three</u> hotels in order of preference. Federations should request their accommodation as a matter of priority as rooms are limited and will be allocated in order of booking receipt on a first come first served basis, while also considering each Delegations' group size. Once Member Federations have requested their hotel preferences, there will receive a message confirming that their request has been submitted. If all options are not available due to the hotels already being fully allocated, the LOC will then contact the Federation directly to discuss alternative options.

Judges will not stay with their Delegations, but will be accommodated in their dedicated Hotel (Porto Bello Hotel Resort and Spa). Their Accommodation and meals options request must be submitted to the <u>LOC online system</u> according to the same deadlines as mentioned below

Member Federations should <u>not</u> book directly with the hotel as local transportations and other negotiated inclusive services will <u>not</u> be offered

Media accommodation can be booked at the Official Hotel for Broadcast and Press (Sealife Family Resort Hotel) until <u>17 January 2023</u> by contacting <u>yigit.ersoy@tcf.gov.tr</u>

# Payment

The payment for accommodation and meals options must be made exclusively to the LOC via bank transfer, based upon the reservations made via the <u>LOC online system</u>. The Bank details are as follows:

Beneficiary	TÜRKİYE CİMNASTİK FEDERASYONU
Beneficiary Address	BALGAT MAH. 1416 SOK. NO:19/1 ÇANKAYA / ANKARA
Bank Account / IBAN	TR26 0003 2000 0000 0087 9826 24
Bank	TÜRKİYE EKONOMİ BANKASI
Bank Address	GAZI MUSTAFAKEMAL BLV. NO:7/1 ÇANKAYA / ANKARA
SWIFT / BIC	TEBUTRIS138

All bank fees in connection with the bank transfers must be covered. The bank transfer must be made in one total sum (and not individually) and must include all relevant subtotals.

The subject of the Bank Transfer should read:

Invoice number (the Invoice Number will be stated on the invoice issued by the LOC) – XXX Delegation - JWCH2023 ACR (e.g. Invoice Number - TUR – JWCH2023 ACR)

The payment must be made in <u>EURO</u> only. All Federations are requested to send a copy of the bank transfer once payment had been made to the following email address: <u>jwch2023antalya@tcf.gov.tr</u>

Incoming payment **<u>must be received</u>** on the LOC account by the following two deadlines:

- Once Federations submit their accommodations and meals request by number by no later than <u>17 January 2023</u>, a confirmation will be sent by the LOC detailing all booking particulars and the final balance. An invoice corresponding to 50% of the total accommodations and meals costs will be sent to the Federations. The payment to the LOC will be required on the account no later than <u>17 January 2023</u>.
- The final payment to the LOC of the remaining 50% for the accommodations and meals costs (including paying Farewell Banquet tickets) will be required on the account no later than <u>28 February 2023</u>.

Failure to forward the payment by the required dates will result in the accommodations and meals reservations (including paying Farewell Banquet tickets) being cancelled and the deposit payment being forfeited.

The FIG and the LOC strongly recommend that each Federation take a cancellation insurance for their accommodations and meals (including paying Farewell Banquet tickets). The cancellation policy is as follows:

Until 17 January 2023	No charge
Between 18 January 2023 and 28 February 2023	50% of anything cancelled. The deposit will not be refundable
After 28 February 2023 and "No shows"	100% of anything cancelled. The deposit will not be refundable

# **19. INSURANCE**

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like. The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness (including COVID-19), accidents and for repatriation for all the members of their Delegation. Basic insurance (sickness - including COVID-19 - accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.

If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the Delegation members' insurance upon arrival at the latest (e.g. coverage note or photocopy of the valid policy **exclusively in English**). Insurance notes in other languages will automatically be refused. The insurance must be valid at least starting from the arrival day of the Delegation and must last for the delegations' entire stay. Delegation members with insufficient insurance coverage must inform the LOC via the LOC online system no later than **28 February 2023**. The LOC will subsequently offer insurance at the Federations' own charge as follows: **75 €** per person/day. Further details can be obtained by contacting the LOC.

#### 20. COVID-19 COUNTERMEASURES

The LOC will ensure both that all required Government guidance and enforcement in Türkiye are in place at the event and that enhanced hygiene measures are provided to minimize any on-going risk from COVID-19. The LOC will keep Member Federations informed of the development of these policies and procedures as necessary as the Championships approach and the prevailing circumstances become clearer.

#### 21. WORK PLAN

The Work Plan will be sent to all the participating Federations six weeks at the latest before the start of the competitions.

#### 22. DOPING CONTROLS

Under the supervision of the FIG, anti-doping control will be organized by the International Testing Agency (ITA) on behalf of FIG and according to the valid WADA Code, Standards and FIG Anti-Doping Rules. The anti-doping controls may take place <u>at any time</u>. As per the applicable FIG Therapeutic Use Exemption (TUE) procedure in effect concerning the participation at FIG Events, any gymnast in need of a TUE is responsible, together with his/her Federation, to submit his/her request to the FIG no later than 30 days before the start of this competition.

No TUE request will be accepted nor approved on spot, except for duly justified emergency cases. Should you need further assistance about TUE requests, please contact the FIG at <u>antidoping@fig-gymnastics.org</u>.

The Official hospital will be as follows:

Akdeniz Üniversite Hastanesi Pınarbaşı, Akdeniz Üniversitesi, 07070 Konyaaltı/Antalya 07070, Kampus, Antalya Phone: +90 242 249 60 00 E-mail: <u>hastane@akdeniz.edu.tr</u> <u>http://www.hastane.akdeniz.edu.tr/</u>

# 24. SAFEGUARDING

While the LOC will distribute information regarding the gymnasts' safeguarding plan, posters of the "10 Golden Rules of Gymnastics" (the FIG campaign to raise awareness about youth protection in Gymnastics) will be displayed in several locations, including training and warm-up halls and public zones.

# 25. NATIONAL ANTHEM, NATIONAL FLAG, AND WAG MUSIC

#### National Anthem and National Flag

The LOC will prepare the national anthem and national flag of each participating Federation. Each participating Federation will be asked by the LOC to confirm them at the accreditation.

#### WAG Music

In principle, the FIG will partner with ClickNClear, a music licencing company. While the LOC guarantees the respect for the rights of author and broadcasting of the musical works, ClickNClear will in theory, assist NFs to ensure that the FX music of their WAG gymnast is appropriately licensed for use in competition. While all Music data and files will in essence have to be submitted by <u>28 February 2023</u>, the procedure will be as follows (still to be confirmed):

- NFs will receive from ClickNClear a link to the JWCH to access the ClickNClear system.
- NFs will be required to create an account and add their gymnast(s).
- NFs will be required to inform on the composer, title of the music, and the artist/interpreter of their gymnast(s) floor music
- NFs will have to upload the floor music for their gymnast(s).
- NFs will be required to confirm that the music for their gymnast(s) is correctly played during their Podium training session.

#### 26. ROUND TABLES AND OTHER MEETINGS

Details on the Round Tables and other Meetings during these JWCH will be included in the Work Plan.

# 27. SUMMARY OF THE DEADLINES AND PAYMENTS

FIG ONLINE SYSTEM			
Items	Opening Date	Closing Date	
Provisional Registration	Now	20 December 2022 till 23:59 Swiss time	
Definitive Registration	21 December 2022	17 January 2023 till 23:59 Swiss time	
Nominative Registration	18 January 2023	28 February 2023 till 23:59 Swiss time	
Nominative Registration Reopen	06 March 2023	17 March 2023 till 23:59 Swiss time	
Media Accreditation	14 February 2023	07 March 2023	
Publicity (not compulsory)	Now	17 January 2023 till 23:59 Swiss time	

WRITTEN REQUEST TO FIG		
Items Closing Date		
Supplementary, Observers Accreditations       17 January 2023 till 23:59 Swiss time		

PAYMENT TO FIG		
Items Closing Date		
Registration Fee 17 January 2023 till 23:59 Swiss time		

LOC ONLINE SYSTEM				
Items	Opening Date	Closing Date		
Visa Request	18 January 2023	28 February 2023		
Travel Schedule for Arrivals and Departures	18 January 2023	28 February 2023		
Accommodation and Meals Options by Number	21 December 2022	17 January 2023		
Accommodation and Meals Options by Name	18 January 2023	28 February 2023		
(incl. paying Farewell Banquet tickets)				
Insufficient Insurance Coverage	28 February 2023			

PAYMENT TO LOC				
Items			Closing Date	
Accommodation and Meals (	Costs first 50%		17 January 2023	
Accommodation and Meals C	Costs		28 February 2023	
(incl. paying Farewell Banque	et tickets) last 50%			
Paying Delegations', Supplementary, Observers'			17 January 2023	
Accreditations				

CLICKNCLEAR ONLINE SYSTEM		
Items	Opening Date	Closing Date
WAG Music Data/File	18 January 2023	28 February 2023 till 23:59 Swiss time

Sincerely Yours,

Jun

Nicolas Buompane Secretary General

# APPENDIX

• Appendix 1 - List of Apparatus