

**46th “TURNIER DER MEISTER”
FIG Individual Apparatus World Cup Cottbus
23rd to 26th February 2023**



DIRECTIVES

Dear FIG affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Germany** has the pleasure to invite your Federation to participate in the aforementioned official FIG Apparatus World Cup.

FIG	Fédération Internationale de Gymnastique (FIG) Contact Person : Stéphane Détraz Avenue de la Gare 12 A 1003 Lausanne Switzerland Tel : +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33 Fax: +41 (0)21 321 55 19 e-mail : sdetraz@fig-gymnastics.org website: www.fig-gymnastics.com
HOST FEDERATION	German Gymnastics Federation (DTB) Contact person: Christina Zacharias Otto-Fleck-Schneise 8 60528 Frankfurt am Main Germany Tel: +49 69 67801 147 Email: christina.zacharias@dtb.de Website: www.dtb.de
ORGANIZING COMMITTEE	SC Cottbus Turnen e.V. Contact person: Mirko Wohlfahrt Dresdener-Straße 18 D-03050 Cottbus Germany Tel: +49 355 486 355 Email: info@turnier-der-meister.de Website: www.turnier-der-meister.de
LOCATION	Cottbus, Brandenburg, Germany
DATES	From 23 rd to 26 th February 2023
VENUE	Lausitz Arena Cottbus Hermann-Löns-Straße 03050 Cottbus Germany Tel: +49 355 486 200 Email: info@scc-cottbus.de Website: www.lausitzarena-cottbus.de The training/warm-up hall is in the same location as the competition hall.
APPARATUS SUPPLIER	A detailed list of SPIETH equipment to be used for this FIG Apparatus World Cup will be published on the FIG web site. For training, warm-up and competition identical apparatus will be used.
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in the Rules for FIG Apparatus World Cup Series in Artistic Gymnastics: <ul style="list-style-type: none"> • Statutes

- Code of Ethics
- Code of Conduct
- Technical Regulations
- License Rules
- Code of Points, relevant Newsletters, and Helpdesk
- General Judges' Rules
- Specific Judges' Rules for Artistic Gymnastics
- Medical Organization of FIG Competitions and Events
- Anti-Doping Rules
- FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events
- Media Rules
- Apparatus Norms
- Rules for Advertising and Publicity
- Accreditation Rules
- Rules for Awards Ceremonies

and subsequent decisions of the FIG Executive Committee

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) or the LOC may not be allowed to participate in this Apparatus World Cup.

Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

PARTICIPATION AND FIG LICENSE

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:

Apparatus World Cup Competitions

Delegation member	Men	Women	Joint
Head of Delegation	1	1	1
NF President or Secretary General ²	1	1	1
Team Manager (4-12 MAG and 4-8 WAG gymnasts only)	1	1	2
Coach (max. 1 per gymnast) ¹			
Gymnasts (max. 2 per apparatus)			
Medical Doctor	1	1	1
Paramedical Staff	1	1	2
Judges	2	2	4

¹ Access to warm-up, training and FoP will be restricted to the number of gymnasts in training or competition

² Only for World Cup competitions qualifying for the Olympic Games

AGE LIMITS

Age limit for MAG: 18 years (born in 2005) or before

Age limit for WAG: 16 years (born in 2007 or before)

Note: For MAG: NFs must declare whether their 18 year old gymnasts will compete as junior or senior prior to their first competition for the year concerned

REGISTRATION DEADLINES	<p>Provisional, Definitive and Nominative Registrations must be made exclusively on-line via the FIG website (http://www.fig-gymnastics.com). These on-line registrations will only be accepted from FIG Gymnastics Member Federations.</p> <p>Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate.</p> <table border="1" data-bbox="475 405 1449 712"> <tr> <td>Provisional registration</td> <td>21st October 2022 (4 months prior to the event) Midnight Swiss Time</td> </tr> <tr> <td>Definitive registration</td> <td>23rd December 2022 (2 months prior to the event) Midnight Swiss Time</td> </tr> <tr> <td>Nominative registration</td> <td>27th January 2023 (4 weeks prior to the event) Midnight Swiss Time</td> </tr> </table> <p>Late registrations are subject to fines as follows:</p> <table border="1" data-bbox="475 824 1449 954"> <tr> <td>Fine for missing or late Provisional Registration (if any)</td> <td>CHF 500.-</td> </tr> <tr> <td>Fine for missing or late Definitive Registration</td> <td>CHF 750.-</td> </tr> <tr> <td>Fine for missing or late Nominative Registration</td> <td>CHF 500.-</td> </tr> </table> <p>Registrations made less than 2 weeks prior to the competition will not be accepted and the Delegations members concerned will not be authorised to participate.</p>	Provisional registration	21st October 2022 (4 months prior to the event) Midnight Swiss Time	Definitive registration	23rd December 2022 (2 months prior to the event) Midnight Swiss Time	Nominative registration	27th January 2023 (4 weeks prior to the event) Midnight Swiss Time	Fine for missing or late Provisional Registration (if any)	CHF 500.-	Fine for missing or late Definitive Registration	CHF 750.-	Fine for missing or late Nominative Registration	CHF 500.-
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Fine for missing or late Provisional Registration (if any)	CHF 500.-												
Fine for missing or late Definitive Registration	CHF 750.-												
Fine for missing or late Nominative Registration	CHF 500.-												
ENTRY FEES	<p>No Entry Fee will be applied for this event for all delegation members who booked their accommodation through the LOC. If accommodation is not booked through the LOC, the cost of the entry fee will be 200 EUR per delegation member. At the time of the nominative Entry 100% of the entry fee must be paid to the LOC. The entry fee is non-refundable. Entries without payment of the entry fees will be considered as invalid and will be refused.</p>												
ACCREDITATION	<p>Accreditation will take place at "Radisson Blu Hotel" (official hotel of the Tournament).</p> <p>In addition, the LOC will distribute information regarding the safeguarding Officer operations plan upon accreditation.</p>												
COMPETITION FORMAT	<p>The Apparatus World Cup competitions consist of: Qualifications and Apparatus Finals</p> <p><u>Qualifications:</u></p> <ul style="list-style-type: none"> ▪ Participation is limited to 2 gymnasts per NF on each apparatus. ▪ FIG rules for Apparatus Final will be applied for vault. ▪ In case of a tie at any place (i.e. for gymnasts with the same final score), the tie-breaking rules as set up in the Technical Regulations, Section 2 shall be applied. <p><u>Finals:</u></p> <ul style="list-style-type: none"> ▪ The best eight gymnasts per apparatus from the qualifications qualify for the Finals ▪ Participation is limited to 2 gymnasts per NF on each apparatus. ▪ FIG rules for Apparatus Final will be applied for vault. ▪ 												

DRAWING OF LOTS/REPLACEMENT POLICY	<p>The gymnasts' drawing of lots for all FIG Apparatus World Cup events will take place on site, during the orientation meeting or during a separate function organized for that purpose with invitation to all participating NFs.</p> <p>At the time of the nominative registration, the apparatus on which the gymnast will compete must be mentioned. Modifications can be made until accreditation. Gymnast may be changed and apparatus can be added as long as 2 gymnasts/apparatus/NF is respected.</p>
PROVISIONAL SCHEDULE	<p>Tuesday, 21st February</p> <ul style="list-style-type: none"> • Arrival of the Delegations • 14:30 - 19:30 Individual Training <p>Wednesday, 22nd February</p> <ul style="list-style-type: none"> • 09:00 – 11:00 Individual Training • 14:30 – 19:30 Training FOP • 20:00 Technical Meeting (Lindner Congress Hotel) <p>Thursday, 23rd February</p> <ul style="list-style-type: none"> • 09:00 – 11:30 Individual Training • 13:30 Judges' Instruction (Lindner Congress Hotel) • 14:30 – 16:25 Warm up • 16:30 – 19:30 Qualifications I MAG & WAG <p>Friday, 24th February</p> <ul style="list-style-type: none"> • 09:00 – 11:30 Individual Training • 13:30 Judges' Instruction (Lindner Congress Hotel) • 14:30 – 16:25 Warm up • 16:30 – 19:30 Qualifications II MAG & WAG <p>Saturday, 25th February</p> <ul style="list-style-type: none"> • 08:30 – 10:00 Individual Training • 11:30 Judges' Instruction (Lindner Congress Hotel) • 12:30 – 13:55 Warm up • 14:00 – 17:00 Final I MAG & WAG (5 apparatus) <p>Sunday, 26th February</p> <ul style="list-style-type: none"> • 08:30 – 10:00 Individual Training • 11:30 Judges' Instruction (Lindner Congress Hotel) • 12:30 – 13:55 Warm up • 14:00 – 17:00 Final II MAG & WAG (5 apparatus) • 19:30 Banquet (Radisson Blu Hotel) <p>Monday, 28th February</p> <ul style="list-style-type: none"> • Departure
EVENT MANAGER	<p>Mirko Wohlfahrt CGS mbH / Heinrich -Albrecht-Straße 16 / D-03042 Cottbus info@turnier-der-meister.de</p>

MEDIA	<p>Local Press Officer: Torsten Hartmann from the Host Federation. A press room will be available for the use of accredited media with telephone, fax and internet access.</p> <p>Media should apply for accreditation online: www.turnier-der-meister.de/presse/akkreditierung/home</p>
SOCIAL MEDIA	<p>Turnier der Meister®: https://www.facebook.com/Turnier.der.Meister/</p> <p>German Gymnastics Federation: https://www.instagram.com/deutscherturnerbund/?hl=de https://www.facebook.com/DeutscherTurnerBund</p>
MEDICAL SERVICES	<p>The medical care will be fully guaranteed by the Organising Committee. The guarantee includes first aid as well as an ambulation in a nearby hospital.</p> <p>There will be a number of doctors and physiotherapists available during the event and will provide assistance to all competing Federations.</p> <p>A paramedic ambulance will be on site during official training, warm up and competition periods.</p>
COVID 19	<p>As the COVID-19 situation is still under observation and unstable around the world, besides the FIG medical guidelines for the particular event, FIG also still requires all the participants to follow the standard precautions.</p> <p>The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 metres whenever possible.</p> <p>The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible and the assisting person is obliged to wear a mask throughout.</p> <p>Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and keeping a physical distance of at least 1.5 metres whenever possible.</p> <p>Further specific guidelines will be communicated and implemented separately depending on the current local situation.</p>
OFFICIAL HOSPITAL	<p>Carl-Thiem-Klinikum Thiemstraße 111 D-03048 Cottbus Tel: +49 355 463 838</p>
DOPING CONTROLS	<p>Anti-doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the WADA Code, Standards and FIG Anti-Doping Rules</p>
VISA	<p>Please verify immediately with your travel agent or the German Embassy or Consulate in your country if a visa is required for your travel to Germany. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 23rd December 2022 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.</p>

INSURANCE	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.</p> <p>Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.</p> <p>If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay</p> <p>Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 15,-- € per person/day.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited participating federations must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 27th January 2023.</p>
LOCAL TRANSPORTATION	<p>The local transportation from the airports Berlin and Dresden and between the hotel and the venue will be provided at no extra cost to the delegations who have booked Tour Package Hotel I.</p> <p>Otherwise there will be a charge of 40 € (per delegation member) for the local transportation, which must be paid to the LOC by 27th January 2023.</p>
ACCOMMODATION	<p><i>! The Prices are calculated with dinner on arrival day until breakfast on departure day! For additional meals please contact the LOC</i></p> <p><u>HOTEL Cat. I: TOUR PACKAGE Hotel</u></p> <p>e.g. Radisson Blu Hotel Cottbus****+ Vetschauer Str. 12, D- 03048 Cottbus Phone: +49 355 78440 E-Mail: reception.cottbus@radissonblu.com</p> <p>The costs per person/night in this hotel are as follows: EUR 199,50 (single room, including full board & local transport) EUR 159,50 (double room, including full board & local transport)</p> <p><u>HOTEL Cat. II:</u></p> <p>e.g. Lindner Congress Hotel Cottbus**** Karl-Marx-Straße 68A, D-03046 Cottbus Phone: +49 355 3660 Fax: +49 355 366 999 e-mail: info.cottbus@lindner.de</p>

The costs per person/night are as follows:
EUR 169,50 (single room, including breakfast)
EUR 134,50 (double room, including breakfast)

HOTEL Cat. III:

e.g.
SORAT Hotel Cottbus*** (or similar)
Schloßkirchplatz 2
D-03046 Cottbus
Phone: +49 355 47610
E-Mail: cottbus@sorat-hotels.com

The costs per person/night are as follows:
EUR 144,50 (single room, including breakfast)
EUR 114,50 (double room, including breakfast)

HOTEL Cat. IV: (low cost hostel):

Sportstättenbetrieb der Stadt Cottbus
"House of athletes" (or similar)
Dresdener Straße 18
D- 03050 Cottbus
Phone: +49 355 499 00
E-mail: friedrich@ssb-cottbus.de

The costs per person/night are as follows:
EUR 84,50 (only double rooms, including breakfast)

The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by **23rd December 2022 (# of rooms) and 27th January 2023 (nominative accommodation form)** at the very latest, the Hotel rooms will be allocated on a **"first come, first served"** basis.

The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below).

The accommodation costs must be paid to the LOC by **27th January 2023**.

Cancelation until 27th January 2023 at a 100% rate refund and later, no refund!

The Organising Member Federation must pay for:

Accommodation expenses, including full board, for the gymnasts ranked 1-3, per apparatus, as follows:

- For the 2023 and 2024 World Cup competitions the three best ranked Finalists per Apparatus from the last World Championships preceding the competition (including tied gymnasts if any).

The Organising member Federation shall determine among the official hotels at its discretion, but may not chose the "low cost" category hotel.

MEALS	Hotel category I: Full board Hotels category II, III and IV:
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	<p>No meals can be provided at these hotels. There are a lot of restaurants close to the hotels.</p>
FINAL BANQUET	<p>The Final Banquet will be held on 26th February 2023 at 19h30 at Radisson Blu Hotel and will be free of charge for all delegation members who booked their accommodation through the LOC.</p> <p>Every delegation will receive an invitation once all financial issues between the OC and the delegation are duly solved.</p> <p>The tickets for the Final Banquet will be 75 € per Person for delegations who have not booked through the LOC and must be paid to the LOC by 27th January 2023.</p>
FIG TECHNICAL DELEGATE AND EC MEMBER	<p>The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.</p> <p>The FIG Technical Delegates will serve as Presidents of the Superior Jury.</p>
JUDGES AND PANELS	<p>Each Judge's panel will be composed as follows:</p> <p>Two Judges' Panels for WAG and two or three for MAG, depending on the number of participants must be composed. Each Judges' Panel must be composed as follows:</p> <ul style="list-style-type: none"> – 2 D judges (min. cat. 2, for 2024: cat. 1), – 5 E judges (min. cat. 3, for 2024 min. cat. 2); for the finals, priority given to judges with cat 1 and 2 – 1 Supervisor (cat. 1) <p>Not more than one judge per Federation per panel will be permitted (except for Time and Line Judges (min. cat. 4).</p> <p>The Judges' Panels are determined by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and minimum one qualified judge for WAG if they participate with female gymnasts</p> <p>The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 27th January 2023.</p> <p>The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration the Organizing Member Federation must propose to the FIG for prior approval of the FIG Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves, 1 for MAG and 1 for WAG).. These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the FIG Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.</p>

VIDEO CONTROL SYSTEM	Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.																																		
PRIZE MONEY	<p>The organising member federation must pay the minimum Prize Money of CHF 50'500.- for FIG Apparatus World Cup events as follows, per apparatus:</p> <p>The Prize Money, free of any deductible taxes, will be distributed in EUR as follows:</p> <table border="1" data-bbox="758 472 1232 882"> <thead> <tr> <th>Ranking</th> <th>Amount CHF</th> </tr> </thead> <tbody> <tr><td>1</td><td>1500</td></tr> <tr><td>2</td><td>1100</td></tr> <tr><td>3</td><td>800</td></tr> <tr><td>4</td><td>500</td></tr> <tr><td>5</td><td>400</td></tr> <tr><td>6</td><td>300</td></tr> <tr><td>7</td><td>250</td></tr> <tr><td>8</td><td>200</td></tr> </tbody> </table> <p>If after application of the tie-breaking rules as set up in the Technical Regulations, Section 2, there is still a tie, the prize money of the tied ranks will be added and divided by the number of ties.</p>	Ranking	Amount CHF	1	1500	2	1100	3	800	4	500	5	400	6	300	7	250	8	200																
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ASSIGNMENT OF POINTS FOR THE APPARATUS WORLD CUP SERIES	<p>At the end of each competition, Apparatus World Cup points are assigned on each apparatus to the competitors by name as follow:</p> <table border="1" data-bbox="663 1111 1362 1912"> <thead> <tr> <th>Rank</th> <th>Apparatus World Cup Points</th> </tr> </thead> <tbody> <tr><td>1</td><td>30</td></tr> <tr><td>2</td><td>25</td></tr> <tr><td>3</td><td>20</td></tr> <tr><td>4</td><td>18</td></tr> <tr><td>5</td><td>16</td></tr> <tr><td>6</td><td>14</td></tr> <tr><td>7</td><td>12</td></tr> <tr><td>8</td><td>10</td></tr> <tr><td>9</td><td>8</td></tr> <tr><td>10</td><td>7</td></tr> <tr><td>11</td><td>6</td></tr> <tr><td>12</td><td>5</td></tr> <tr><td>13</td><td>4</td></tr> <tr><td>14</td><td>3</td></tr> <tr><td>15</td><td>2</td></tr> <tr><td>16</td><td>1</td></tr> </tbody> </table> <p>If after application of the tie breaking rules outlined in the Technical Regulations, Section 2, there is still a tie, the points of the equal ranks will be added and divided by the number of ties.</p>	Rank	Apparatus World Cup Points	1	30	2	25	3	20	4	18	5	16	6	14	7	12	8	10	9	8	10	7	11	6	12	5	13	4	14	3	15	2	16	1
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Based on the Apparatus World Cup points assigned, separate men's and women's Apparatus World Cup Ranking Lists are established on each apparatus as follow:

Apparatus World Cup Ranking Lists	
MAG	WAG
Floor Exercise	Vault
Pommel Horse	Uneven Bars
Still Rings	Balance Beam
Vault	Floor Exercise
Parallel Bars	
Horizontal Bar	

These Ranking Lists are established after the first Apparatus World Cup event of the year and end with the last Apparatus World Cup event of the year.

WINNER OF THE ANNUAL APPARATUS WORLD CUP SERIES

The winner of the annual Apparatus World Cup Series is the gymnast with the highest number of Apparatus World Cup points on the respective apparatus after the last event of the year, taking into consideration the best results (maximum 3), regardless of the number of competitions the athletes participated in.

In case of a tie in ranks in the Apparatus World Cup Ranking List concerned, the tie will be broken by respecting the following criteria:

- a. The ranks of the max. three (3) counting exercises will be added and the gymnast with the lowest total prevails.

Note: in case of a tie in the ranks to determine the three counting exercises, the exercises with the highest final scores will prevail.

- b. If the tie remains, the final scores of the max. three (3) counting exercises will be averaged and the gymnast with the highest average prevails.
- c. If the tie remains, the total E-scores of the max. three (3) counting exercises (max. six (6) scores for Vault) will be averaged and the gymnast with the highest average prevails.
- d. If the tie remains, the total D-scores of the max. three (3) counting exercises (max. six (6) scores for Vault) will be averaged and the gymnast with the highest average prevails.

Winners of the annual Apparatus World Cups Series will receive an additional prize money paid by the FIG as per Art. 10.2.

A special award ceremony must be held at the last Apparatus World Cup Competition of the year in which the winning gymnasts of the Apparatus World Cup Series shall receive a Cup.

BANK ACCOUNT INFORMATION

Bank Name: Sparkasse Spree-Neisse
 Bank Account Name: CGS-Cottbuser Gesellschaft für Sportförderung GmbH
 Heinrich-Albrecht-Straße 16
 D-03042 Cottbus

IBAN Number: DE64 18050000 3209 1011 07
 Swift Code: WELADED1CBN
 Bank Address: Sparkasse Spree-Neisse
 Breitscheidplatz 3
 D-03046 Cottbus
 Germany

	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Turnier der Meister / IOC country code The participating federation is responsible for covering all bank fees in connection with the bank transfers.																								
MARKETING	FIG advertising and publicity norms must be respected																								
TELEVISION	For the Apparatus World Cup competitions television coverage is compulsory. The Organizing Member Federation must guarantee the production of a basic feed (international signal). Please refer to Reg 14.3 of Rules for the FIG Apparatus World Cup Series 2022, 2023, 2024 in Artistic Gymnastics for additional information. Studio Berlin Adlershof (SBA) GmbH Am Studio 20 D-12489 Berlin Jürgen Lefass Projektleitung/Disposition Telefon: +49 (0)30 6704-5433 Telefax: +49 (0)30 6704-5544 E-Mail: j.lefass@studio-berlin.de .																								
SAFEGUARDING	From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations. In addition, posters of the "10 Golden Rules of Gymnastics" – the FIG campaign to raise awareness about youth protection in Gymnastics - will be displayed in several locations, including training and warm-up halls and public zones.																								
DEADLINES SUMMARY	<table border="1"> <tr> <td>Provisional Registration (on line)</td> <td>21st October 2022</td> </tr> <tr> <td>Definitive Registration (on line)</td> <td>23rd December 2022</td> </tr> <tr> <td>Nominative Registration (on line)</td> <td>27th January 2023</td> </tr> <tr> <td>Visa Request Form</td> <td>23rd December 2022</td> </tr> <tr> <td>Travel Schedule Form</td> <td>27th January 2023</td> </tr> <tr> <td>Accommodation Form # of rooms</td> <td>23rd December 2022</td> </tr> <tr> <td>Nominative accommodation form</td> <td>27th January 2023</td> </tr> <tr> <td>Payment of the Entry Fee</td> <td>27th January 2023</td> </tr> <tr> <td>Payment of the Accommodation Costs</td> <td>27th January 2023</td> </tr> <tr> <td>Payment of the local transportation</td> <td>27th January 2023</td> </tr> <tr> <td>Payment of the Final Banquet</td> <td>27th January 2023</td> </tr> <tr> <td>Payment of the fine for missing judge</td> <td>27th January 2023</td> </tr> </table>	Provisional Registration (on line)	21st October 2022	Definitive Registration (on line)	23rd December 2022	Nominative Registration (on line)	27th January 2023	Visa Request Form	23rd December 2022	Travel Schedule Form	27th January 2023	Accommodation Form # of rooms	23rd December 2022	Nominative accommodation form	27th January 2023	Payment of the Entry Fee	27th January 2023	Payment of the Accommodation Costs	27th January 2023	Payment of the local transportation	27th January 2023	Payment of the Final Banquet	27th January 2023	Payment of the fine for missing judge	27th January 2023
Provisional Registration (on line)	21st October 2022																								
Definitive Registration (on line)	23rd December 2022																								
Nominative Registration (on line)	27th January 2023																								
Visa Request Form	23rd December 2022																								
Travel Schedule Form	27th January 2023																								
Accommodation Form # of rooms	23rd December 2022																								
Nominative accommodation form	27th January 2023																								
Payment of the Entry Fee	27th January 2023																								
Payment of the Accommodation Costs	27th January 2023																								
Payment of the local transportation	27th January 2023																								
Payment of the Final Banquet	27th January 2023																								
Payment of the fine for missing judge	27th January 2023																								

Sincerely Yours,

Frankfurt am Main, 30.06.2022

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Place and date:



Stamp

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Signature of the President or
Secretary General of the FIG affiliated NF