FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



PALM BEACH FIG WORLD CUP - TRAMPOLINE

PALM BEACH, FLORIDA, USA 1-6 AUGUST 2023



DIRECTIVES TRA and TUM and DMT

REVISED 28.3.2023

EVENT ID: 17180

Dear FIG Affiliated Member Federation,

Following the decision of the Executive Committee, the Gymnastics Federation of **USA** has the pleasure to provide information related to the organization of the **2023 Palm Beach World Cup.**

FIG	Contact p 12A Aver 1001 Lau Switzerla Tel: e-mail:		0) 21 321 55 32	
HOST FEDERATION	- 1099 N. - Scott Co - +1-317- - +1-317- - scole@	N Meridian St., Suite 800, Indianapolis, IN	46204 USA	
LOCATION		Palm Beach, Florida, USA		
DATE		From August 1 to August 5, 2023		
VENUE	Palm Beach County Convention Center - 650 Okeechobee Blvd, West Palm Beach, Florida USA 33401 - pbconventioncenter.com			
APPARATUS				
SUPPLIER	FIG ID	DESCRIPTION	MFG	
	610	ULTIMATE COMPETITION TRAMPOLINE	EUROTRAMP	
	493	493 ULTIMATE DOUBLE MINI EUROTRAMP		
	289			
	n/a ACROSPORT RUNUP - 10 M SPIETH			
		A detailed list of Apparatus supplied to be used for this world cup will be		
	published	published on the FIG website.		

PROVISIONAL SCHEDULE

Tuesday,	Arrival of Delegations
August 1	
Wednesday,	Training and Podium Training
August 2	Orientation Meeting
	Judges' Instruction
Thursday,	Qualification TRA Ind., TUM*, DMT* and TRA
August 3	SYN**if needed
Friday, August	Qualification TRA Ind., TUM*, DMT* and TRA
4	SYN**
Saturday,	Finals (must be run separately)
August 5	TRA IND W
	TRA IND M
	TUM W
	TUM M
	DMT M
	DMT W
	TRA SYN W
	TRA SYN M
Sunday,	Departure of Delegations
August 6	_

^{*}TUM and DMT can be run simultaneously with TRA individual or synchro

It will be possible to organize early training (prior to August 1) if requested by the nominative deadline.

PARTICIPATION

The World Cup competition will consist of Qualifications and Finals.

Participation in the Qualifications:

- All competitors must take part in the qualifications.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. Nevertheless, the gymnasts not qualified for the finals and with the same final score will receive the same world cup points.

Participation in the Finals:

- The top eight gymnasts or pairs from the qualifications qualify for the finals.
- Max. 2 individuals or 1 pair per NF per discipline.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

Cancellation Policy (valid for TUM and DMT only):

The **organizing member Federation (LOC)** may cancel the competition if at the time of the definitive entry there are less than 4 countries registered in this category. In case of such a cancellation, the LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF).

The **participating member Federation** (NF) may cancel its participation without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 participating countries in that category after the definitive deadlines.

Procedure and deadlines for the cancellation by the organizing member federation or participation by the NF is as follows:

FIG shall inform the organizing member federation about the participation, within 5 days after the Definitive registration deadline.

The organizing member federation has the possibility to cancel the event respectively their participation within 5 days after information by the FIG. Such

^{**}An extra day may be added if necessary

notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted. **FEDERATIONS** The Organizing Member Federation invites all FIG Member Federations who **INVITED** have paid their annual membership fee for Trampoline Gymnastics. Only senior gymnasts in good standing with the correct age and holding a valid SIZE OF DELEGATION FIG License may participate. The Organizing Committee will be responsible for AND FIG LICENCE checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows: **Trampoline World Cups Series** TRA **TRA** TUM **DMT** SYN IND Total M W M W M W M W Head of Delegation 1 1 1 1 1 NF President or 1 1 1 1 1 Secretary General 1 Team Manager 1 1 1 1 1 7 Coach 1 4 4 4 4 4 32 4 4 4 Gymnasts Medical Doctor 1 1 1 1 Paramedical staff 3 1 1 1 2 2 2 6 **AGE LIMITS** Participating gymnasts must be at least 17 years (born in 2005 or before) in all disciplines. Note: gymnasts who have participated in a Senior World Championships, Senior Continental Championships or World Cup competitions may not participate in Junior competitions afterwards. **JUDGES AND JURIES** The number of Judges' panels may be decided by the organizing member federation depending on the number of participating competitors and judges. The Judges' panels will be set up by a draw - directed by the FIG Technical Delegate – from the judges present at the event. Each participating federation must provide minimum one judge (minimum category III) per discipline in which they participate. Failure to do so will result in a fine of CHF 2'000.- to be paid to the organizing member federation. The organizing federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. For categories and eligibility, please refer to the FIG General Judges Rules, Art The FIG Technical Delegate and EC member (if applicable) will be designated FIG TECHNICAL **DELEGATE AND EC** by the FIG. The FIG Technical Delegate will serve as President of the Superior Jury. MEMBER REGISTRATION Provisional. Definitive and Nominative registrations must be completed by **DEADLINES** enterina the composition of the delegation on-line on: https://database.gymnastics.sport/login These registrations will only be accepted from FIG Gymnastics Member Federations. (4 months prior to the **Provisional** 29 March, 2023) event. if possible, on registration Wednesday) Definitive (2 months prior to the event 24 May, 2023 registration: if possible, on Wednesday) (4 weeks prior to the event Nominative **28 June**, 2023 registration if possible, on Wednesday)

Late registrations and registrations which are not accompanied by the

requested payments (if any) are subject to fines as follows:

Fine for missing or late Provisional Registration (if any)	CHF 500
Fine for missing or late Definitive Registration	CHF 750
Fine for missing or late Nominative Registration	CHF 500

Registrations made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.

DRAWING OF LOTS

The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.

ENTRY FEES

The cost for the entry fee is \$175 per gymnast

The invited participating federations must pay for all entry fees. At the time of the Definitive registration (2 months prior to the event) 100% of the entry fee must be paid to the LOC. The entry fee is not refundable. Exception is if because of low number of participants, the event is no longer a FIG World Cup.

Entries without payment of the entry fees will be considered as invalid and will be refused.

ACCOMMODATION

Hilton West Palm Beach (4 Star)

600 Okeechobee Blvd

West Palm Beach, FL 33401

Connected to the Palm Beach County Convention Center

Full Board (B,L,D) Airport Transfers round trip from PBI on official Arr/Dept Days, Daily Venue transfers (for hotels not within walking distance):

\$307 USD (per night based on 1 person) (single room)

\$219 USD (per night per person based on 2 ppl) (double room)

\$190 USD (per night per person based on 3 ppl) (triple room)

**Please note that for triple rooms there will be 2 beds (2 double or 2 queen) to share, not 3 beds in rooms.

Hilton Palm Beach Airport (3 Star)

150 Australian Ave

West Palm Beach, FL 33406

Full Board (B,L,D) Airport Transfers round trip from PBI on official Arr/Dept Days, Daily Venue transfers (for hotels not within walking distance):

\$273 USD (per night based on 1 person) (single room)

\$195 USD (per night per person based on 2 ppl) (double room)

\$170 USD (per night per person based on 3 ppl) (triple room)

**Please note that for triple rooms there will be 2 beds (2 double or 2 queen) to share, not 3 beds in rooms.

Hyatt Place West Palm Beach (3 Star)

295 Lakeview Ave

West Palm Beach, FL 33401

Full Board (B,L,D) Airport Transfers round trip from PBI on official Arr/Dept Days, Daily Venue transfers (for hotels not within walking distance):

\$273 USD (per night based on 1 person) (single room)

\$195 USD (per night per person based on 2 ppl) (double room)

\$170 USD (per night per person based on 3 ppl) (triple room)

**Please note that for triple rooms there will be 2 beds (2 double or 2 queen) to share, not 3 beds in rooms.

4

Ramada by Wyndham West Palm Beach Airport (2 Star)

1901 Palm Beach Lakes Blvd

West Palm Beach, FL 33409

Full Board (B,L,D) Airport Transfers round trip from PBI on official Arr/Dept Days, Daily Venue transfers (for hotels not within walking distance):

\$237 USD (per night based on 1 person) (single room)

\$177 USD (per night per person based on 2 ppl) (double room)

\$140 USD (per night per person based on 3 ppl) (triple room)

**Please note that for triple rooms there will be 2 beds (2 double or 2 queen) to share, not 3 beds in rooms.

Accommodation Form Request and Rooming List Deadlines listed below:

Definitive Accommodation Form Requests	29 March, 2023
Rooming List Deadline	28 June , 2023

*All Participating Federations are required to book via the room block provided by the LOC

**The Hotel rooms will be allocated on a "first come, first serve" basis. Depending on uptake, a hotel at the same standard may be substituted.

The invited participating federations must pay for their accommodation costs. At the time of the Definitive registration (2 months prior to the event) 50% of the accommodation costs must be paid to the LOC. Entries without the payment of the 50% of the accommodation costs will be considered as invalid and will be refused. The remaining 50% of the accommodation costs must be paid by **28 June**, 2023

BANQUET

Banquet Forms Due	28 June, 2023
Payment Deadline	28 June , 2023

Meals (breakfast, lunch, and dinner) are included in the Accommodation pricing on official days.

The deadline for the Banquet form has been updated June 28th instead of March 29th.

(PLEASE NOTE THAT THE ONLY DINNER OPTION ON AUG 5™ IS AT THE BANQUET/CLOSING PARTY. IF YOU CHOOSE NOT TO PURCHASE, DINNER IS ON YOUR OWN.)

Ticket Price are \$35 USD.

The tickets of the final banquet must be paid to the LOC by 28 June, 2023.

INTERNATIONAL TRANSPORTATION

No cancellations will be accepted after 28 June, 2023.

The invited participating federations must pay for the travel costs of their delegation members (see exception herein below).

Airport transportation will be provided (on Official Arrival and Departure Dates) by the LOC if flying into Palm Beach International Airport (Airport Code- PBI).

TRA World Cup 2022-2024

5

Official Arrival Day: August 01, 2022
Official Departure Day: August 06, 2022

*If Arriving or Departing on other dates, transportation can be requested at the delegation's cost.

*If flying into Miami or Ft. Lauderdale, LOC can assist in transportation logistics at the delegation's cost.

LOCAL TRANSPORTATION VISA

The Travel Schedule Form must be returned to the LOC by 28 June, 2023 Shuttle between hotels and competition venue is included in the cost of the official hotel packages.

Please verify immediately with your travel agent or the USA Embassy or Consulate in your country if a visa is required for your travel to **USA**. Processing times for Visas for Non-ESTA eligible participants are currently longer than usual. Participating Federations are strongly advised to start the visa request process early. The Organizing Committee will be happy to assist each delegation member with an official invitation letter, provided that the request is made before **29 March**, 2023.

The request must include the full name, date of birth, gender, function, passport number, passport expiry date, and the arrival and departure dates of the delegation member as well as the city the visa application letter must be sent to:

USA Gymnastics 2023 USA Trampoline World Cup 1099 N. Meridian Street, Suite 800 Indianapolis, IN 46204

INSURANCE

Email Address: 2023TRAWCup@usagym.org

INSURANCE The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG TR foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. Basic insurance (sickness, accident, and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage **IMSSA** subsidiary also refer by FIG insurance. Please to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and

If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the Delegation members' insurance upon arrival at the latest (e.g., coverage note or photocopy of the valid policy in English). Insurance notes in other languages will automatically be refused. The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay. Delegation members with insufficient insurance coverage must inform the LOC in writing no later than 24 May 2023. The LOC will subsequently offer insurance at the Federations' own charge.

ACCREDITATION

Each delegation will be taken to the accreditation desk upon arrival. The following items will be checked there:

- Total payment of costs due to the LOC and / or the FIG
- Passports, Names and Date of Birth of the entire delegation
- Insurance every delegation member needs valid insurance
- Travel schedule
- National anthem and national flag

TRA World Cup 2022-2024

6

p				
	Officer operations pla	ın upon accr		
FINANCIAL OBLIGATIONS		ship fees, ur	ed their financial obligat npaid invoices, etc.) or t orld Cups.	
	by the given deadline	in the Invit	ed their financial obligat ation/Directives, may si guarantee the hotel bo	ill have the possibility
BANK ACCOUNT INFORMATION	Bank Information for J Team Management		ns to Wire Payment: A	All payments made to
	lowa Beneficiary Bank N	lame: FirstB		
		and Addres	16 Slide Road Lubbock s: J Team Managemer 424	
	Beneficiary Accour (Wires Only)	nt Number:	9999790584 Swift	Code: DUBTUS44
	you) **		on all wires (Invoice	
CANCELLATION POLICY	Rooms with or with		ard cancelled until 23 ellation fee of 0%.	of May at the very
		est will be	rd cancelled from 24 th subject to a cancellat ned.	
	Departure of Delegat	tions at the	ooard cancelled from very latest will be sub ederation concerned.	i de la companya de
TIE BREAKING RULES	In case of a tie at ar Championships shall	ny place, th be applied.	e tie-breaking rules as	•
			ore will receive the same	• •
	by the number of tied Example:		the respective ranking a pairs.	are added and divided
	1, 1, 3 (points for rank		added and divided by 2 added and divided by 2	
	The same principle ap			
PRIZE MONEY	per discipline (amount	ts in Swiss F	n will pay the following Francs – CHF) - "discipli	ne" means every final:
	•		lual trampoline women, eductible taxes, will be	
		Ranking	Prize money (CHF)	7
	ļ	1	1′500	
	\$	2	1′000	
	<u></u>	3	500	
			orld Cup Series Rankir	
	given, il there are less	s man 4 pan	ticipating federations in	a val e gury.

In case of a tie, the prize money will be added and divided by the number of gymnasts:

- 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2)
- 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)

No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations.

ASSIGNMENT OF WORLD CUP SERIES RANKING POINTS

In principle, the official results and the updated FIG World Cup Series Ranking List will be published on the FIG web site within one working day after the

Separate World Cup Series Ranking Lists are established for every discipline, beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Trampoline Individual Men / Trampoline Individual Women
- Trampoline Synchro Men / Trampoline Synchro Women
- Tumbling Men / Tumbling Women
- Double Mini Trampoline Men / Double Mini Trampoline Men

For individual Trampoline, Tumbling and Double Mini Trampoline, World Cup points are assigned to the competitors by name.

Trampoline Synchro pairs are listed by name, but considered as an entity. In case of change of a Synchro partner, the Synchro Pair is considered as a new pair.

World Cup Points will be assigned to the competitors as follows:

Rank	Points	Rank	Points
1	60	16	15
2	55	17	14
3	50	18	13
4	44	19	12
5	38	20	11
6	32	21	10
7	28	22	9
8	25	23	8
9	22	24	7
10	21	25	6
11	20	26	5
12	19	27	4
13	18	28	3
14	17	29	2
15	16	30	1

In the case that less than four federations participate per category, no World Cup points, no medals and no prize money will be given.

WINNER OF THE ANNUAL WORLD CUP

The winner of the annual World Cup per category is the individual gymnast / pair with the highest number of points of the World Cup Series Ranking List after the last event of the year:

A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup.

EVENT MANAGER

Scott Cole

scole@usagym.org

MEDIA

Jill Geer

SOCIAL MEDIA

Jill Geer

jgeer@usagym.org

jgeer@usagym.org

Social Media pages to be determined

TRA World Cup 2022-2024

8

MEDICAL	Medical services will be provided during training and competition.
OFFICIAL HOSPITAL	Joe DiMaggio Children's Health Specialty Center 3377 S State Rd 7, Wellington, FL 33449 +15613417000
DOPING CONTROLS	Anti-doping controls will be organized by the International Testing Agency (ITA) on behalf of the FIG and according to the WADA Code, Standards and FIG Anti-Doping Rules
COVID-19	As the COVID-19 situation is still under observation and unstable around the world, besides the FIG medical guidelines for the particular event, FIG also still requires all the participants to follow the standard precautions.
	The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 metres whenever possible.
	The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible and the assisting person is obliged to wear a mask throughout. Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and keeping a physical distance
245	of at least 1.5 metres whenever possible.
SAFEGUARDING	From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated
	upon arrival of the delegations.
MARKETING	The FIG advertising and publicity norms will be respected.
TELEVISION	Television coverage is compulsory. The Organizing Member Federation will guarantee the production of a basic feed (international signal) at least for the Final rounds. Television Broadcast information will be released at a later time.
VIDEO CONTROL SYSTEM	Should IRCOS not be available, the Organizing Member Federation must provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises. The video control system of USA Gymnastics will be used.
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviations mentioned in these directives or in the FIG World Cup Rules for Trampoline Gymnastics: • Statutes
	Code of Ethics
	Code of Conduct
	Technical Regulations Tissues Bulleting
	License RulesCode of Points and relevant Newsletters
	General Judges' Rules
	Specific Judges' Rules for Trampoline Gymnastics
	Medical Organization of the FIG Competitions and Events Apti Deping Bules
	 Anti-Doping Rules Framework for safeguarding athletes and other participants from
	harassment and abuse in sport during events • Media Rules
	 Apparatus Norms Rules for Advertising and Publicity
	Apparatus NormsRules for Advertising and Publicity

	Accreditation Rules			
	Rules for Awards Ceremonies			
	World Cup Rules for Trampoline Gymnastics			
	and subsequent decisions of the FIG Executive Committee			
DEADLINES				
	Provisional registration (on-line)	29 March , 2023		
	Definitive registration (on-line)	24 May , 2023		
	Nominative registration (on-line)	28 June , 2023		
	Accommodation form	29 March, 2023		
	Travel schedule form	28 June , 2023		
	Visa request form	29 March , 2023		
	Banquet form	28 June, 2023		
	Payment of the entry fee	24 May , 2023		
	Payment of the accommodation costs (first 50%)	24 May , 2023		
	Payment of the accommodation costs (last 50%)	28 June , 2023		
	Payment of the local transportation	Included in Accommodation Cost		
	Payment of the meals	Included in Accommodation Cost		
	Payment of the banquet	28 June , 2023		
	Payment of the fine for missing judge	ļ		
ADDITIONAL INFORMATION				

Sincerely Yours,

Indianapolis, IN, USA

Place and date:

Mar. 23, 2023

CO DEMINATOR OF A PROPERTY OF

Signature of the President or Secretary General of the FIG affiliated NF