



**The 17th Heathrow Aerobic Gymnastics
International Club Competition,
Bracknell, GBR
27th May – 28st May 2023**

DIRECTIVES

Dear FIG affiliated Member Federation,

The Heathrow Aerobics gymnastics Club has the pleasure to invite your Federation to participate in the aforementioned official Event.

DISCIPLINE	Aerobic Gymnastics
ORGANIZING COMMITTEE	Heathrow Aerobic Gymnastics Club Contact: Gary Jarvis Contact Email: gary@heathrowaerobicsgymnastics.co.uk Phone: 0044 1344 488885 Website: www.heathrowaerobicsgymnastics.co.uk
LOCATION	Bracknell Sports and Leisure Centre , Bracknell, Berkshire, RG12 9SE, United Kingdom.
DATE	27 to 28 May 2023
VENUE	Bracknell Sports and Leisure Centre , Bracknell, Berkshire, RG12 9SE United Kingdom www.bracknell-forest.gov.uk/bracknellleisurecentre
APPARATUS SUPPLIER	Gymnova , Aerobic Gymnastics Floor. 6630
RULES AND REGULATIONS	The event will be organized under the following FIG rules, as valid in the year of the event, except for any deviation mentioned in these directives: <ul style="list-style-type: none">• Statutes• Code of Ethics• Technical Regulations• Code of Points and relevant Newsletters / Helpdesk• General Judges' Rules• Specific Judges' Rules• Anti-Doping Rules• Medical Organisation of FIG Competitions and Events• Framework for Safeguarding during Events• License Rules• Media Rules• Apparatus Norms• Rules for Sanctioning (approval) of International Events• Advertising and Publicity Rules• Regulations for Award Ceremonies• Accreditation Rules and subsequent decisions of the FIG Executive Committee
FEDERATIONS INVITED	Heathrow Aerobic Gymnastics Club will invite all Member Federations/Clubs in good standing.
AGE LIMITS	AER: National Development, 9-11, AG1:12-14, Junior:15-17,Senior:18+

JUDGES AND JURIES	<p>All judges must have a current valid FIG brevet at the time of the event, for the respective discipline.</p> <p>Each Club/Delegation must send 1 or 2 judges with a valid FIG Brevet Qualification for this cycle, minimum Cat IV Brevet.</p> <p>FIG Judging Panels will conform to FIG COP configuration i.e. 4 Artistic, 4 Execution, 2 Difficulty and Chair of Judges, 1 Time and 2 Lines.</p> <p>Failure to bring one judge with your delegation will result in a fine of: £200 GBP to be paid to the LOC by the deadline of 1st April 2023.</p>									
REGISTRATION DEADLINES	<table border="1"> <tr> <td data-bbox="448 398 778 472">Provisional Registration</td> <td data-bbox="778 398 1098 472">21st March 2023</td> <td data-bbox="1098 398 1474 472">Must be filed 2 months prior to the event</td> </tr> <tr> <td data-bbox="448 472 778 539">Definitive Registration</td> <td data-bbox="778 472 1098 539">1st April 2023</td> <td data-bbox="1098 472 1474 539">Must be filed 8 weeks prior to the event</td> </tr> <tr> <td data-bbox="448 539 778 607">Nominative Registration</td> <td data-bbox="778 539 1098 607">1st April 2023</td> <td data-bbox="1098 539 1474 607">Must be filed 8 weeks prior to the event</td> </tr> </table>	Provisional Registration	21st March 2023	Must be filed 2 months prior to the event	Definitive Registration	1st April 2023	Must be filed 8 weeks prior to the event	Nominative Registration	1st April 2023	Must be filed 8 weeks prior to the event
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ENTRY FEES	<p>First Entry: IW, IM, MP, TR & GR: £43.99 per person.</p> <p>Additional Entry: £22.99 per person.</p> <p>Example - If you enter a gymnast as an Individual the fee would be £43.99 if you also enter that gymnast in a Mixed Pair then you would add an additional £22.99 per gymnast.</p> <p>Entry fees are calculated at the Nominative entry stage by our online entry system.</p>									
ACCREDITATION	<p>The accreditation will take place at the Bracknell Sports Centre Sports Hall. The accreditations will only be handed out to the Head of Delegation. All delegations must deliver 1 back up music CD for each routine. In addition to uploading music online - details to follow, insurance declaration and passports of all members.</p>									
PROVISIONAL EVENT FORMAT	<p>Number of Participants:</p> <p>1 Head of Delegation Unlimited Gymnasts per category. 1 or 2 Judges with a current cycle Brevet qualification, minimum Category IV</p> <p>27th May Age Group 1 Junior and Senior, IM / IW – Qualifications (dependant on the number of entries in each age group and category) - Finals will be on Sunday 29th May.</p> <p>(Any age group / category with insufficient entries for a qualification round will compete in finals only on Sunday 29th May.)</p> <p>28th May – ND- Age Group 1, Age Junior & Senior, IM / IW, MP, TR & GR - Finals</p> <p>Entries need to be made online on our website www.heathrowaerobicsgymnastics.co.uk</p> <p>The Final Program will be confirmed after the Nominative Entry Date.</p>									
PROVISIONAL SCHEDULE	<p>Friday, 26th May 2023 All Day Arrival of the delegations Podium training Time -TBC</p> <p>Saturday, 27th May 2023 Qualifications: AG1, AG2, & Senior Podium training Time - TBC</p> <p>Sunday, 28th May 2023 Finals: AG1, AG2 & Senior IM / IW, Mixed Pairs, Trios, & Groups.</p> <p>Monday, 29th May 2023 All Day Departure of the delegations.</p>									
EVENT MANAGER	<p>Gary Jarvis gary@heathrowaerobicsgymnastics.co.uk</p>									

MEDICAL SERVICES	Covid 19 - It is the responsibility of the delegations to check the entry rules in their Country PRIOR to traveling to the United Kingdom as rules may change.
VISA	<p>Please verify immediately with your travel agent or the British Embassy or Consulate in your country if a visa is required for your travel to The United Kingdom. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 10th March 2023 to the LOC.</p> <p>The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Members as well as the address/city that the visa application support letter must be sent to.</p>
INSURANCE	<p>The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like.</p> <p>The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation.</p> <p>The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). Delegation members with insufficient insurance cover must inform the LOC in advance.</p>
INTERNATIONAL TRANSPORTATION	<p>The invited Participating Federations/Clubs must pay for the travel costs of their delegation members.</p> <p>The Travel Schedule Form must be returned to the LOC by 1st May 2023</p>
LOCAL TRANSPORTATION	<p>Transport can be arranged for you from Gatwick, Stansted, Luton, Heathrow Airports at extra cost. Please let us know as soon as possible if you require transport; by 1st May 2023.</p> <p>Further information: Bracknell is close to Bracknell (Railway Station) with good road and rail links to all London airports.</p>
ACCOMMODATION	<p>The invited participating federations must pay for the accommodation expenses of their delegation members.</p> <p>Option 1 - The Village Hotel (FORMALLY Hilton Hotel), (5 minutes walking distance) Bagshot Road, Bracknell, RG12 0QJ Phone:01925873285</p> <p>We have negotiated a discount rate for the Heathrow International Open. This special discount will be available until the allocated number of rooms have been sold, whichever comes first. BOOKING DEADLINE 15TH April 2023. <u>Please note - rooms need to be booked ASAP</u> - rooms will be allocated on a "first come, first served" basis.</p> <p>All Prices, include Breakfast, Parking and Leisure Facilities Single Room £95.00 Per Room Per Night. Double Room £105.00 Per Room Per Night. (Double Occupancy) Family Room £120.00 (2 adults 1 Child) Double Double rooms (2 double beds, can accommodate up to 4) - £125.00 To book your stay, simply click on "Book Now" below and complete your reservation at your special group rate. Book Now</p> <p>Option 2 - Premier Inn Bracknell (Twin Bridges) hotel – (20 Minute Walking Distance) Downshire Way, Bracknell, Berkshire RG12 7AA Website Book Now Tele +44 333 777 3934</p> <p>Option 3 -Travel Lodge Bracknell – (30 Minute Walking Distance), London Road Bracknell, Berkshire, Website Book Now Tele +44 8719 846367</p>

MEALS	The invited Participating Federations/Clubs must pay for meal expenses of their delegation members. Meals need to be organised by the Participating Federations/Clubs and can be purchased from the competition venue and the official hotels.																
CANCELLATION POLICY	There are no refunds for Cancellations once you have entered this event																
BANK ACCOUNT INFORMATION	Entry Fees can be made online through the LOC Website with a credit/debit card at the nominative stage. Alternatively Please make your bank transfers to: Starling Bank. Bank Account Name N G Sportswear International Limited International Bank Account Number (IBAN) : GB51SRLG60837181354358 Bank Identification Code (BIC) : SRLGGB2L The Participating Federation/Club is responsible for COVERING and PAYING ALL BANK CHARGES and FEES incurred in connection with Bank Transfers.																
MARKETING	FIG advertising and publicity norms must be respected																
MEDIA	For media enquires please contact Gary Jarvis. gary@heathrowaerobicsgymnastics.co.uk																
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ADDITIONAL INFORMATION	Running Order and Entry Lists: Entry Lists, Start List, Running Order etc. will be published on our Website www.heathrowaerobicsgymnastics.co.uk in due course.																

Sincerely Yours,



Gary Jarvis