FEDERATION INTERNATIONALE DE GYMNASTIQUE



FIG Apparatus World Challenge Cup Varna, Bulgaria 25 - 28 May 2023



DIRECTIVES

Dear FIG affiliated Member Federation,

Following the decision of the FIG Executive Commission, the Gymnastics Federation of **Bulgaria** has the pleasure to invite your Federation to participate in the aforementioned official FIG World Challenge Cup.

FIG	Fédération Internationale de Gymnastique (FIG)	
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	1003 Lausanne	
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	e-mail: sdetraz@fig-gymnastics.org	
	website: www.fig-gymnastics.com	
HOST FEDERATION	Bulgarian Gymnastics Federation	
HOOTTEDERATION	75 Vasil Levski BLvd.	
	1040 Sofia, Bulgaria	
	Tel.: + 359 2 9300 614	
	Fax: + 359 2 9800 626	
	e-mail: gymnasticsevents@gmail.com and bulgym@yahoo.com	
LOCATION	website: www.gymnastics.bg	
LOCATION	Varna, Bulgaria	
DATES	From 25 to 28 May 2023	
VENUE	PALACE OF CULTURE AND SPORTS	
	Address: 115 "Knyaz Boris I" bd. 9000 Varna	
	Telephone: (+359) 52 645 133	
	Fax. (+359) 52 647 785	
	e-mail: office@palaceofvarna.com	
	Website: www.palaceofvarna.com	
	Training Hall and Warm-up Hall - Palace of Culture and Sports	
APPARATUS	A detailed list of Spieth equipment to be used for this World Challenge Cup will	
SUPPLIER	be published on the FIG web site. For training, warm-up and competition	
	identical apparatus will be used.	
RULES AND	The competition will be organized under the following FIG rules, as valid in the	
REGULATIONS	year of the competition, except for any deviation mentioned in the World	
	Challenge Cup Rules in Artistic Gymnastics: • Statutes	
	Code of Ethics	
	Code of Conduct	
	Technical Regulations	
	License Rules	
	Code of Points, relevant Newsletters, and Helpdesk	
	General Judges' Rules	
	Specific Judges' Rules for Artistic Gymnastics	
	Medical Organization of FIG Competitions and Events	
	Wedical Organization of 110 Competitions and Events	

FIG Framework for Safeguarding Athletes and other Participants from Harassment and abuse in Sport during Events Media Rules **Apparatus Norms** Rules for Advertising and Publicity Accreditation Rules **Rules for Awards Ceremonies** and subsequent decisions of the FIG Executive Committee Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) or the LOC may not be allowed to participate in this World Challenge Cup. Federations which have not fulfilled their financial obligations towards the Local Organizing Committee by the given deadline in these Directives may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation. The Organizing member federation may invite FIG member federations in good **FEDERATIONS** standing at their discretion, but must invite at least all Member Federations INVITED which had: gymnasts ranked 1-50 per apparatus in the Qualifications at the last World Championships preceding the respective World Challenge Cup Series. PARTICIPATION AND Only senior gymnasts in good standing with the correct age and holding a valid FIG LICENSE FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnasts' licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. While the Organizing Member Federation may limit the maximum number of gymnast per delegation, except for the eligible gymnasts, the maximum size of the invited delegation is as follows: **Delegation member** Men Women Joint Head of Delegation 1 1 1 Team Manager 1 1 2 Coach (max. 1 per gymnast*) 3 3 6 **Gymnasts** 6 4 10 Medical Doctor 1 1 1 1 Paramedical staff 2 2 4 **Judges** * including Wild card and "hors concours" gymnasts **AGE LIMITS** Age limit for MAG: 18 years (born in 2005) or before Age limit for WAG: 16 years (born in 2007 or before Note: For MAG: NFs must declare whether their 18 year old gymnasts will compete as junior or senior prior to their first competition for the year concerned Provisional, Definitive and Nominative Registrations must be made exclusively REGISTRATION on-line via the FIG website (http://www.fig-gymnastics.com). These on-line **DEADLINES** registrations will only be accepted from FIG Gymnastics Member Federations. Registrations and payments made after the gymnasts' drawing of lots will not be accepted and the Delegations members concerned will not be authorized to participate. Provisional 25th January 2023 registration (4 months prior to the event) Midnight Swiss Time

	Deficition	OFth Marrah 2002		
	Definitive registration	25 th March 2023 (2 months prior to the event)		
	- region anon	Midnight Swiss Time		
	Nominative	25 th April 2023		
	registration	(4 weeks prior to the event)		
		Midnight Swiss Time		
	Late registrations are subject to fines as follows:			
	Fine for missing or late Provisional Registration (if any) CHF 500			
		ate Definitive Registration	CHF 750	
	Fine for missing or la	ate Nominative Registration	CHF 500	
	Registrations made less than 2 weeks prior to the competition will not be accepted and the Delegations members concerned will not be authorised to participate.			
ENTRY FEES	The non-reimbursable cost for the Entry Fee (approved by the FIG) is of 30 EUR per gymnast. At the time of the Definitive entry (2 months prior to the event) 100% of the entry fee must be paid to the LOC. The entry fee is not refundable. Entries without payment of the entry fees will be considered as invalid and will be refused.			
ACCREDITATION	Each federation will be taken to the accreditation desk upon arrival. In order to accelerate the accreditation procedure, please send to the Local organizing committee by email at gymnasticsevents@gmail.com a photo of each delegation member together with the Nominative registration. The specification of the photo should be as follows: File format: JPG, JPEG Dimensions: 190 pixels wide x 250 pixels high File name: NOC_Surname_Firstname If a photo has to be taken during the accreditation because none has been sent within the deadline or sent in the un official requested format, there will be a charge of 10 EUR for each photo taken at the accreditation desk. During the accreditation the Head of Delegation must present the following: Passports of all members of the delegation Insurances of all members of the delegation			
	 Insurances of all members of the delegation National anthem and national flag 			
	Competitors' music WAG (CD 1 copy)			
	 Proof for full payment of the costs due to the LOC 			
	Transport - DepartureLicense of the gymnast			
	- License of	Title gymnast		
	As far as the number of accreditations per federation is concerned, the World Challenge Cup Regulation will be strictly applied.			
	In addition, the LOC will distribute information regarding the safeguarding Officer			
COMPETITION	operations plan upon accreditation.			
FORMAT	The World Challenge Cup competitions consist of:			
	Qualifications: Participation is limited to 2 gymnasts per NF on each apparatus. In addition, the Organizing Member Federation is allowed to name a max. of 4 "hors concours" competitors (from the Organizing Member Federation) in Women's Artistic Gymnastics and a max. of 4 "hors concours" competitors (from the Organizing Member Federation) in Men's Artistic Gymnastics for a total of 8 "hors concours" gymnasts (i.e. while one "hors concours" gymnast can compete on more than one			

apparatus, not more than one "hors concours" gymnast can compete on an apparatus). They must be named at the time of the closing of the nominative registration and they cannot qualify for the Finals. They are not eligible to receive World Challenge Cup points, they must not appear on the official results lists and they will have to start first at every apparatus. FIG Apparatus Finals rules will be applied for vault. In case of a tie at any place, the tie-breaking rules as set up in the Technical Regulations, Section 2, shall be applied. Finals: The best eight gymnasts per apparatus from the qualifications qualify for the Finals Participation is limited to 2 gymnasts per NF on each apparatus. In addition to the 8 finalists, if the Organizing Member Federation is not represented in the Finals (men or women), it has the right of maximum 2 wild cards as follows (1 man and 1 woman gymnast only at one apparatus each). These "Wild Card Gymnasts" must have participated at the respective apparatus in the qualification. "Wild Card Gymnasts" will receive medals and prize money. FIG Apparatus Finals rules will be applied for vault. In case of a tie at any place, the tie-breaking rules as set up in the Technical Regulations, Section 2, shall be applied. The gymnasts' drawing of lots for all FIG World Challenge Cup events will take DRAWING OF LOTS place on site, during the orientation meeting or during a separate function organized for that purpose with invitation to all participating NFs. At the time of the nominative registration, the apparatus on which the gymnast will compete must be mentioned. Modifications can be made until accreditation. Gymnast may be changed and apparatus can be added as long as 2 gymnasts/apparatus/NF is respected. 23 May 2023 Delegations' arrival / Free Training **PROVISIONAL** SCHEDULE 24 May 2023 Orientation Meeting / Official training per schedule/ **Judges Meeting** 25 May 2023 Judges Meeting / Opening Ceremony / Qualification MAG (FX-PH-SR) & WAG (VT- UB) 26 May 2023 Judges Meeting / Qualification MAG (VT-PB-HB) & WAG (BB -FX) 27 May 2023 Judges Meeting / Finals MAG (FX-PH-SR) & WAG (VT- UB) /Award Ceremony 28 May 2023 Judges Meeting / Finals MAG (VT-PB-HB) & WAG (BB -FX)/ Award Ceremony/ Farewell Party 29 May 2023 Departure of all delegations Iliya Yanev - Local Competition Director **EVENT MANAGER** iliayanev@gmail.com

MEDIA	Event Media Officer: Krastina Ivanova Tel.: +359 888 08 88 54	
	Email: krastina.ivanova@bnr.bq	
SOCIAL MEDIA	Event's website: https://gymnastics.bg/	
	Facebook page: VARNA FIG World MAG & WAG Challenge Cup	
	Instagram page: varna_world_cup	
MEDICAL SERVICES	An ambulance, doctors and physiotherapists will be available at all stages of	
	Training, warm up and competition	
COVID 19	As the COVID-19 situation is still under observation and unstable around the world, besides the FIG medical guidelines for the particular event, FIG also still requires all the participants to follow the standard precautions.	
	The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 metres whenever possible.	
	The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible and the assisting person is obliged to wear a mask throughout. Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and keeping a physical distance of at least	
OFFICIAL LICODITAL	1.5 metres whenever possible. Medical Center for Rehabilitation and Sports Medicine of Varna	
OFFICIAL HOSPITAL	Varna, 39A Seliolu str. tel. +35952 613 781	
	email: mcrsm@abv.bg	
DOPING CONTROLS	Anti-doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the WADA Code, Standards and FIG Anti-Doping Rules	
VISA	Please verify immediately with your travel agent or the Bulgarian Embassy or Consulate in your country if a visa is required for your travel to Bulgaria . The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 25 th March 2023 to the LOC.	
	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.	
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.	
	The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.	
	Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges.	

	If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).	
	The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay	
	Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 10 euro per person/day.	
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.	
	The Travel Schedule Form must be returned to the LOC by 25 th April 2023	
LOCAL TRANSPORTATION	Federations that have arranged accommodation through the Organisers will be transferred by bus from Varna Airport or Varna railway station to the official hotels, and from the official hotels to and from the competition venue and vice versa.	
	Otherwise, the cost of € 50 (per delegation member) for the local transportation must be paid to the OC by 25 th April 2023 .	
ACCOMMODATION	All accommodation through the LOC include: ➤ Accommodation ➤ Breakfast ➤ Dinner ➤ Banquet	
	Transport from Varna Airport or Varna railway station to the competition venue or hotel and back Transport from the hotel to the competition venue and back	
	Transport from the hotel to the competition venue and back.	
	Category I Hotel – Official Hotel (5*)	
	The costs per person /night in this first Official Hotel are as follows: 140,- € (single room, <u>including breakfast and dinner</u>) 110,- € (double room, <u>including breakfast and dinner</u>)	
	Category II Hotel – Second Hotel (4*)	
	The costs per person /night in this second Hotel are as follows: 120,- € (single room, <u>including breakfast and dinner</u>) 100,- € (double room, <u>including breakfast and dinner</u>)	
	Category III Hotel – Third "Low cost" Hotel (3*)	
	The costs per person /night in this second Hotel are as follows: 100,- € (single room, <u>including breakfast and dinner</u>) 90,- € (double room, <u>including breakfast and dinner</u>)	
	The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be returned to the LOC by 25 th March at the very latest, the Hotel rooms will be allocated on a "first come, first served" basis. The invited participating federations must pay for the accommodation expenses of their delegation members. The costs for the extra persons are the same as for the official delegation members.	

	The costs for the accommodations must be paid to the LOC as follows: At the time of the Definitive registration, 25 th March 2023 , 50% of the accommodation costs must be paid to the LOC. Entries without the payment of the 50% of the Accommodation costs will be considered as invalid and will be refused. The remaining 50% of the Accommodation costs must be paid by 25 th April 2023	
	Cancellation policy: By 25 th March 2023 – 100 % refund From 26 th March 2023 to 26 th April 2023 – Cancellation fee: 50% of the total price	
	of the cancelled rooms for the requested period of accommodation From 27 th April 2023 – no refund	
MEALS	The invited participating federations must pay for the meals' expenses of their delegation members.	
	Delegations that book their accommodation through the LOC have accommodation, breakfast and dinner in their package.	
	Tickets for lunch (25,-€/person/lunch) can be purchased through the LOC.	
	The Meals Form must be returned to the LOC by 25 th April, 2023 at the very latest. The costs for the meals must be paid to the LOC by the same date, 25 th April, 2023.	
	No refund will be made after the deadline of the Nominative registration.	
FINAL BANQUET	Delegations that book their accommodation through the LOC are invited free of charge to the Final Banquet.	
	Delegations having not booked their accommodation through the LOC may purchase tickets to the Final Banquet at 30 euro per person.	
	The tickets of the Final Banquet will be available for purchase at LOC office for 30 euro and must be paid to the LOC during the accreditation at latest.	
FIG TECHNICAL	The FIG Technical Delegates will be designated by the FIG.	
DELEGATE AND EC MEMBER	The FIG Technical Delegates will serve as Presidents of the Superior Jury.	
JUDGES AND PANELS	Each Judge's panel will be composed as follows:	
	2 D judges (min cat. 2)	
	Minimum 4 E judges (min cat. 3)	
	The number of judges' panels will be decided by the organizing member federation depending on the number of participating competitors and judges. Not more than one judge per Federation per panel will be permitted (except for time and line judges).	
	The judges' panels are set up by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and one qualified WAG judge if they participate with female gymnasts.	
	The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by 25 th April 2023 .	

The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration, the Organizing Member Federation must propose to the FIG for approval the name of neutral additional judges to complete the panels (plus 2 reserves, 1 for MAG and 1 for WAG). These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the TC Presidents concerned will invite these judges at the cost (in terms of international and local travel, accommodation and meals) of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.

Should IRCOS not be available, the Organizing Member Federation will provide

VIDEO CONTROL SYSTEM

Should IRCOS not be available, the Organizing Member Federation will provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.

PRIZE MONEY

The organising member federation must pay the minimum Prize Money of a total of CHF 28'000.- for each World Challenge Cup event as follows, per apparatus:

The Prize Money, free of any deductible taxes, will be distributed in **CHF** as follows:

Ranking	Amount CHF
1	800
2	600
3	400
4	300
5	250
6	200
7	150
8	100

No prize money, medals and World Challenge Cup points will be given, if there are less than 4 participating federation per apparatus.

If after application of the tie-breaking rules as set up in the Technical Regulations, Section 2, there is still a tie, the prize money of the tied ranks will be added and divided by the number of ties

ASSIGNMENT OF POINTS FOR THE WORLD CHALLENGE CUP SERIE

At the end of each competition, World Challenge Cup points are assigned on each apparatus to the competitors by name as follow:

Rank	World Challenge Cup Points
1	30
2	25
3	20
4	18
5	16
6	14

7	12
8	10
9	8
10	7
11	6
12	5

In case of a tie at any rank, the number of points of the equal ranks are added and divided by the number of ties.

In case that less than four federations participating per apparatus, no World Challenge Cup points will be given.

Based on the World Challenge Cup points assigned, separate men's and women's World Challenge Cup Ranking Lists are established on each apparatus as follow:

World Challenge Cup Ranking Lists		
MAG	WAG	
Floor Exercise	Vault	
Pommel Horse	Uneven Bars	
Still Rings	Balance Beam	
Vault	Floor Exercise	
Parallel Bars		
Horizontal Bar		

These Ranking Lists are established after the first World Challenge Cup event of the year and end with the last World Challenge Cup event of the year.

WINNER OF THE ANNUAL WORLD CHALLENGE CUP SERIES

The winner of the annual World Challenge Cup Series is the gymnast with the highest number of points on the respective apparatus after the last event of the year, taking into consideration the best results (maximum 3), regardless of the number of competitions the athletes participated in.

Should there be a tie after the last competition, it will be broken as follows:

- a. The ranks of the max. three (3) counting exercises will be added and the gymnast with the lowest total prevails.
 - Note: in case of a tie in the ranks to determine the three counting exercises, the exercises with the highest final scores will prevail.
- b. If the tie remains, the final scores of the max. three (3) counting exercises will be averaged and the gymnast with the highest average prevails.
- c. If the tie remains, the total E-scores of the max. three (3) counting exercises (max. six (6) scores for Vault) will be averaged and the gymnast with the highest average prevails.
- d. If the tie remains, the total D-scores of the max. three (3) counting exercises (max. six (6) scores for Vault) will be averaged and the gymnast with the highest average prevails.

A special award ceremony must be held at the last World Challenge Cup Competition of the year in which the World Challenge Cup series winners shall receive a Cup.

BANK ACCOUNT	Bank name:	RAIFFEISEN BANK	
INFORMATION	Bank address:	55 Nikola Vaptsarov Blvd.	
	Deneficient name:	1407 Sofia, Bulgaria	
	Beneficiary name:	Zapryanov Travel Ltd.	
	Beneficiary address:	9 Pop Bogomil str.	
	ID ANI.	1202 Sofia, Bulgaria	
	IBAN:	BG92RZBB91551086937930	
	SWIFT/BIC:	RZBBBGSF	
	Each participating member Federation is kindly requested to integrate the payment's purpose as follows: Country XXX, World Challenge Cup Varna 2023		
	Example: BUL, World Challenge Cup Varna 2023		
	The participating federation connection with the bank tra	on is responsible for covering all bank fees i ansfers.	
MARKETING	FIG advertising and publicit	y norms must be respected	
TELEVISION	For the World Challenge Co	up competitions television coverage is compulsory.	
	The Organizing Member Federation must guarantee the production of a basic feed (international signal). Please refer to Reg 12.3 of Rules for the FIG World Challenge Cup Series 2022, 2023, 2024 in Artistic Gymnastics for additional information. Bulgarian National Television 29, San Stefano str., 1504 Sofia - Bulgaria International Activity Department: intl_relations@bnt.bg Sports Editors' office: sport@bnt.bg Contact person: Mr. Evgeni Nikolov Mobile phone: +359 898 710 997		
SAFEGUARDING	From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations. In addition, posters of the "10 Golden Rules of Gymnastics" – the FIG campaign to raise awareness about youth protection in Gymnastics - will be displayed in several locations, including training and warm-up halls and public zones.		
DEADLINES	Provisional Registration (c	on line) 25 th January 2023	
SUMMARY	Definitive Registration (on		
	Nominative Registration (c		
	Visa Request Form	25 th March 2023	
	Travel Schedule Form	25 th April 2023	
	Accommodation Form	25 th March 2023	
	Meals Form	25 th April 2023	
	Payment of the Entry Fee	25 th March 2023	
	Payment of the Accommod 50 %	dation Costs – 25 th March 2023	
	Payment of the Accommod 100 %	dation Costs – 25 th April 2023	
	Payment of the local trans	portation 25 th April 2023	
	Payment of the Meals 25 th April 2023		
	Payment of the Final Banquet 26 ^{5h} April 2023		
	Payment of the fine for mis		

ADDITIONAL INFORMATION

We welcome your delegation members at the sea capital of Bulgaria – Varna city to experience unforgettable moments.

Sincerely Yours,

Sofia, 20.06.2022

Place and date:

OLAEPAUMAH WARANGA SANA

Stamp

Signature of the President or Secretary General of the FIG affiliated NF