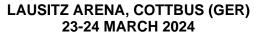
FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG WORLD CUP COTTBUS 2024 - TRAMPOLINE





DIRECTIVES TRA

REVISED 8.12.2023

- LOC Bank details
- New accommodation deadline

EVENT ID: 17525

Dear FIG affiliated Member Federation,

Following the decision of the Executive Committee, the Gymnastics Federation of Germany has the pleasure to provide information related to the organization of the FIG WORLD CUP COTTBUS 2024.

FIA	
FIG	Fédération Internationale de Gymnastique (FIG)
	Contact person: Rui Vinagre
	Adress: 12A Avenue de la Gare
	1001 Lausanne
	Switzerland
	Tel.: +41 21 (0) 321 55 10 / Direct: +41 (0) 21 321 55 32
	Email: rvinagre@fig-gymnastics.org
	Website: www.gymnastics.sport
HOST FEDERATION	German Gymnastics Federation/ Deutscher Turner-Bund (DTB)
	Contact person: Tatjana Geib
	Address: Otto-Fleck-Schneise 8
	60528 Frankfurt am Main
	Germany
	Tel.: +49 (0) 69 67 801 144
	Email: tatjana.geib@dtb.de
	Website: www.dtb.de
ORGANIZING	German Gymnastics Federation/ Deutscher Turner-Bund (DTB)
COMMITTEE	Contact person: Dennis Passig
	Tel.: +49 (0) 163 251 8362
	Email: dennis.passig@dtb.de
	SC Cottbus Turnen e.V.
	Contact person: Mirko Wohlfahrt
	Address: Dresdener-Straße 18
	03050 Cottbus
	Germany
	Tel.: +49 (0) 355 486 355
	Email: cgs@scc-turnen.de
LOCATION	Cottbus, Brandenburg, Germany
DATE	23 - 24 March 2024
VENUE	Lausitz Arena Cottbus
	Hermann-Löns-Straße 18
	03050 Cottbus
	Germany
	Tel.: +49 355 486 200
	Email: info@scc-cottbus.de
	Linaii. <u>iiilo@300-00ttbu3.ue</u>

	Website: www.lausitzarena-cottbus	s.de		
	The training/warm-up hall is next to	the competition hall (distance 60m).		
APPARATUS	Apparatus supplier will be EUROTF	RAMP. A detailed list of Apparatus supplied to		
SUPPLIER	be used for this World Cup will be p	published on the FIG website.		
PROVISIONAL				
SCHEDULE	Day 1 - Wednesday, 20 March	Official day of arrival of Delegations		
(SUBJECT TO		Training (afternoon)		
CHANGES)	Day 2 - Thursday, 21 March	Training and Podium Training		
		Orientation Meeting		
		Judges' Instruction		
	Day 3 - Friday, 22 March	Qualification TRA IND and TRA SYN*		
	Day 4 - Saturday, 23 March	Qualification TRA IND and TRA SYN*		
	Day 5 - Sunday, 24 March	Finals (must be run separately)		
		TRA IND W		
		TRA IND M		
		TRA SYN W		
		TRA SYN M		
	Day 6 - Monday, 25 March	Departure of Delegations		
	* SYN qualifications may also be run in the morning of day 4.			
PARTICIPATION	The World Cup competition will cor	sist of Qualifications and Finals.		
	Participation in the Qualification			
	 All competitors must take part in 			
	•	d if there are less than 9 participants per		
	discipline.			
	•	ne tie-breaking rules as set up for the World		
		. Nevertheless, the gymnasts not qualified for		

Participation in the Finals:

- The top eight gymnasts or pairs from the qualifications qualify for the finals.
- Max. 2 individuals or 1 pair per NF per discipline.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

the finals and with the same final score will receive the same world cup points.

FEDERATIONS INVITED SIZE OF **DELEGATION AND FIG LICENCE**

The Organizing Member Federation invites all FIG Member Federations who have paid their annual membership fee for Trampoline Gymnastics.

Only senior gymnasts in good standing with the correct age and holding a valid FIG License may participate. The Organizing Committee will be responsible for checking the validity of the gymnast' Licenses. No gymnasts will be accepted without a valid FIG License at the deadline of the Nominative Registration. The maximum size of the invited delegation is as follows:

Trampoline World Cups Series

(as per the Rules FIG World Cup Series 2021 – 2024)

	TRA IND		TRA SYN		Total	
	М	W	М	W		
Head of Delegation	,	1	1		1	
NF President or	1		1		1	
Secretary General ¹	ı		ı		'	
Team Manager	1		1		1	
Coach	1 1		1		3	
Gymnasts	4	4	4 4		16	
Medical Doctor	1		1		1	
Paramedical staff	1		1		1	
Judge	2		2		2	

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AGE LIMITS

Participating gymnasts must be at least 17 years (born in 2007 or before) in all disciplines.

Note: gymnasts who have participated in a Senior World Championships, Senior Continental Championships or World Cup competitions may <u>not</u> participate in Junior competitions afterwards.

JUDGES AND JURIES

The number of Judges' panels may be decided by the organizing member federation depending on the number of participating competitors and judges. The Judges' panels will be set up by a draw – directed by the FIG Technical Delegate – from the judges present at the event.

Each participating federation must provide minimum one judge (minimum category III) per discipline in which they participate. Failure to do so will result in a fine of CHF 2'000.- to be paid to the organizing member federation.

The organizing federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. In trampoline gymnastics the judges' panels are as follows:

	Ind. TRA	Syn. TRA
Chair of Judges Panel	1	1
Judges for Execution	6	6
Judges for Difficulty	2	2
Total:	9	9

No panel may include more than one member from a single federation (excluding the CJP and D judges).

- For Judges Requirements, please see "General Judges Rules"

FIG TECHNICAL DELEGATE AND EC MEMBER REGISTRATION DEADLINES

The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.

The FIG Technical Delegate will serve as President of the Superior Jury.

Provisional, Definitive and Nominative registrations must be completed by entering the composition of the delegation on-line on:

https://database.gymnastics.sport/login

These registrations will only be accepted from FIG Gymnastics Member Federations.

Provisional registration	20 November 2023	(4 months prior to the event)	
Definitive registration:	20 January 2024	(2 months prior to the event)	
Nominative registration	20 February 2024	(4 weeks prior to the event)	

Late registrations and registrations which are not accompanied by the requested payments (if any) are subject to fines as follows:

Fine for missing or late Provisional Registration	CHF 500
Fine for missing or late Definitive Registration	CHF 750
Fine for missing or late Nominative Registration	CHF 500

Registrations made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.

DRAWING OF LOTS	The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.
ENTRY FEES	The cost for the entry fee is 125 EUR per gymnast.
	The invited participating federations must pay for all entry fees. At the time of the Definitive registration (2 months prior to the event) 100% of the entry fee must be paid to the LOC. The entry fee is not refundable. Exception is if because of low number of participants, the event is no longer a FIG World Cup. Entries without payment of the entry fees will be considered as invalid and will be refused.
ACCOMMODATION	! The Prices are calculated with dinner on arrival day until breakfast on departure day!
	For additional meals please contact the LOC.
	HOTEL Cat. I: TOUR PACKAGE Hotel
	e.g.
	Radisson Blu Hotel Cottbus**** Vetschauer Str. 12,
	D- 03048 Cottbus
	Tel.: +49 355 78440 Email: reception.cottbus@radissonblu.com
	Email: reception.cottbus@radissonbid.com
	The costs per person/night are as follows: EUR 199,50 (single room, including full board & local transport) EUR 169,50 (double room, including full board & local transport)
	HOTEL Cat. II:
	e.g. Lindner Congress Hotel Cottbus****
	Karl-Marx-Straße 68A,
	D-03046 Cottbus Tel.: +49 355 3660
	Email: info.cottbus@lindner.de
	The costs per person/night are as follows:
	EUR 179,50 (single room, including breakfast)
	EUR 149,50 (double room, including breakfast)
	HOTEL Cat. III:
	e.g. SORAT Hotel Cottbus*** (or similar)
	Schloßkirchplatz 2
	D-03046 Cottbus Tel.: +49 355 47610
	Email: cottbus@sorat-hotels.com
	The costs per person/night are as follows: EUR 169,50 (single room, including breakfast)
	EUR 139,50 (double room, including breakfast)
	HOTEL Cat. IV: (low cost hostel):
	Sportstättenbetrieb der Stadt Cottbus
	"House of athlets" (or similar) Dresdener Straße 18
	D- 03050 Cottbus

Tel.: +49 355 499 00

	Email: friedrich@ssb-cottbus.de
	The costs per person/night are as follows: EUR 94,50 (only double rooms, including breakfast)
	The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation must be booked via the online registration tool of the LOC by 20 January 2024 (# of rooms) and 20 February 2024 (nominative accommodation list) at the very latest, the Hotel rooms will be allocated on a "first come, first served" basis.
	The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below). The costs for the accommodations must be paid to the LOC by 20 February 2024.
	Cancelation until 20 February 2024 at a 100% rate refund. Cancelation after this deadline no refund!
MEALS	Hotel category I: Full board (lunch in the competition venue)
	Hotels category II, III and IV: Breakfast included. No lunch and dinner can be provided at these hotels. There are many restaurants in or close to the hotels. Lunch at the competition venue bookable for 20 EUR per person (Deadline 20 February 2024).
FINAL BANQUET	The Final Banquet will be held on 25 March 2024 at Radisson Blu Hotel and will be free of charge for all delegation members who booked their accommodation through the LOC.
	Every delegation will receive an invitation once all financial issues between the LOC and the delegation are duly solved.
	The tickets for the Final Banquet will be 75 € per Person for delegations who have not booked through the LOC and must be paid to the LOC by 20 February 2024.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.
	The Travel Schedule must be submitted via the online registration tool of the LOC by 20 February 2024 .
LOCAL TRANSPORTATION	The local transportation from the airports Berlin (BER) and Dresden (DRS) and between the hotel and the venue will be provided at no extra cost for delegations who have booked the Tour Package Hotel (Cat. I).
	For delegation who have booked other options, the costs of 50 € (per delegation member) for the local transportation must be paid to the LOC by 20 February 2024.
VISA	Please verify immediately with your travel agent or the German Embassy or Consulate in your country if a visa is required for your travel to Germany. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before 20 February 2024 to the LOC.
	The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be requested via the online registration tool (if needed).

INSURANCE The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation. Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please https://www.gymnastics.sport/site/pages/medical-insurance.php additional information regarding the FIG IMSSA insurance for Athletes and Judges. If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay. Delegation members with insufficient insurance coverage must inform the LOC in advance but no later than 20 February 2024. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 15,-- € per person/day. **ACCREDITATION** Tournament).

Accreditation will be distributed at Radisson Blu Hotel (official hotel of the

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Accreditation cards will be distributed at the Accreditation desk situated at the Competition Venue upon arrival of the delegations. The following items will be checked there with the Heads of delegations:

- Passport, Names and date of birth of all members of the delegations
- Total payment of costs due to the LOC and / or the FIG
- Flight schedule
- The mandatory insurance for all the delegation's members
- 2 copies of competition cards for each gymnast/synchro pair
- National anthem and national flag

In addition, the LOC will distribute information regarding the safeguarding Officer operations plan upon accreditation.

FINANCIAL OBLIGATIONS

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices, etc.) or the LOC may not be allowed to participate in these World Cups.

Federations which have not fulfilled their financial obligations towards the LOC by the given deadline in the Invitation/Directives, may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

BANK ACCOUNT INFORMATION

Bank Name:

Frankfurter Volksbank eG

Bank Account Name:

Deutscher Turner-Bund Service GmbH

Otto-Fleck-Schneise 8 60528 Frankfurt, Germany

IBAN: DE31 5019 0000 6200 0112 34

BIC: FFVBDEFF

Each participating member Federation is kindly requested to integrate the payment's purpose as follows: WC_TRA_IOC country code.

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The participating federation is responsible for covering all bank fees in connection with the bank transfers. **CANCELATION** The whole amount will be refunded for cancellations by the federations POLICY submitted before 20 February 2024. For any partial or total cancellation after **20 February 2024** by the federations. no money will be refunded. If accommodation and other services are booked after the respective deadlines, the amount is due immediately and no money is refunded in case of a cancellation by the federations. If the event has to be cancelled due to force majeure, the LOC will try to provide a refund of the costs but the financial responsibility for all costs remains with the NFs. Therefore, the LOC strongly recommends that all NFs purchase a travel cancellation insurance. **TIE BREAKING** In case of a tie at any place, the tie-breaking rules as set up for the World **RULES** Championships shall be applied. The gymnasts with same final score will receive the same World Cup points. If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / pairs. Example: 1, 1, 3 (points for rank 1 and 2 is added and divided by 2) 1, 2, 2, (points for rank 2 and 3 is added and divided by 2) The same principle applies to the prize money. The organising member federation will pay the following minimum prize money PRIZE MONEY (exchange rate per discipline - "discipline" means every final: individual trampoline men, subject to change) individual trampoline women, synchro men, etc. The prize money, free of any deductible taxes, will be distributed in EUR as follows: Ranking Prize money (EUR) 1'500 1 2 1'000 3 **500** No prize money, medals and World Cup Series Ranking Lists points will be given, if there are less than 4 participating federations in a category. In case of a tie, the prize money will be added and divided by the number of gymnasts: 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2) 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2) No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations per category. This must be mentioned in the invitations. **ASSIGNMENT OF** In principle, the official results and the updated FIG World Cup Series Ranking **WORLD CUP SERIES** List will be published on the FIG web site within one working day after the **RANKING POINTS** competition. Separate World Cup Series Ranking Lists are established for every discipline. beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows: Trampoline Individual Men / Trampoline Individual Women Trampoline Synchro Men / Trampoline Synchro Women For individual Trampoline, World Cup points are assigned to the competitors by Trampoline Synchro pairs are listed by name but considered as an entity. In

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case of change of a Synchro partner, the Synchro Pair is considered as a new

	World Cup Points will	I be assigned to t	he competitor	s as follows:	
	Rank	Points	Rank	Points	
	1	60	16	15	
	2	55	17	14	
	3	50	18	13	
	4	44	19	12	
	5	38	20	11	
	6	32	21	10	
	7	28	22	9	
	8	25	23	8	
	9	22	24	7	
	10	21	25	6	
				5	
	11	20	26		
	12	19	27	4	
	13	18	28	3	
	14	17	29	2	
	15	16	30	1	
WINNER OF THE ANNUAL WORLD CUP EVENT MANAGER	Cup points, no medals and no prize money will be given. The winner of the annual World Cup per category is the individual gymnast / pair with the highest number of points of the World Cup Series Ranking List after the last event of the year: A special award ceremony will be held at the last World Cup Competition of the year (Cat. A) in which the World Cup winner will receive the World Cup. Contact Person: Patrick Siegfried				
VENIA	Email: patrick.siegfrie				
MEDIA	Local Press Officer: Torsten Hartmann from the Host Federation. A press room will be available for the use of accredited media with internet access. Media should apply for accreditation online: Link coming soon				
SOCIAL MEDIA	We will use the social Facebook, Twitter and Facebook: https://www.ntmstagram: https://www.ntmstagram:				

COVID-19	As the COVID-19 situation is still under observation and unstable around the world, besides the FIG medical guidelines for the particular event, FIG also still requires all the participants to follow the standard precautions. The FIG requires all participants, judges and officials to take standard precautionary measures, such as frequent hand-washing, wearing masks or face coverings at all times and keeping a physical distance of at least 1.5 metres whenever possible. The only situation in which the safety distance does not have to be respected is when a coach provides assistance (catch, lead, spotting) during an athlete's performance. This phase must be kept as short as possible and the assisting person is obliged to wear a mask throughout. Gymnasts do not need to wear a mask or face covering while they are performing at the training venue or on the FOP and keeping a physical distance of at least 1.5 metres whenever possible.
SAFEGUARDING	From the official date of arrival until the official day of departure of the event, participants (gymnasts, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable. The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations.
MARKETING	The FIG advertising and publicity norms will be respected.
TELEVISION	Television coverage is compulsory. The Organizing Member Federation will guarantee the production of a basic feed (international signal) at least for the Final rounds. Television Broadcast information will be released at a later time.
VIDEO CONTROL SYSTEM	Should IRCOS not be available, the Organizing Member Federation must provide another video control system which allows to treat inquiries and records all exercises of the competition in a quality which allows to judge the exercises.
RULES AND REGULATIONS	The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviations mentioned in these directives or in the FIG World Cup Rules for Trampoline Gymnastics: - Statutes - Code of Ethics - Code of Conduct - Technical Regulations - License Rules - Code of Points and relevant Newsletters - General Judges' Rules - Specific Judges' Rules for Trampoline Gymnastics - Medical Organization of the FIG Competitions and Events - Anti-Doping Rules - Framework for safeguarding athletes and other participants from harassment and abuse in sport during events - Media Rules - Apparatus Norms - Rules for Advertising and Publicity - Accreditation Rules - Rules for Awards Ceremonies - World Cup Rules for Trampoline Gymnastics and subsequent decisions of the FIG Executive Committee

DEADLINES		
	Provisional registration (FIG on-line)	20 November 2023
	Definitive registration (FIG on-line)	20 January 2024
	Nominative registration (FIG on-line)	20 February 2024
	Accommodation request (LOC online tool)	20 January 2024
	Travel details (LOC online tool)	20 February 2024
	Visa request (LOC online tool)	20 February 2024
	Meals request (LOC online tool)	20 February 2024
	Payment deadline for all costs (100%)	20 February 2024
	Name to room assignment (LOC online tool)	20 February 2024

ATTENTION

Certain items written in these Directives are subject to changes in the host city and country, as well as on decisions made by the German Government and further public authorities in the host city.

Sincerely Yours,

Frankfurt, 07.12.2023

Place and date:

DIB

Signature of the President or Secretary General of the FIG affiliated NF

TRA World Cup 2024