

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



2ND FIG PARKOUR WORLD CHAMPIONSHIPS
KITAKYUSHU
(JPN)
15-17 NOVEMBER 2024

DIRECTIVES

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Directives

ID 17824

Dear President,

The FIG is pleased to herein provide you with the Directives for the 2nd FIG Parkour World Championships to be held in Kitakyushu (JPN) from 15-17 November 2024.

These World Championships will be organized following the FIG Statutes, the 2024 Technical Regulations, the 2024 PK Code of Points as well as FIG Framework for Safeguarding Athletes and other Participants from Harassment and Abuse in Sport during Events, and all other Rules, Regulations and Guidelines valid, any possible amendments by the date of these WCH, and any additions decided in the interim.

All participating Federations commit to abide by the Statutes and all FIG Rules and Regulations. National Federations not respecting them will not be allowed to participate.

1. FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE (FIG)

Contact Person : Mr. Jakub KOSLACZ, Mr. Loic VIDMER
Avenue de la Gare 12 A - Case Postale 630
CH - 1001 Lausanne - Switzerland
Tel.: +41 (0)21 321 55 10 - Direct: +41 (0)21 321 55 91
Fax: +41 (0)21 321 55 29

E-mail: jkoslacz@fig-gymnastics.org
lvidmer@fig-gymnastics.org

Website: <https://www.gymnastics.sport/site/>

2. HOST FEDERATION and LOCAL ORGANIZING COMMITTEE (LOC)

Japan Gymnastics Association
Contact Person: Mr. Kazuyoshi HARIYA
Tel: +81 90 3100 1216
E-mail: hk@kju.jp

Contact Person: Mr. Naoto MORINAGA
4-2 Kasumigaokamachi, Shinjuku City, Tokyo, Japan 160-0013
Tel: +81 80 5459 5336
E-mail: morinaga@jpn-gym.or.jp
Website: <https://parkour2024.com/>

3. LOCATION OF THE COMPETITION

Katsuyama Park (In front of City Hall)
3 Jonai, Kokurakita-ku, Kitakyushu-shi, Fukuoka 803-0813, Japan



Katsuyama Park is the collective name for the entire park centered on Kokura Castle, It is positioned as the symbolic park of the city. The park has been developed in tandem with the Murasaki River. It is an oasis in the heart of the city and is well known by many citizens.

4. PROVISIONAL PROGRAMME (subject to modification)

DATE / TIME	DESCRIPTION	MGA
MON. 11 Nov.	<i>Arrival of FIG Staff</i>	
TUE 12 Nov. <i>As announced</i> <i>As needed</i>	Meeting FIG staff and LOC staff	FIG Staff Room
WED 13 Nov. <i>As announced</i>	<i>Official arrival day of Delegations and Judges</i>	
19 :00 – 20 :30	Orientation Meeting	TBC
THU 14 Nov.		
All day	Athletes' portrait photo session	TBC
08:00 – 09:00	Training Speed Men Group 1	Field of Play
09:00 – 10:00	Training Freestyle Men Group 1	
10:00 – 11:00	Training Speed Men Group 2	
11:00 – 12:00	Training Freestyle Men Group 2	
13:00 – 14:00	Training Speed Women Group 1	
14:00 – 15:00	Training Freestyle Women Group 1	
15:00 – 16:00	Training Speed Women Group 2	

16:00 – 17:00	Training Freestyle Women Group 2	
18:00 – 20:00	Athlete Representative Election	TBC
FRI 15 Nov.		
07:00 – 07:45	Training Speed Women Group 1	Field of Play
07:45 – 08:30	Training Speed Women Group 2	
08:45 – 09:30	Training Freestyle Men Group 1	
09:30 – 10:15	Training Freestyle Men Group 2	
10:30 – 11:00	Warm-Up Speed Women Qualification	
11:00 – 11:30	Qualification Speed Women	
12:15 – 12:45	Warm-Up Freestyle Men Part 1	
12:45 – 14:30	Qualification Freestyle Men Part 1	
14:30 – 15:00	Warm-Up Freestyle Men Part 2	
15:00 – 16:45	Qualification Freestyle Men Part 2	
SAT 16 Nov.		
07:00 – 07:45	Training Freestyle Women	Field of Play
08:00 – 08:45	Training Speed Men Group 1	
08:45 – 09:30	Training Speed Men Group 2	
09:45 – 10:15	Warm-Up Freestyle Qualification Women	
10:15 – 11:15	Qualification Freestyle Women	
12:00 – 12:30	Warm-up Speed Men	
12:30 – 13:45	Qualification Speed Men	
14:30 – 15:00	Training Speed Women	
15:00 – 15:30	Training Freestyle Men	
15:30 – 15:45	Touch Warm-up Speed Women	
15:45 – 16:00	Semi-Final Speed Women	
16:00 – 16:15	Touch Warm-up Freestyle Men	
16:15 – 16:45	Final Freestyle Men	
16:45 – 17:00	Touch Warm-up Speed Women	
17:00 – 17:15	Final Speed Women	
17:15 – 17:30	Award Ceremony	

SUN 17 Nov.		
08:00 – 08:45	Training Speed Men	Field of Play
09:15 – 10:00	Training Freestyle Women	Field of Play
13:15 – 13:45	Warm Up Speed Men	
13:45 – 14:15	Warm Up Freestyle Women	
14:15 – 14:30	Touch Warm Up Speed Men	
14:30 – 14:45	Semi Final Speed Men	
14:45 – 15:00	Touch Warm Up Freestyle Women	
15:00 – 15:30	Final Freestyle Women	
15:30 – 15:45	Touch Warm-up Speed Men	
15:45 – 16:00	Final Speed Men	
16:00 – 16:15	Award Ceremony	
19:00 – 22:00	Farewell Party (TBC)	

5. PARTICIPATION AND ACCREDITATIONS

All NFs in good standing are entitled to participate with a full quota of max. 8 men and 8 women.

The size of delegation is as follows.

	Speed	Freestyle	Total max.
Athlete's men	0 – 4	0 - 4	8
Athlete's women	0 – 4	0 - 4	
Head of delegation			1
Coach	1	1	2
Mental Health			1
Medical / Paramedical	1	1	2

Athletes can participate in both events provided that the maximum athlete quota place per event (max.4) is not exceeded.

For other delegation members, see FIG Accreditation Rules.

6. COACHES

To be registered on the competition every coach should have a coach-sport profile in the FIG database (please see FIG official communication of 31 March 2021). No coach will be accepted without a valid coach-sport profile at the deadline of the Nominative Registration.

In order to be considered, the coach-sport profile (including the documents) must be submitted at least two (2) weeks prior to the deadline for nominative registration.

Only registered coaches can access the Field of Play during training.

7. AGE LIMITS

Minimum 17 years old in the year of the competition (born in 2007 or before)

8. LICENSES

No Athletes will be accepted without a valid FIG License (at the date of the Nominative Registrations).

Please consult the FIG License Rules for additional information in this respect.

9. JUDGES AND JURY OF APPEAL

Judges

Each Judges' Panel consists of:

Speed: 1 Chair of Judges' Panel (CJP), 1 Start Line and 2 Time Judge (ST/T), 4 check-point or line judges (CP/L)

Speed judges are drawn from the list of FIG Parkour judges from the participating federations and FIG nominated judges, with the CJP directing their work. Any open judge positions will be nominated by FIG.

Freestyle: 8 judges (3 per Difficulty and 3 per Execution) will judge, including one Difficulty judge who is also acting as CJP. 2 Line Judges can be used.

Difficulty judges are nominated and invited by the FIG. Execution judges are drawn from the participating federations on-site and attend at the expense of their NF.

Jury of Appeal and Supervisory Board

For the composition of the Jury of Appeal, please consult the FIG Technical Regulations.

The Jury of Appeal will be decided in due time and listed in the Work Plan.

10. REGISTRATION DEADLINE

Registrations can only be made by FIG affiliated federations in good standing, via the **FIG** on-line system and by using the National Gymnastics Federations' login (e-mail) and password.

Definitive Registration

The definitive registrations must be completed by entering the composition of the delegation by 23:59 CET (Swiss Time) on Wednesday, 18 September 2024 at the very latest.

Nominative Registration

The nominative entries must be completed by entering the composition of the delegation by 23:59 CET (Swiss Time) on Wednesday, 16 October 2024 at the very latest.

Together with the nominative registration and to accelerate the process of the accreditation, the delegations must send one passport photo of each delegation member to jkoslacz@fig-gymnastics.org.

Requirements for each identity colour photo:

- Identity: country_code_event_level_function_full name, for example: CHN_WCH PK_Team Manager_LI Haoyang
- File format: .jpg or .jpeg
- Dimensions: min. 175 X 225 pixels, max. 1750 X 2250 pixels (width X height)
- File size: max. 2MB

Accreditations sent without photos will not be handled with priority. You may have to wait at the accreditation desk upon arrival.

After the drawing of lots, no athlete can be added. No additional athlete may appear on the Nominative Registration or at accreditation.

Please consult the FIG Technical Regulations for additional information in this respect.

11. DRAWING OF LOTS

The athletes drawing of lots will decide the starting order of the qualification competitions. It will take place during the orientation meeting.

Athletes have the possibility to withdraw from an event until the morning of the draw.

12. MEDIA ACCREDITATION

International media representatives as well as federations' communications staff who are interested in covering the event can register online at <https://media.gymnastics.sport>

In addition, National Federations are requested to send a confirmation letter for their editorial staff and photographers to the FIG Media Department at mediafig@fig-gymnastics.org.

Registration timeline for international media: 15 October 2024

Japanese media are requested to register via the LOC.

Contact: pkwch-media@kju.jp

Timeline : 15 October 2024

The FIG Accreditation Rules and Media Rules have to be strictly respected.

13. ATHLETES' BIOGRAPHIES and portrait photo session

Athlete biographies are available online at:

http://www.gymnastics.sport/site/athletes/bio_view.php and will be updated before the World Championships.

Information on an **official and compulsory athletes' portrait photo session** will be mentioned in the Work Plan.

14. Equipment

TBC

15. PUBLICITY

As the Code of Points foresees deductions should the FIG Rules for Advertising and Publicity on attire and equipment not be respected, each federation may fill-in the online FIG Publicity form (FIG Rules for Advertising and Publicity Appendix E for men and F for women) if deemed necessary by 15 September 2024, at the very latest in order to have it approved.

While the Publicity Rule Chart is available on the FIG website under "Rules - Publicity" for additional information, you may also contact tv@fig-gymnastics.org for further assistance if required.

16. VISA

Please verify immediately with your travel agent or the Japanese Embassy or Consulate in your country if a visa is required for your travel to Japan. An official invitation letter will be sent, provided that the request is made before **20 September 2024**. The request must include the full name, date of birth, gender, function, passport number, passport expiry date, and the arrival and departure dates of the delegation member as well as the city the visa application letter must be sent to.

17. TRANSPORTATION

International Transportation

The international travel to Japan will be at each delegation's own expenses.

Information about flight details should be sent to the LOC by **Wednesday 2 October 2024**.

Local Transportation

The Organizing Committee will offer airport transportation airport and each hotel.



※ Time and distance are approx.

18. ACCOMMODATION

Official Hotels

The LOC is delighted to provide FIG and official delegations members with the following selection of hotels.

FIG Official Hotel

RIHGA ROYAL HOTEL KOKURA

2-14-2 Asano Kokurakita-ku Kitakyushu Fukuoka 802-0001

(+81) 93-531-1121

- Twin Room : JPY 26,000 ※Single use
- Deluxe Room : JPY 37,000
- Junior Suite Room : JPY 75,000
- Crown Suite Room : JPY 89,000

Delegations' Hotel

In case twin rooms are required, please contact LOC

HOTEL TETORA KITAKYUSHU

1-9-8 Kajimachi, Kokurakita-ku, Kitakyushu, Fukuoka 802-0004

(+81) 93-531-3111

NISHITETSU INN KOKURA

1-4-11 Komemachi, Kokurakita-ku, Kitakyushu, Fukuoka 802-0003

(+81) 93-511-5454

QUINTESSA HOTEL KOKURA COMIC & BOOKS

1-3-6 Asano, Kokurakita-ku, Kitakyushu, 802-0001

(+81) 93-522-8800

COMFORT HOTEL KOKURA

2-6-21 Asano, Kokurakita-ku, Kitakyushu, 802-0001

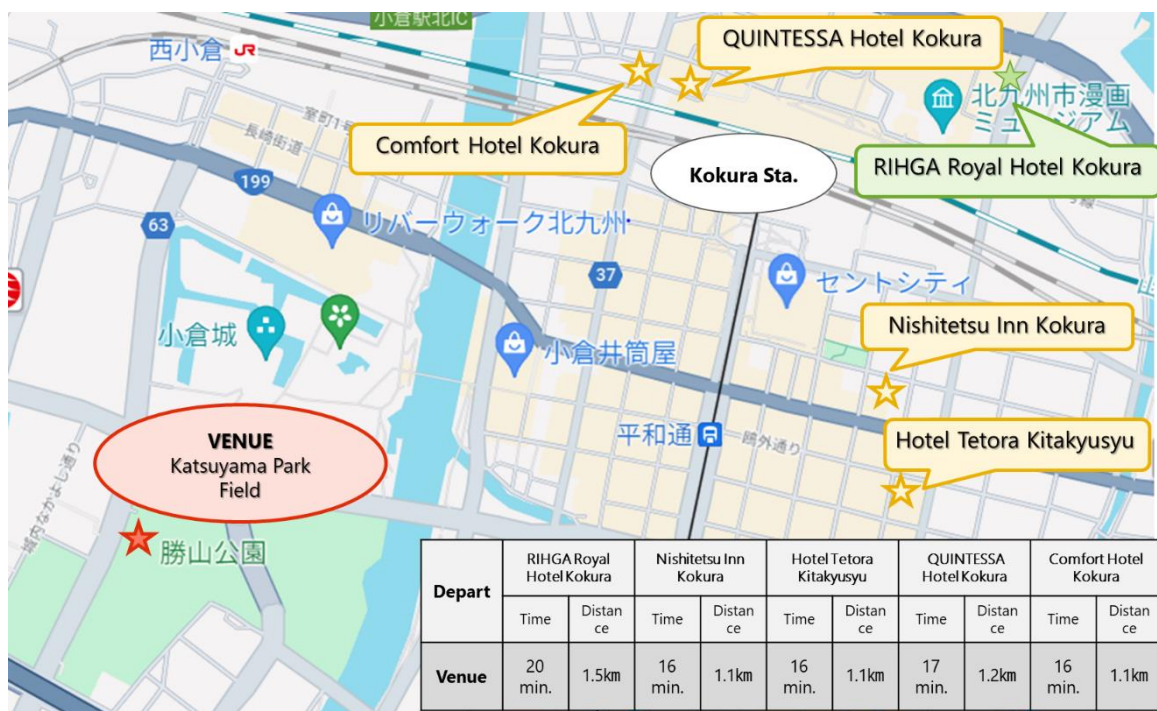
(+81) 93-512-8311

Accommodation at the above 4 hotels ;

JPY 12,500 (single room, including breakfast)

Early Check-in and Late Check-out

Please contact LOC if you need early check-in or late check-out. Information of early check-in and late check-out will be provided upon requests.



19. MEALS

Breakfast is included in the price of each room.

There are many delicious local foods in Kitakyushu.

For lunch and dinner, please enjoy Kitakyushu by eating local food on your own.

20. FINANCIAL OBLIGATIONS – PAYMENT

Payments to FIG:

A non-reimbursable registration fee of CHF 50 per athlete must be paid to the FIG by the deadline of the definitive registration.

Federations which have not fulfilled their financial obligations towards the FIG (e.g. annual membership fees, unpaid invoices etc.) may not be allowed to participate in these World Championships.

Each participating member Federation is kindly requested to clearly state the payment's purpose as follows:

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Failing to do so will lead to an unidentified fund transfer and may cause your federation to appear not to have met its financial obligations.

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

The payment must be made in **CHF** only. Total amount of the FIG entry fees must be paid to:

Bank transfer:

Beneficiary	Fédération Internationale de Gymnastique Av. de la Gare 12 A - CH-1003 Lausanne/Switzerland
Bank Account / IBAN	CH40 0027 2272 5630 1649 0
IBAN	UBS Switzerland AG, Place St-François 16, CH-1002 Lausanne/Switzerland
SWIFT/BIC	UBSWCHZH80A

Credit card

Should you wish to pay by credit card, please contact the FIG Finance Department (finance@fig-gymnastics.org) and provide the following information:

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- **Amount and currency**

- **e-mail address** to be used for receiving the link which will allow you to directly enter the credit card details.

Payments to the LOC:

Federations which have not fulfilled their financial obligations towards the LOC by the given deadlines may still have the possibility to participate, but the LOC will not guarantee the hotel booking, meals and local transportation.

Payment for the Accommodation, Meals and Airport Transportation Service must be made via bank transfer in JPY.

The participating federation is responsible for covering all bank fees in connection with the bank transfers.

Please state the name of your Federation and the payment purpose on the transfer (i.e. JPN – PK World Championships Kitakyushu – Accommodation payment)

Account name	TOBU TOP TOURS CO., LTD. TOKYO SPORTS BUSINESS DEPARTMENT
Address	1-8-15 KOUNAN, MINATO-KU, TOKYO, JAPAN
Bank Name	SUMITOMO MITSUI BANKING CORPORATION
Branch	MARUNOUCHI BRANCH
BANK Address	3-4-1 MARUNOUCHI, CHIYODA-KU, TOKYO, JAPAN
Account Number	6903828
Swift Code	SMBCJPJT

21. INSURANCE

The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.

The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.

Basic insurance (sickness, accident and repatriation) in your country of residence is compulsory in order to be able to benefit from coverage by FIG IMSSA subsidiary insurance. Please also refer to <https://www.gymnastics.sport/site/pages/medical-insurance.php> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.

If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).

The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay

Delegation members with insufficient insurance coverage must inform the LOC. The LOC will subsequently offer insurance at the Federations' own charge. Further details can be obtained by contacting the LOC.

22. THE WORLD GAMES 2025- CHENGDU (CHN)

This 2ND FIG Parkour World Championships is also the qualifying event for the 2025 World Games in Chengdu (CHN).

Please refer to the [FIG Technical Regulations, section 7, Art.2](#)

23. WORK PLAN

The Work Plan will be published on the FIG online calendar six weeks at the latest before the start of the competitions.

24. SAFEGUARDING AND PROTECTING PARTICIPANTS IN GYMNASTICS

From the official date of arrival until the official day of departure of the event, participants (athletes, coaches, judges and any other delegation members) have the opportunity to contact by phone or e-mail the LOC Safeguarding Officer in case of harassment or abuse of any type or if they are worried or do not feel comfortable.

The information regarding the LOC Safeguarding Officer will be communicated upon arrival of the delegations.

25. DOPING CONTROLS

Anti-doping controls will be organised by the International Testing Agency (ITA) on behalf of the FIG and according to the WADA Code, Standards and FIG Anti-Doping Rules.

26. ELECTIONS OF THE ATHLETES REPRESENTATIVE

The elections of the PK athletes' representative for 2025 until 2028 will take place as follows:

- **14 November 2024**

This election will be made according to the Art 21, of the FIG Statutes and based on the candidatures received.

Not more than one representative in the FIG athletes' commission per Federation will be allowed. The assembly of the athletes will be open to two athletes per member federation. The election will be directed by a person to be designated at a later stage, accompanied respectively by the President of the PK commission.

Candidates must be proposed by their National Gymnastics Federation as soon as possible, but by no later than **14 August 2024**.

Candidatures must be accompanied by a CV (curriculum vitae), a motivation letter and a written confirmation whereas the federation will be responsible for the full costs of travel and lodging involved in attendance at meetings (including the expenses of any interpreters) should the FIG be unable to offer any direct assistance in this regard. An assurance must also be given that the candidate, if elected, will be provided with administrative support if required, and every facility to enable him/her to attend meetings.

The FIG and its Athletes' Representative for Parkour, Ms. Micaela Buono Pugh, invite athletes from all participating Federations to the Athletes' meeting following this election.

27. OFFICIAL HOSPITAL

Tensuikai Medical Corporation Kokura Kifune Hospital

3-3 Kifune-cho, Kokurakita-ku, Kitakyushu City, 802-0073

(+81) 93-941-4550

<https://www.tensuikai.or.jp/kokura-kifune/>

28. KITAKYUSHU INFORMATION

Weather in Kitakyushu in October

Average max: Temperature 17°C

Average min: Temperature 11 °C

Currency: JPY

More detailed information to be included in the Work Plan.

29. SUMMARY OF THE DEADLINES AND PAYMENTS

	Deadline
Definitive Registration	18 September 2024
Accommodation Form to the LOC	18 September 2024
Payment of the Accommodation (to the LOC)	18 September 2024
Visa Request Form	20 September 2024
Media accreditation	15 October 2024
Nominative Registration	16 October 2024
Travel Schedule Form	16 October 2024
Photo & passport copies for Accreditation	16 October 2024

Sincerely Yours,

FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



Nicolas Buompane
Secretary General