FÉDÉRATION INTERNATIONALE DE GYMNASTIQUE



FIG TRAMPOLINE GYMNASTICS WORLD CUP AGF TROPHY FEBRUARY 22 & 23, 2025 BAKU, AZERBAIJAN



DIRECTIVES TRA and TUM

EVENT ID: 17908

Dear FIG Affiliated Member Federation,

Following the decision of the Executive Committee, the Gymnastics Federation of **Azerbaijan** has the pleasure to provide information related to the organization of **the FIG Trampoline Gymnastics World Cup AGF Trophy**.

FIG	Fédération Internationale de Gymnastique (FIG) Contact person: Rui Vinagre 12A Avenue de la Gare - 1001 Lausanne - Switzerland Tel: general: +41 21 (0) 321 55 10 / Direct: +41 (0) 21 321 55 32 e-mail: rvinagre@fig-gymnastics.org website: www.gymnastics.sport		
HOST FEDERATION	Azerbaijan Gymnastics Federation Contact person: Nurlana Mammadzada MGA – Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 493 30 11 / Mob: +99450 385 39 69 E-mail: office@agf.az Website: www.agf.az		
LOCATION	Baku, Azerbaijan		
DATE	February 22 & 23, 2025		
VENUE	MGA – Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029 Baku, Azerbaijan Tel: +99412 566 96 99 E-mail: info@mga.az Website: www.mga.az MGA was officially opened in April 2014. The gymnastics specialized Arena has already hosted many different international sport events. The Arena has the ability to stretch from 5,000 to 9,600 seats, depending on the size and the nature of the event it hosts. This sports facility has become a favorite training camp venue of many gymnasts all over the world. Training and Warm-up facilities will be located within MGA during the competition concerned. Vertical clearance above the performance area in the Competition Hall & Warm-up Hall: 23 m		



APPARATUS SUPPLIER PROVISIONAL SCHEDULE

A detailed list of **Apparatus supplied** to be used for this world cup will be published on the FIG website.

There are all and	Annia al af Dalamatiana		
Thursday	Arrival of Delegations		
February 20			
Eridov	Training and Podium Training		
Friday	Orientation Meeting		
February 21	Judges' Instruction		
Saturday	Qualification TRA Ind., TUM* and TRA SYN		
February 22	Qualification 1107 tina., 1010 and 1107 0114		
	Finals (must be run separately)		
	TRA IND W		
	TRA IND M		
Sunday	TUM W		
February 23	TUM M		
	TRA SYN W		
	TRA SYN M		
	TRA SYN Mixed		
Monday	Departure of Delegations		
February 24	Dopartaro di Dologationo		

PARTICIPATION

*TUM can be run simultaneously with TRA individual or synchro.

The World Cup competition will consist of Qualifications and Finals.

Participation in the Qualifications:

- All competitors must take part in the qualifications.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.

Participation in the Finals:

- The top eight gymnasts or pairs from the qualifications qualify for the finals.
- Max. 2 individuals or 1 pair per NF per discipline.
- In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied.
- If there are less than 4 countries registered in a category after the definitive deadline, no medals, prize money and World Cup points will be awarded.

Cancellation Policy (valid for TUM only):

 The organizing member Federation (LOC) may cancel the competition if at the time of the definitive entry there are less than 4 countries registered in this category in the definitive deadline. In case of such a cancellation, the

LOC must reimburse, in full, the entry fee and payments made for accommodation. Should flights have to be cancelled due to the above, the risk is at the charge of the participating member Federations (NF). The participating member Federation (NF) may cancel its participation without any penalty or payment for fees, accommodation and meals already booked, in case of less than 4 countries registered in that category at the time of the definitive deadline. Procedure and deadlines for the cancellation by the organising member federation or participation by the NF is as follows: FIG shall inform the organising member federation about the participation, within 5 days after the definitive registration deadline. The organising member federation has the possibility to cancel the event respectively their participation within 5 days after information by the FIG. Such notification must be sent by e-mail or fax to the FIG. Cancellations after this deadline will not be accepted. The Organizing Member Federation invites all FIG Member Federations who have **FEDERATIONS** paid their annual membership fee for Trampoline Gymnastics. INVITED Only senior gymnasts in good standing with the correct age and holding a valid SIZE OF **DELEGATION AND** FIG Licence at the time of the nominative registration until the end of the FIG LICENCE competitions may participate. TRA TRA TUM IND SYN Total M W M W M W Head of Delegation 1 1 1 1 NF President or 1 1 1 1 Secretary General 1 1 Team Manager 1 1 1 Coach 1 1 1 1 5 1 Gymnasts 4 4 4 4 4 4 24 Medical Doctor 1 1 Paramedical staff 2 1 1 Judge 2 2 4 The maximum size of each delegation is as per FIG Rules for Accreditation. Participating gymnasts must be at least 17 years (born in 2008 or before) in all **AGE LIMITS** disciplines. The number of Judges' panels may be decided by the organizing member federation depending on the number of participating competitors and judges. The Judges' panels will be set up by a draw - directed by the FIG Technical Delegate – from the judges present at the event. Each participating federation must provide minimum one judge per discipline in which they participate, according to the requirements in force. Failure to do so will **JUDGES AND JURIES** result in a fine of CHF 2'000.- to be paid to the organizing member federation for the cost of providing another judge. The organizing federation is responsible that there are enough FIG brevetted judges present with the appropriate category of brevet for their function. For categories and eligibility, please refer to the FIG General Judges Rules, Art No coaches will be accepted in this World Cup without a valid coach-sport profile at the deadline of the Nominative Registration. In order to be considered, the **COACHES** coach-sport profile (including all relevant documents) must be submitted in FIG Database on **04 January 2025** at the very latest (two weeks prior to the deadline for Nominative Registration). The FIG Technical Delegate and Superior Jury (if applicable) will be designated FIG TECHNICAL **DELEGATE AND EC** by the FIG. **MEMBER** The FIG Technical Delegate will serve as President of the Superior Jury.

Provisional, Definitive and Nominative registrations must be completed by entering the composition of the delegation on-line on: https://database.gymnastics.sport/login

These registrations will only be accepted from FIG Gymnastics Member Federations.

Provisional registration	October 17, 2024	(4 months prior to the event, if possible on wednesday)	
Definitive registration:	December 17, 2024	(2 months prior to the event if possible on wednesday)	
Nominative registration	January 17, 2025	(4 weeks prior to the event if possible on wednesday)	

REGISTRATION DEADLINES

Late registrations and registrations which are not accompanied by the requested payments (if any) are subject to fines as follows:

Fine for missing or late Provisional Registration (if any)	CHF 500
Fine for missing or late Definitive Registration	CHF 750
Fine for missing or late Nominative Registration	CHF 500

Registrations made after the gymnasts' drawing of lots will not be accepted and the Delegations will not be authorized to participate.

DRAWING OF LOTS

The drawing of lots will take place at the FIG Headquarters in Lausanne (SUI) two weeks after the closing date of the nominative registration.

ENTRY FEES

The cost for the entry fee is **50 EUR** per gymnast.

The invited participating federations must pay for all entry fees. At the time of the Definitive registration (2 months prior to the event), 100% of the entry fee must be paid to the LOC. The entry fee is not refundable.

Exception is if because of low number of participants, the event is no longer a FIG World Cup.

Entries without payment of the entry fees will be considered as invalid and will be refused.

ACCOMMODATION



Baku Marriott Hotel Boulevard 5*

Address: Khagani Rustamov street 4C, Katai District, Baku AZ1010

Tel: +99412 310 00 10

Website: www.boulevardhotelbaku.com

The costs **per room** at Baku Marriott Hotel Boulevard are as follows:

165 EUR – (single room, including breakfast)

225 EUR – (twin room, including breakfast)

Distances

Airport – 25 km (29 min. drive)

Training/competition venue – 9 km (13 min. drive)



Courtyard Baku by Marriott 4*

Address: 300-303 quarter, intersection of M. Fuzuli and A. Topchubashov streets,

Nasimi district, Baku, AZ1009

Tel: +99412 310 40 40

Website: https://www.marriott.com/hotels/travel/gydcy-courtyard-baku/

The costs **per room** at Courtyard Baku by Marriott Hotel are as follows:

145 EUR – (single room, including breakfast)195 EUR – (twin room, including breakfast)

Distances

Airport – 26,6 km (33 min. drive)

Training/competition venue – 12,2 km (17 min. drive)



Sport Plaza Hotel & Apartments 3* (low cost)

115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029

Tel: +99412 565 05 55

Website: www.sportplaza.org

This sport hotel located within the area of the Athletes` Village used during the Baku 2015 First European Games, offers rooms like at the Olympic Village

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standard with single and twin occupancy with separate and shared bathroom. It is just opposite the MGA.

The costs **per room** at Sport Plaza hotel are as follows:

75 EUR – (single room, including breakfast)

100 EUR – (twin room with shared bathroom, including breakfast)

110 EUR – (twin room with separate bathroom, including breakfast)

Distances

Airport – 17,5 km (18 min. drive)

Training/competition venue – 4,7 km (6 min. drive)

While the Accommodation Form must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/) by **December 17, 2024** at the very latest, the Hotel rooms will be allocated on a "first come, first served" basis. Appropriate access code will be sent to each participating Federation after the deadline of the Provisional Registration.

The invited participating federations must pay for the accommodation expenses of their delegation members. The prices charged for the hotel rooms will not exceed the usual hotel rates.

*Note: the above-mentioned hotel prices are valid before the accommodation deadline which is December 17, 2024. The hotel prices will increase automatically by 5 EUR per person per night at all the official hotels after the accommodation deadline.

100% of the total accommodation payment shall be transferred to the LOC bank account (see bank account section) by **January 17, 2025**.

LOC proposes the following options for having meals at the below-mentioned hotels/competition venue and costs which can be ordered by delegations if they wish:

Baku Marriott Hotel Boulevard

Lunch - 40 EUR (each)

Dinner – 40 EUR (each)

Courtyard Baku by Marriott

Lunch – 35 EUR (each)

Dinner - 35 EUR (each)

Sport Plaza & Apartments

Lunch – 17 EUR (each)

Dinner – 17 EUR (each)

MGA (competition venue)

Lunch – 25 EUR (each)

The invited participating federations must pay for the meal expenses of their delegation members.

While the Meals Form must be returned to the LOC via SmartScoring Digital Platform (https://gymdata.online/), access code will be sent to each participating Federation after the deadline of the Provisional Registration) by January 17, 2025.

100% of the costs for the meals must be paid to the LOC by January 17, 2025.

MEALS

FINAL BANQUET	The Organization of Farewell Banquet is planned to be held on February 23 , 2025 . All accredited participants will be invited to the Banquet.	
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members. LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku, provided that their accommodation was booked through the Organizing Committee. The Travel details must be submitted to the LOC via SmartScoring Digital Platform (https://gymdata.online/), access code will be sent to each participating Federation after the deadline of the Provisional Registration) by January 17, 2025.	
LOCAL TRANSPORTATION	Event local transportation service from the official hotels to the venue and back will be provided to all delegations duly reserved their accommodation at one of the official hotels through the LOC and submitted their Travel Schedule for Arrival and Departure to the LOC by January 17, 2025 via SmartScoring Digital platform (the log-in details to access the LOC online system will be sent after the provisional entry deadline).	
VISA	Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The Organizing Committee will be happy to assist each delegation member with an official invitation letter, provided that the request is made via email by January 17, 2025. More information on visa can be obtained from the LOC's following e-mail: administration@agf.az .	
INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation. Please also refer to https://www.gymnastics.sport/site/pages/medical-insurance.php for additional information regarding the FIG IMSSA insurance for Athletes and Judges. If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 5 EUR per person/day.	
ACCREDITATION	Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations. The following items will be checked there with the Heads of Delegations: FIG license Total payment of financial obligations Insurance – every delegation member needs a valid insurance Competition Cards National anthem and national flag Transport – confirmation of departure In order to accelerate the process of the accreditation, each participating federation is kindly requested to upload photos of each member of its delegation (gymnasts, head of delegation, team manager, judges, coaches, medical staff and etc.) onto the SmartScoring Digital Platform (https://gymdata.online/ , access code	

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FINANCIAL	will be sent to each participating Federation after the deadline of the Provisional Registration) and send their passport copies in good quality (all passport details should be legible) via email to administration@agf.az. The deadline for photos upload (identity colour photo in JPG format, size – 45mm x 35 mm, resolution: 800x600plx) is January 17, 2025. Please clearly indicate the corresponding full name (with correct spelling) in the file title. Uploading of photos in due time will prevent the delegations from waiting at the accreditation centre. In addition, the LOC will distribute information regarding the safeguarding Officer operations plan upon accreditation. Federations which have not fulfilled their financial obligations towards the FIG or
OBLIGATIONS	the LOC may not be allowed to participate in this FIG World Cup. Federations which have not fulfilled their financial obligations towards the Organizing Member Federation by the given deadlines mentioned in these Directives may still have the possibility to participate, but the Organizing Member Federation will not guarantee the hotel booking, meals, and local transportation. Federations which have not fulfilled their financial obligations towards the Organizing Member federations upon arrival will not be accredited.
BANK ACCOUNT INFORMATION	Beneficiary: Azerbaijan Gymnastics Federation Beneficiary's account: AZ75PAHA38190EURHC0190012035 Bank: "PASHA Bank", Baku, Azerbaijan SWIFT: PAHAAZ22 Correspondent: Raiffeisen Bank International AG Account with Institution: Am Stadtpark 9, 1030 Vienna Correspondent account: 1-55.081.095 SWIFT BIC: RZBAATWW Each participating member Federation is kindly requested to integrate the payment's purpose as follows: FIG Trampoline Gymnastics World Cup AGF Trophy 2025 The participating federation is responsible for covering all bank fees in connection with the bank transfers.
CANCELATION POLICY	Accommodation Rooms cancelled between December 17, 2024 and January 17, 2025 will be subject to a cancellation fee of 20% of the total accommodation payment. Rooms cancelled after January 17, 2025 until arrival of the delegations on site or "no shows" will be subject to a cancellation fee of 100% of the total accommodation cost. Meals Meals cancelled after February 10, 2025 will be subject to a cancellation fee of 100% of the total meal cost.
TIE BREAKING RULES	In case of a tie at any place, the tie-breaking rules as set up for the World Championships shall be applied. The gymnasts with same final score will receive the same World Cup points. If there is still a tie, the points of the respective ranking are added and divided by the number of tied gymnasts / pairs. Example: 1, 1, 3 (points for rank 1 and 2 is added and divided by 2) 1, 2, 2, (points for rank 2 and 3 is added and divided by 2) The same principle applies to the prize money.
PRIZE MONEY	The organising member federation will pay the following minimum prize money per discipline (amounts in Swiss Francs – CHF) - "discipline" means every final:

Ranking	Prize money (CHF)		
1	1'500		
2	1'000		
3	500		

Grand total of the Prize Money: 21000 in CHF

In case of a tie, the prize money will be added and divided by the number of gymnasts:

- 1, 1, 3 (prize money for rank 1 and 2 is added and divided by 2)
- 1, 2, 2, (prize money for rank 2 and 3 is added and divided by 2)

No prize money, medals and World Ranking Lists points will be given, if there are less than 4 participating Member Federations at the time of the Definitive Registration.

The LOC will not be responsible for any local taxes payable in the beneficiary's residence country.

ASSIGNMENT OF WORLD CUP SERIES RANKING POINTS

In principle, the official results and the updated FIG World Cup Series Ranking List will be published on the FIG web site within one working day after the competition.

Separate World Cup Series Ranking Lists are established for every discipline, beginning with the first World Cup event of the year and ending with the last World Cup event of the year as follows:

- Trampoline Individual Men / Trampoline Individual Women
- Trampoline Synchro Men / Trampoline Synchro Women / Trampoline Synchro Mixed
- Tumbling Men / Tumbling Women

For individual Trampoline and Tumbling, World Cup points are assigned to the competitors by name.

Trampoline Synchro pairs are listed by name, but considered as an entity. In case of change of a Synchro partner, the Synchro Pair is considered as a new pair.

World Cup Points will be assigned to the competitors as follows:

Rank	Points	Rank	Points
1	60	16	15
2	55	17	14
3	50	18	13
4	44	19	12
5	38	20	11
6	32	21	10
7	28	22	9
8	25	23	8
9	22	24	7
10	21	25	6
11	20	26	5
12	19	27	4
13	18	28	3
14	17	29	2
15	16	30	1

WINNER OF THE	The winner of the annual World Cup per category is the individual gymnast / pair		
ANNUAL WORLD	with the highest number of points of the World Cup Series Ranking List after the		
CUP			
CUP	last event of the year: A special award ceremony will be held at the last World Cup Competition of the		
	year in which the World Cup winner will receive the World Cup.		
EVENT MANAGER	Natalya Bulanova		
EVENT MANAGER	Tel: +99412 493 30 11		
NATOLA	E-mail: td@agf.az		
MEDIA	Communication policy is planned to be implemented via the Federation's official		
	website, Facebook page and twitter account.		
	Press Officer – Aysel Ibrahimova		
	Tel: +99455 799 59 35		
OCCIAL MEDIA	E-mail: press@agf.az		
SOCIAL MEDIA	https://www.facebook.com/azegymnastics		
	https://www.youtube.com/c/AzerbaijanGymnasticsFederation		
	https://twitter.com/azegymnastics		
	https://www.instagram.com/azegymnastics/		
	https://www.tiktok.com/@azerbaijangymnastics		
MEDICAL	https://t.me/azegymnastics		
MEDICAL	The Organizing Committee will provide first aid medical services. Physiotherapists		
OFFICIAL LIGORITAL	will be present during the competitions.		
OFFICIAL HOSPITAL	Central Clinic Hospital		
	76 Parliament Avenue, Baku, Azerbaijan		
ANTI DODINO	Tel: +99412 492 10 92		
ANTI-DOPING	Doping controls Deping controls will be organized by the International Testing Agency (ITA) on		
	Doping controls will be organised by the International Testing Agency (ITA) on		
	behalf of the FIG and according to the World Anti-Doping Code (WADC), the		
	international standards enacted by the World Anti-doping Agency (WADA) and		
	FIG Anti-Doping Rules.		
	Host federation WADC compliance The exploitation of any rights related to the heating of an event is subject, at all		
	The exploitation of any rights related to the hosting of an event is subject, at all times, to the compliance with the WADC and the international standards enacted		
	by WADA.		
	Regardless of whether the event has already been allocated or not, the FIG may		
	terminate any collaboration with the host federation or the LOC, immediately and		
	without paying any penalty and/or compensation or incurring liability of any kind,		
	under the following circumstances:		
	(i) if the National Anti-Doping Organisation (NADO) in charge in the		
	concerned country is declared non-compliant by WADA		
	(ii) if the relevant country has been ruled ineligible to host the event.		
	In such cases, the FIG is entitled to reassign the event to any other host federation		
	in another country where the WADC and the WADA international standards are		
	fully respected.		
SAFEGUARDING	From the official event day of arrival until the official day of departure, participants		
OAI EGOARDING	(gymnasts, coaches, judges and any other delegation members) have the		
	possibility to contact by phone or e-mail the LOC Safeguarding Officer in case of		
	harassment and abuse of any type or if they are worried and do not feel		
	comfortable.		
	The information regarding the LOC Safeguarding Officer will be communicated		
	upon arrival of the delegations on site.		
	In addition, posters of the "10 Golden Rules of Gymnastics", the FIG campaign to		
	raise awareness about youth protection in Gymnastics, will have to be displayed		
	in several locations, including training and warm-up halls and public zones.		
	The information regarding the LOC Safeguarding Officer will be communicated		
	upon arrival of the delegations and at the Orientation meeting.		
MARKETING	The FIG advertising and publicity norms will be respected.		

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TELEVISION

Television coverage will be provided.

Host Broadcaster – AzTV Idman (Sports Channel of Azerbaijan Television and Radio Broadcasting Closed Joint-Stock Company)

Contact person - Murad Jafarov

International Sports & Events Coordinator

E-mail: sport.sat@aztv.az Mob.: +994 77 277 54 06

The Organizing Member Federation will guarantee the production of a basic feed (international signal) at least for the Final rounds.

SCORING RESULT SERVICE AND VIDEO CONTROL SYSTEM

The Organising Member Federation must provide a scoring and result service with outputs as provided by the official scoring/data handling provider at FIG World Championships, including a high-quality video system which allows the recording, storage and provision of compilation of the recorded images for the President of the Superior Jury (FIG Technical Delegate). The videos with music integrated must be sent to the FIG Offices within one week after the competition.

Throughout the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores of every exercise performed for the President of the Superior Jury. The scoring and result system must include a TV graphics generator. The presentation of the TV graphics on the international signal must be identical to those used at the FIG World Championships.

SmartScoring Company will provide a scoring and result service, including video control system, which allows the recording, storage and provision of compilation of the recorded images. The video records will be provided to the FIG Technical Delegate after the completion of the competitions.

Name: SmartScoring Company Contact person: Kamran Ramazanov E-mail: kramazanov@smartscoring.com

RULES AND REGULATIONS

The competition will be organized under the following FIG rules, as valid in the year of the competition, except for any deviations mentioned in these directives or in the FIG World Cup Rules for Trampoline Gymnastics:

- Statutes
- Code of Ethics
- Code of Conduct
- Technical Regulations
- Licence Rules
- Code of Points and relevant Newsletters
- General Judges' Rules
- Specific Judges' Rules for Trampoline Gymnastics
- Medical Organization of the FIG Competitions and Events
- Anti-Doping Rules
- Framework for safeguarding athletes and other participants from harassment and abuse in sport during events
- Media Rules
- Apparatus Norms
- Rules for Advertising and Publicity
- Accreditation Rules
- Rules for Awards Ceremonies
- World Cup Rules for Trampoline Gymnastics

and subsequent decisions of the FIG Executive Committee

DEADLINES	Provisional registration (on-line)	October 17, 2024
	Definitive registration (on-line)	December 17, 2024
	Nominative registration (on-line)	January 17, 2025
	Accommodation request (on-line, LOC)	December 17, 2024
	Travel schedule submission (on-line, LOC)	January 17, 2025
	Visa request (on-line, LOC)	January 17, 2025
	Meals` request (on-line, LOC)	January 17, 2025
	Photos` upload (on-line, LOC)	January 17, 2025
	Payment of 100% entry fee	December 17, 2024
	Payment of 100% accommodation costs	January 17, 2025
	Payment of 100% meal costs	January 17, 2025
	Payment of the fine for missing judge	January 17, 2025

Sincerely Yours,

Baku, 24.06.2024 Place and date:



Nurlana Mammadzada AGF Secretary General

Joseph .