

FIG Artistic Gymnastics Apparatus World Cup

AGF Trophy



Baku, Azerbaijan March 6-9, 2025

DIRECTIVES

Event ID: 17868

Dear FIG affiliated Member Federation,

Following the decision of the FIG Executive Committee, the Gymnastics Federation of **Azerbaijan** has the pleasure to invite your Federation to participate in the aforementioned official FIG Apparatus World Cup.

FIG	Fédération Internationale de Gymnastique (FIG)
	Contact Person : Stéphane Détraz
	Avenue de la Gare 12 A - 1003 Lausanne - Switzerland
	Tel : +41 (0)21 321 55 10 / Direct +41 (0)21 321 55 33
	e-mail: sdetraz@fig-gymnastics.org
	website: www.fig-gymnastics.com
HOST FEDERATION	Azerbaijan Gymnastics Federation
	Contact person: Nurlana Mammadzada
	MGA – Milli Gimnastika Arenasi (National Gymnastics Arena)
	178 Heydar Aliyev Avenue
	AZ1029, Baku, Azerbaijan
	Tel: +99412 493 30 11 / Mob: +99450 385 39 69
	E-mail: office@agf.az
	Website: www.aqf.az
LOCATION	Baku, Azerbaijan
DATEO	March C.O. 2025
DATES	March 6-9, 2025
VENUE	March 6-9, 2025 MGA – Milli Gimnastika Arenasi (National Gymnastics Arena)
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APPARATUS SUPPLIER RULES AND REGULATIONS	A detailed list of SPIETH Gymnastics (FIG c this FIG Apparatus World Cup will be publishe warm-up and competition identical apparatus The competition will be organized under the for year of the competition, except for any deviati FIG Apparatus World Cup Series in Artistic G Statutes Code of Ethics Code of Ethics Code of Conduct Technical Regulations License Rules Code of Points, relevant Newsletters, and General Judges' Rules Specific Judges' Rules Specific Judges' Rules Anti-Doping Rules FIG Framework for Safeguarding Athlee Harassment and abuse in Sport during Ev Media Rules Apparatus Norms Rules for Advertising and Publicity Accreditation Rules Rules for Awards Ceremonies and subsequent decisions of the FIG Executive	d on the FI will be use ollowing FI ion mention ymnastics: Helpdesk stics and Even etes and cvents	G web site. ed. G rules, as ned in the R	For training, valid in the cules for
FINANCIAL OBLIGATIONS	Federations which have not fulfilled their finar or the LOC may not be allowed to participate Federations which have not fulfilled their finar Organizing Committee by the given deadlines may still have the possibility to participate, but hotel booking, meals and local transportation. fulfilled their financial obligations towards the upon arrival will not be accredited.	in this FIG ncial obliga mentioned t the LOC Federatio Organizing	Apparatus itions toward d in these D will not guar ns which ha Member fe	World Cup. ds the Local pirectives rantee the tive not ederations
PARTICIPATION AND FIG LICENCE	Only senior gymnasts in good standing with the FIG License may participate. The Organizing checking the validity of the gymnasts' license without a valid FIG License at the deadline of maximum size of the invited delegation is as for Apparatus World Cup Series Delegation member	Committee es. No gyn f the Nomir follows: Men	e will be res nnasts will b native Regis	ponsible for be accepted stration. The Joint
	Head of Delegation	1	1	1

	NF President or Se	cretary General ²	1	1	1
	Team Manager (4-6 MAG and 4 WAG		1	1	2
	gymnasts only)		•		
	Gymnast (max. 2 per apparatus)		6	4	10
	Coach (max. 1 per gymnast) ¹		3	3	6
	Medical Doctor		1	1	1
	Mental Health Profe	essional	1	1	1
	Paramedical Staff		1	1	2
	Judge		2	2	4
	gymnasts in training o ² Only for World Cup	competitions qualifying for	or the Olym		
AGE LIMITS	Age limit for MAG: 18 years (born in 2007 or before) Age limit for WAG: 16 years (born in 2009 or before) Note: For MAG: NFs must declare on the FIG Database whether their 18-year old gymnasts will compete as junior or senior prior to their first competition fo the year concerned				npetition for
REGISTRATION DEADLINES	 Provisional, Definitive and Nominative Registrations must be made exclusive via the FIG online registration platform. These on-line registrations will only be accepted from FIG Gymnastics Member Federations. Registrations made less than 2 weeks prior to the competition will not be accepted and the Delegations members concerned will not be authorised to participate. 				will only be will not be
	Provisional registrationNovember 6, 2024 (4 months prior to the event) Midnight Swiss Time				
	Definitive registrationJanuary 6, 2025 (2 months prior to the event) Midnight Swiss TimeNominative registrationFebruary 6, 2025 (4 weeks prior to the event) Midnight Swiss Time				
	Nominative modification	March 02, 2025 Midnight Swiss Time			
	Late registrations are	subject to fines as follow	/s·		
		ate Provisional Registrati		CHF	500
		ate Definitive Registratior			750
		ate Nominative Registrati		CHF	500
ENTRY FEES	The cost for the entry fee is 50 EUR per gymnast. The invited participating federations must pay for all fees. At the time of the Nominative registration (by February 6, 2025) 100% of the entry fee must be paid to the OC. The entry fee is not refundable. Entries without participating fees will be participated as invalid and will be refused.				
ACCREDITATION	 payment of the entry fees will be considered as invalid and will be refused. Accreditation cards will be distributed at the Accreditation Centre situated at the Competition Venue upon arrival of the delegations. The following items will be checked there with the Heads of Delegations: The passport of gymnasts and judges including all members of the delegations Transport – Departure The medical insurance for the members of the delegations Fulfilment of all financial obligations 				

	and the author of t have to be indicate National anthem ar In order to accelerate th federation is kindly request (gymnasts, head of delega and etc.) onto the SmartSc code will be sent to each Provisional Registration) a passport details should deadline for photos upload 35 mm, resolution: 800x60 Please clearly indicate the file title.	nd national flag e process of the accreditation, each participating red to upload photos of each member of its delegation ation, team manager, judges, coaches, medical staff oring Digital Platform (<u>https://gymdata.online/</u> , access in participating Federation after the deadline of the and send their passport copies in good quality (all be legible) via email to <u>administration@agf.az</u> . The I (identity colour photo in JPG format, size – 45mm x		
	In addition, the LOC will dis	tribute information regarding the safeguarding Officer		
	operations plan upon accre	editation.		
COMPETITION FORMAT	 operations plan upon accreditation. The Apparatus World Cup competitions consist of the following: Qualifications and Apparatus Finals Gymnasts can only compete on the apparatus they register for In case of a tie at any place, the tie-breaking rules as set up in the Technical Regulations, Section 2 shall be applied. Qualifications: Participation is limited to 2 gymnasts per NF on each apparatus. FIG rules for Apparatus Final will be applied for vault. Finals: The best eight gymnasts per apparatus from the qualifications qualify for the Finals Participation is limited to 2 gymnasts per NF on each apparatus. 			
DRAWING OF LOTS/REPLACEMENT POLICY	 The gymnasts' drawing of lots for all FIG Apparatus World Cup events will be managed electronically. If not possible, it will take place on site, during the orientation meeting or during a separate function organized for that purpose with invitation to all participating NFs. All delegations upon arrival/accreditation must submit a confirmation of starting order forms, a final validation of the delegation's apparatus and starting order. The Technical Delegates may apply adjustments to the starting order should the Draw generate organizational problems at the time of the competition. At the time of the nominative registration, the apparatus on which the gymnast 			
	will compete must be mentioned. <u>Until accreditation</u> , Gymnasts may be changed and apparatus can be added, as long as 2 gymnasts per apparatus per federation is respected			
PROVISIONAL	March 4 (Tuesday)	Arrival of delegations		
SCHEDULE	March 5 (Wednesday)	Training, Podium Training, Orientation Meeting, Judges` Instruction, Scoring System Training for Judges		
	March 6 (Thursday)	Qualifications – MAG: FX, PB, SR WAG: VT, UB (2 subdivisions)		
	March 7 (Friday)	Qualifications – MAG: VT, PH, HB		

		WAG: BB, FX			
		(2 subdivisions)			
	March 9 (Caturday)	Apparatus Finals – MAG: FX, PB, SR			
	March 8 (Saturday)	WAG: VT, UB			
		Apparatus Finals – MAG: VT, PH, HB			
	March 9 (Sunday)	WAG: BB, FX			
	March 10 (Monday)	Departure of delegations			
EVENT MANAGER	Natalya Bulanova				
	Tel : +99412 493 30 11				
MEDIA	E-mail: <u>td@agf.az</u>	planned to be implemented via the Federation's official			
MEDIA	website, Facebook page				
	Press Officer – Aysel Ibra				
	Tel: +99455 799 59 35				
	E-mail: press@agf.az				
SOCIAL MEDIA	https://www.facebook.cor				
		/c/AzerbaijanGymnasticsFederation			
	https://twitter.com/azegyn				
	https://www.instagram.co				
	https://www.tiktok.com/@				
MEDICAL SERVICES	https://t.me/azegymnastic	nittee will provide first aid medical services.			
		resent during the competitions.			
OFFICIAL HOSPITAL	Central Clinic Hospital				
	76 Parliament Avenue, Ba	aku, Azerbaijan			
	Tel: +99412 492 10 92				
ANTI-DOPING	Doping controls				
	Doping controls will be organised by the International Testing Agency (ITA) on				
		cording to the World Anti-Doping Code (WADC), the			
		nacted by the World Anti-doping Agency (WADA) and			
	FIG Anti-Doping Rules.				
	Host federation WADC	compliance ghts related to the hosting of an event is subject, at all			
		with the WADC and the international standards enacted			
	by WADA.	with the WADO and the international standards chaoted			
	5	e event has already been allocated or not, the FIG may			
		on with the host federation or the LOC, immediately and			
	without paying any penalt	y and/or compensation or incurring liability of any kind,			
	under the following circur				
		I Anti-Doping Organisation (NADO) in charge in the			
		untry is declared non-compliant by WADA			
		country has been ruled ineligible to host the event.			
		is entitled to reassign the event to any other host untry where the WADC and the WADA international			
	standards are fully respect				
VISA		with your travel agent or the Embassy or Consulate of			
		y if a visa is required for your travel to Azerbaijan.			
		e will be happy to assist each Delegation member with			
	an official invitation letter,	provided that the request is made before February 6,			
	2025 to the LOC.				
		de the function, full name, gender, date of birth,			
		number, passport expiry date, the arrival and departure			
		Iember as well as the city the visa application support			
	letter must be sent to.	can be obtained from the LOC`s following e-mail:			
	administration@agf.az	can be obtained norm the LOC 5 following e-fildli.			
	<u>addiminor and a sugral</u>				

INSURANCE	The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness (including COVID-19), repatriation and the like.
	The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and repatriation for all the members of their Delegation.
	Please also refer to <u>https://www.gymnastics.sport/site/pages/medical-insurance.php</u> for additional information regarding the FIG IMSSA insurance for Athletes and Judges.
	If the note has not been sent in advance to the LOC (which is strongly recommended), the LOC will verify the insurance coverage upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy). The insurance must be valid at least starting from the arrival day of the delegation and must last for the delegations' entire stay Delegation members with insufficient insurance coverage must inform the LOC in advance. The LOC will subsequently offer insurance coverage at the Federations own charge as follows: 5 EUR per person/day.
INTERNATIONAL TRANSPORTATION	The invited participating federations must pay for the travel costs of their delegation members.
	The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD), bus or railway station in Baku, provided that their accommodation was booked through the Organizing Committee. The Travel details must be submitted to the LOC via SmartScoring Digital Platform (<u>https://gymdata.online/</u> , access code will be sent to each participating Federation after the deadline of the Provisional Registration) by February 6 , 2025 .
LOCAL TRANSPORTATION	Event local transportation service from the official hotels to the venue and back will be provided to all delegations duly reserved their accommodation at one of the official hotels through the LOC and submitted their Travel Schedule for Arrival and Departure to the LOC by February 6 , 2025 via SmartScoring Digital platform (the log-in details to access the LOC online system will be sent after the provisional entry deadline).
ACCOMMODATION	
	Baku Marriott Hotel Boulevard 5* Address: Khagani Rustamov street 4C, Katai District, Baku AZ1010 Tel: +99412 310 00 10 Website: <u>www.boulevardhotelbaku.com</u>
	The costs <u>per room</u> at Baku Marriott Hotel Boulevard are as follows: 165 EUR – (single room, including breakfast) 225 EUR – (twin room, including breakfast)

Distances

Airport – 25 km (28 min. drive) Training/competition venue – 9 km (13 min. drive)



Courtyard Baku by Marriott 4*

Address: 300-303 quarter, intersection of M. Fuzuli and A. Topchubashov streets, Nasimi district, Baku, AZ1009 Tel: +99412 310 40 40 Website: <u>https://www.marriott.com/hotels/travel/gydcy-courtyard-baku/</u>

The costs **<u>per room</u>** at Courtyard Baku by Marriott Hotel are as follows: **145 EUR** – (single room, including breakfast) **195 EUR** – (twin room, including breakfast)

Distances

Airport – 26,6 km (32 min. drive) Training/competition venue – 10,5 km (17 min. drive)



115 Heydar Aliyev Avenue, Building 187 C, Baku AZ1029 Tel: +99412 565 05 55 Website: www.sportplaza.org

This sport hotel located within the area of the Athletes` Village used during the Baku 2015 First European Games, offers rooms like at the standard Olympic

	Village with single and twin occupancy with separate and shared bathroom. It is just opposite the MGA.
	The costs <u>per room</u> at Sport Plaza hotel are as follows: 75 EUR – (single room, including breakfast) 100 EUR – (twin room with shared bathroom, including breakfast) 110 EUR – (twin room with separate bathroom, including breakfast)
	<u>Distances</u> Airport – 17,5 km (18 min. drive) Training/competition venue – 4,7 km (6 min. drive)
	The prices charged for the hotel rooms will not exceed the usual hotel rates. While the Accommodation Form must be submitted to the LOC via SmartScoring Digital Platform (<u>https://gymdata.online/</u>) by January 06, 2025 at the very latest, the Hotel rooms will be allocated on a "first come, first served" basis. Appropriate access code will be sent to each participating Federation after the deadline of the Provisional Registration.
	The invited participating federations must pay for the accommodation expenses of their delegation members (see exception herein below.
	*Note: the above-mentioned hotel prices are valid before the accommodation deadline which is January 6, 2025. The hotel prices will increase automatically by 5 EUR per person per night at all the official hotels after the accommodation deadline.
	100% of the total accommodation payment shall be transferred to the LOC bank account (see bank account section) by February 6, 2025 .
	 The Organising Member Federation must pay for: Accommodation expenses, including full board, for the gymnasts ranked 1-3, per apparatus, as follows: For the 2025 Apparatus World Cup competitions, the three best ranked Finalists per Apparatus at the Paris Olympic Games 2024 (including tied gymnasts if any). The Organising member Federation shall determine among the official hotels at its discretion, but may not chose the "low cost" category hotel.
MEALS	Baku Marriott Hotel Boulevard
	Lunch - 40 EUR (each) Dinner - 40 EUR (each)
	Courtyard Baku by Marriott Lunch - 35 EUR (each) Dinner - 35 EUR (each)
	Sport Plaza & Apartments Lunch - 17 EUR (each) Dinner - 17 EUR (each)
	MGA (competition venue) Lunch – 25 EUR (each)
	The invited participating federations must pay for the meals expenses of their delegation members (see exception in the accommodation section). The Meal Request must be submitted to the LOC via SmartScoring Digital Platform (<u>https://gymdata.online/</u>) by February 6, 2024 at the very latest.

	100% of the costs for the meals must be paid to the LOC by February 6, 2024.
FINAL BANQUET	The Organization of Farewell Banquet is planned to be held on March 9 . All
	accredited participants will be invited to the Banquet.
FIG TECHNICAL DELEGATE AND EC MEMBER	The FIG Technical Delegate and EC member (if applicable) will be designated by the FIG.
	The FIG Technical Delegates will serve as Presidents of the Superior Jury.
WAG FX MUSIC	An online system, proposed by the FIG, will be used to download the floor music of all gymnasts, to provide information on the musical data and to help the NFs ensure that all music is correctly authorized for use in competition.
JUDGES AND PANELS	 Two Judges' Panels for WAG and two or three for MAG, depending on the number of participants must be composed. Each Judges' Panel must be composed as follows: 2 D judges 5 E judges 1 Supervisor
	Note: for minimum category requirement, please refer to the FIG General Judges' Rules
	Not more than one judge per Federation per panel will be permitted (except for Time and Line Judges).
	The Judges' Panels are determined by a draw from the judges present at the event. The draw must be directed by the MAG and WAG Technical Delegates. The participating member federations must send minimum one qualified judge for MAG if they participate with male gymnasts and minimum one qualified judge for WAG if they participate with female gymnasts
	The Organizing Member Federation will apply a fine of CHF 2'000 per missing judge (to be paid to the LOC) should a federation fail to bring the required number of judges. This fine must be paid to the LOC by February 6, 2025.
	The Organizing Member Federation is responsible that there are enough FIG brevetted judges present with the appropriate valid category of brevet for their function. Should there not be sufficient judges as per the on-line nominative registration the Organizing Member Federation must propose to the FIG for prior approval of the FIG Technical Delegate the name of neutral additional judges to complete the panels (plus 2 reserves, 1 for MAG and 1 for WAG) These judges, once approved, have to be invited at the cost of the Organizing Member Federation. Such invitation must be made through the respective Member Federation. Should the Organizing Member Federation fail to propose names for additional judges, the FIG Office in consultation with the FIG Technical Delegate concerned will invite these judges at the cost of the Organizing Member Federation. For additional judge's requirements see the Specific Judges' Rules.
SCORING AND RESULT SERVICE	SmartScoring Company will be the official Scoring and Result Service System for this FIG Apparatus World Cup. This System will provide appropriate outputs, including a high-quality video control system (FIG TR).
VIDEO CONTROL SYSTEM	Should IRCOS not be available, the Organizing Member Federation must provide a high-quality video system (as per the Technical Regulations, Section 1, Art. 4.10.4.1) which allows the recording, storage and provision of compilation of the recorded images for the Difficulty Judges, the Supervisors and the Technical Delegate. During the competition, the system must be able to redisplay in real time, normal speed, slow motion or fixed image, the different sequences and the registered scores:

	• of one single apparatus for the Difficulty Judges' Panel of the apparatus and the Supervisor				ratus	
	• of all gymnasts and all apparatus, even if they already performed, exclusively for the Supervisors and the Technical Delegate					
PRIZE MONEY	The organising member federation must pay the minimum Prize Money of CHF 32'500 for FIG Apparatus World Cup events as follows, per apparatus:			CHF		
	The Prize Money, free of any deductible taxes, will be distributed in CHF as follows:				F as	
		Ranking				
		1	1000			
		2	750			
		3	500 300			
		5	250			
		6	200			
		7	150			
		8	100			
		a gymnast received a D f any) will be awarded bas	9	• •	Prize	
		application of the tie-black				
		ons, Section 2, there is st d and divided by the numb	•		5 WIII	
	The LOC will not be responsible for any local taxes payable in the beneficiary's					
		•	or any local taxes pag	yable in the benefici	ary's	
ASSIGNMENT OF	residenc	e country.	· · · ·		•	
ASSIGNMENT OF POINTS FOR THE	residence At the er	e country. nd of each competition, A	pparatus World Cup	points are assigne	d on	
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	In case a gymnast received a DNS/DNF during the Apparatus Finals, points will be awarded based on the Qualifications ranks.			
	If after application of the tie breaking rules outlined in the Technical Regulations, Section 2, there is still a tie, the points of the equal ranks will be added and divided by the number of ties.			
	Based on the Apparatus World Cup points assigned, separate men's and women's Apparatus World Cup Ranking Lists are established on each apparatus as follow:			
	Apparatus World Cup Ranking Lists			
		MAG	WAG	
		Floor Exercise	Vault	
		Pommel Horse	Uneven Bars	
		Still Rings	Balance Beam	
		Vault	Floor Exercise	_
		Parallel Bars		
	Those Pankin	Horizontal Bar	fter the first Apparatus World	
		-	atus World Cup event of the	•
WINNER OF THE ANNUAL APPARATUS WORLD CUP SERIES	highest number the last event 4), regardless In case of a tie tie will be brok a. The ra gymna Note: i exercis b. If the ti will be c. If the exercis gymna d. If the prize money p A special awa Competition o Cup Series sh	er of Apparatus World Cup of the year, taking into o of the number of competent in ranks in the Apparatus en by respecting the follow nks of the max. four (4) of st with the lowest total print n case of a tie in the rates, the exercises with the e remains, the final score averaged and the gymnatic remains, the final score averaged and the gymnatic remains, the total E ses (max. eight (8) score st with the highest average tie remains, the total D ses (max. eight (8) score st with the highest average annual Apparatus Worl aid by the FIG as per Art and ceremony must be f the year in which the w all receive a Cup.	counting exercises will be ad- revails. anks to determine the four (e highest final scores will pre- es of the max. four (4) countin ast with the highest average p E-scores of the max. four (res for Vault) will be average ge prevails. D-scores of the max. four (res for Vault) will be average ge prevails. Id Cups Series will receive a . 10.2. held at the last Apparatus inning gymnasts of the Appa	baratus after s (maximum ed in. incerned, the ded and the (4) counting evail. ing exercises prevails. (4) counting ged and the (4) counting ged and the (5) counting ged an
BANK ACCOUNT INFORMATION	Beneficiary's a Bank: "PASHA SWIFT PAHA Corresponden Stadtpark 9, 1	t: Raiffeisen Bank Intern 030 Vienna Corresponde	0EURHC0190012035	stitution: Am
	SWIFT BIC: RZBAATWW Each participating member Federation is kindly requested to integrate the payment's purpose as follows: FIG Artistic Gymnastics Apparatus World Cup AGF Trophy 2025			

	The participating fodoration is reasonable	a for advaring all bank food in			
	The participating federation is responsible for covering all bank fees in connection with the bank transfers.				
MARKETING	FIG advertising and publicity norms must be respected				
TELEVISION	Television coverage will be provided.				
	Host Broadcaster – AzTV Idman (Sports Channel of Azerbaijan Television and				
	Radio Broadcasting Closed Joint-Stock Company)				
	Contact person – Murad Jafarov				
	International Sports & Events Coordinator				
	E-mail: <u>sport.sat@aztv.az</u>				
	Mob.: +994 77 277 54 06				
SAFEGUARDING	From the official date of arrival until the offi	cial day of departure of the event,			
	participants (gymnasts, coaches, judges ar				
	have the opportunity to contact by phone or e				
	in case of harassment or abuse of any type	or if they are worried or do not feel			
	comfortable.				
	The information regarding the LOC Safegua	rding Officer will be communicated			
	upon arrival of the delegations.				
		In addition, posters of the "10 Golden Rules of Gymnastics" – the FIG campaign			
	to raise awareness about youth protection in Gymnastics - will be displayed in				
	several locations, including training and warm-up halls and public zones.				
	The information regarding the LOC Safegua				
	upon arrival of the delegations and at the Or	ientation meeting.			
DEADLINES	Duravisional Desistuation (e.g. line)	Nevember C. 2024			
SUMMARY	Provisional Registration (on line)	November 6, 2024			
	Definitive Registration (on line)	January 6, 2025			
	Nominative Registration (on line)	February 6, 2025			
	Nominative Modification (on line)	March 02, 2025			
	Visa Request (on-line / LOC)	February 6, 2025			
	Travel Schedule (on-line / LOC)	February 6, 2025			
	Accommodation Request (on-line / LOC)	January 6, 2025			
	Meals` Request (on-line / LOC) February 6, 2025				
	Photos` upload	February 6, 2025			
	Payment of 100% Entry Fee	January 6, 2025			
	Payment of 100% Accommodation Costs	February 6, 2025			
	Payment of 100% Meal costs	February 6, 2025			
	Payment of the fine for missing judge	February 6, 2025			

Sincerely Yours,

Baku, 24/06/2024

Place and date:

Stamp

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Jacour H

Nurlana Mammadzada AGF Secretary General